

Tel: (01444) 247726
Fax: (01444) 233707
Email: council@burgesshill.gov.uk

Website: www.burgesshill.gov.uk



Wednesday 22 May 2019

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **TUESDAY 28 MAY 2019** at **19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

2. **APOLOGIES FOR ABSENCE**

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence, Max Nielsen and Kathleen Willis

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 29 April 2019 (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 29 April 2019 to be considered.

NOTE: The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **LICENCE APPLICATION – THE WATERMILL, 1 LEYLANDS ROAD**

- 8.1 Notification has been received from Mid Sussex District Council of a Variation of a Premises Licence at The Windmill, 1 Leylands Road. Comments are required by **5 June 2019**. The application includes proposals for the following:

Changes to the layout of the premises including new drinking area to the front of the premises.

8.2 **RECOMMENDATION**

The views of the Committee are sought.

9. **SATURDAY PLANNING SURGERY**

- 9.1 Previously, Members of the Planning Committee held regular planning surgeries at Burgess Hill Library on Saturdays immediately prior to Planning Committee meetings. The surgeries were held between the hours of 10am and 11am. A rota was agreed to determine which member of the Planning Committee would attend each surgery.

- 9.2 The surgeries have not been well attended over the past few years and the previous Planning Committee had questioned whether they should continue to be held.

9.3 **RECOMMENDATION**

The views of the Committee are sought.

SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 17 APR 2019 AND 24 APR 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 03 MAY 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 17 May 2019.

Parish: Burgess Hill

DM/19/1365

Location: 106 Marlborough Drive Burgess Hill West Sussex RH15 0EU
Desc: Proposed dwelling with parking to replace existing double garage and hardstanding.
Agent: Mr James Minett
Belmont Designs Practice Ltd 37 Ashenground Road
Haywards Heath West Sussex RH16 4PS
Applicant: Mr Bob Deveson
Case Officer: Anna Tidey
Ward: Burgess Hill - Franklands
App. Type: Full Application

DM/19/1453

Location: 39 Inholmes Park Road Burgess Hill West Sussex RH15 0JH
Desc: Construction of single storey garage/garden room.
Agent: Mr Roy Simmonds
SBH Design Ltd Gable Cottage Street Lane Ardingly West
Sussex RH17 6UB
Applicant: Mr And Mrs Tom Bottomley
Case Officer: Anna Tidey
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1519

Location: 88 Folders Lane Burgess Hill West Sussex RH15 0DX
Desc: Quercus Robur (Oak) (T117) - Fell

Applicant: Jones Homes (Southern) Ltd
Ground Floor Unit 3 White Oak Square Swanley BR8 7AG
Case Officer: Irene Fletcher
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 25 APR 2019 AND 01 MAY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 10 MAY 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 24 May 2019.

DM/18/5059

Location: 2 Hammonds Ridge Burgess Hill West Sussex RH15 9QQ
Desc: Two storey rear extension - resubmission of approved planning reference DM/17/4451 to allow for the use of white PVC windows including enlarged side window. Replacement of remaining brown timber windows on dwelling with white PVC.
Applicant: Mr Thomas Barnes
2 Hammonds Ridge Burgess Hill West Sussex RH15 9QQ
Case Officer: Hamish Evans
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/19/0841

Location: 61 Hammonds Ridge Burgess Hill West Sussex RH15 9QW
Desc: Proposal to replace roof with steeper pitch and add 3 dormers to the rear elevation and 1 dormer to the front elevation. Amended plans received 29.04.2019 to show alteration to the rear dormers / intervening sections removed.
Agent: Mr Paul Gosling
78 Potters Lane Burgess Hill West Sussex RH15 9JS
Applicant: Mr P Finlay
Case Officer: Deborah Lynn
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/19/0991

Location: Bridge House 62 St Wilfrids Road Burgess Hill West Sussex RH15 8BQ
Desc: Removal of existing single storey garage. Proposed conversion and two storey side extension to detached house to form a pair of semi-detached houses. (amended plans received 24/04/2019)
Agent: Mr Michael Dade
Speer Dade Planning Consultants Meru Cottage Gatehouse Lane Framfield Uckfield TN22 5RS
Applicant: Mr D Andrews
Case Officer: Katherine Williams
Ward: Burgess Hill - Leylands
App. Type: Full Application

DM/19/1399

Location: 44 Inholmes Park Road Burgess Hill West Sussex RH15 0JE
Desc: Retrospective application for a log cabin in the garden to be used as a beauty therapy business.
Applicant: Miss Emily Crockford
Beauty Box Garden Beauty Room 44 Inholmes Park Road Burgess Hill RH15 0JE
Case Officer: Andrew Clarke
Ward: Burgess Hill - Franklands
App. Type: Change of Use Application

DM/19/1473

Location: 7 Icarus Avenue Burgess Hill West Sussex RH15 0UW
Desc: Garage conversion and internal wall removal.
Agent: Mr Roger Stanley-Smith
Falcon Home Improvements Ltd 58A Parklands Road Hassocks West Sussex BN6 8JZ
Applicant: Mr Aaron Monteith
Case Officer: Katherine Williams
Ward: Burgess Hill - St Andrew's
App. Type: Householder Application

DM/19/1532

Location: 17 And 17A Station Road Burgess Hill West Sussex RH15 9DE
Desc: Change of use of ground floor offices to residential.

