



CUSTOMER SERVICES ASSISTANT

Full Time, 37 Hours per week

£15,153 - £16,217

(salary award pending)

- Do YOU want to work in a job where no two days are ever the same?
- Are YOU a confident communicator face to face and on the telephone?
- Are YOU hard working, motivated and organised?
- Are YOU committed to providing excellent customer service?
- Do YOU want to join our Award winning Help Point Customer Service Team providing advice and guidance to the public?

If YOU have said YES to the above then **Burgess Hill Town Council** (Local Council of the Year 2006) would like to meet you!

For an informal chat contact: Liz Clark on 01444 238203. For an application pack contact: 01444 247726 or email liz@burgesshill.gov.uk or visit www.burgesshill.gov.uk. C.V's will not be accepted. Closing date: **18 April 2008**. Interview date: **2 May 2008**.