Applicant: Mr Mark And Mrs Lisa Stoner
17 Station Road Burgess Hill West Sussex RH15 9DE
Case Officer: Katherine Williams
Ward: Burgess Hill - Meeds
App. Type: Full Application

DM/19/1550

Location: Woodlands Office Park Albert Drive Burgess Hill West Sussex
RH15 9TN
Desc: Proposed second floor extension to existing offices, retaining
car park (re-submission of approval reference DM/16/3272).
Agent: Mr Neil Millbank
GWP Architects Fairfield House Fairfield Road Burgess Hill
West Sussex RH15 8QB
Applicant: Mr D Sablon
Case Officer: Caroline Grist
Ward: Burgess Hill - Victoria
App. Type: Full Application

DM/19/1570

Location: Merryfield Keymer Road Burgess Hill West Sussex RH15 0AH
Desc: Re-submission of approved application DM/19/0370 - Proposed
ground floor front (East) extension forming annexe
accommodation.
Agent: Mr Colin Jerrey
Arc Designs 1 Fieldway Ditchling Hassocks BN6 8UA
Applicant: Mr And Mrs Gooding
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1585

Location: 22 Sycamore Drive Burgess Hill West Sussex RH15 0GH
Desc: Erection of summerhouse and shed in rear garden.
Agent: Mr Tim Evans
T J Evans Ltd Holly's Choice Spithurst Road Barcombe BN8
5EF
Applicant: Mr And Mrs D Clarke
Case Officer: Andrew Horrell
Ward: Burgess Hill - Franklands

App. Type: Householder Application

DM/19/1612

Location: 151 Lower Church Road Burgess Hill West Sussex RH15 9AA
Desc: Conversion of existing building to form 3x 1 bed flats and 1x 2 bed flats. To include erection of a replacement metal side gate, alterations to the fenestration, existing roof to rear and addition of a two storey extension to the rear, beneath a pitched roof.
Agent: Mr Alex Beattie
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean BN2 8QP
Applicant: C/O Agent
Case Officer: Joanne Fisher
Ward: Burgess Hill - Meeds
App. Type: Full Application

DM/19/1631

Location: 21 Wheatsheaf Close Burgess Hill West Sussex RH15 8UT
Desc: Oak Tree (T5) Reduce height and spread by 2-3 metres and reshape in order to alleviate subsidence problems.
Agent: Mr Simon Pryce
Simon Pryce Arboriculture CP House Otterspool Way Watford WD25 8HP
Applicant: Mr C McMinn
Case Officer: Irene Fletcher
Ward: Burgess Hill - Dunstall
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 02 MAY 2019 AND 08 MAY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 17 MAY 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 31 May 2019.

DM/19/1487

Location: 41 Orchard Road Burgess Hill West Sussex RH15 9PG
Desc: Demolition of existing rear extension and garage, and erection of new single storey rear extension.
Agent: Mr Jake McLewee
Rendered By Jake Unit C, Cobblestone Walk 74 High Street Steyning West Sussex BN44 3RD
Applicant: Mr And Mrs Blake
Case Officer: Anna Tidey
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/19/1626

Location: 52 Oak Hall Park Burgess Hill West Sussex RH15 0BX
Desc: Rear single storey extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Agent: Mrs Zoe Volkes
Focus Consulting The Dock Hub Wilbury Villas Hove BN3 6AH
Applicant: Mr And Mrs Harmes
Case Officer: Andrew Horrell
Ward: Burgess Hill - Franklands
App. Type: Lawful Development Certificate -Proposed

DM/19/1645

Location: St Annes Convent 92 Mill Road Burgess Hill West Sussex R H15 8EL
Desc: G1 Row of Yew - Fell.
Agent: Mrs Taig
Connick Tree Care New Pond Farm Woodhatch Road Reigate RH2 7QH
Applicant: Mrs Shepherd
Case Officer: Sarah Nelson
Ward: Burgess Hill - Meeds
App. Type: Trees in a Conservation Area

DM/19/1659

Location: 7 Churchill Way Burgess Hill West Sussex RH15 0ER
Desc: Front porch and single storey rear extension.

Agent: Clive Hawkins
Clive Hawkins Architects Ltd 114 Mackie Avenue Brighton BN1
8RD
Applicant: Mr C Osborne
Case Officer: Hamish Evans
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1667

Location: 2 South Close Burgess Hill West Sussex RH15 9PZ
Desc: Flat roof dormer rear extension and two Velux roof windows to
the front. This is an application to establish whether the
development is lawful. This will be a legal decision where the
planning merits of the proposed use cannot be taken into
account.
Agent: Mr Stuart Beckett
Beckett Architectural & Consultancy Services Ltd 53 Bramble
Gardens Burgess Hill West Sussex RH15 8UQ
Applicant: A Watkins
Case Officer: Deborah Lynn
Ward: Burgess Hill - Victoria
App. Type: Lawful Development Certificate -Proposed

DM/19/1705

Location: 6 Shotters Burgess Hill West Sussex RH15 9QE
Desc: T1 Ash and T2 Oak - Fell
Agent: Vicki Harrison
MWA Arboriculture Ltd Bloxham Mill Business Centre Barford
Road Bloxham Banbury OX15 4FF
Applicant: Mr Mihalev
Case Officer: Irene Fletcher
Ward: Burgess Hill - Victoria
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 09 MAY 2019
AND 15 MAY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING
24 MAY 2019.

These applications can be viewed on the Online Planning Register, and from
computers available at the Council's Planning Services Reception, Oaklands,
Oaklands Road, Haywards Heath, during normal office hours.

To access the Online Planning Register, please use the following link:
<http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 7 June 2019.

DM/19/1438

Location: 39 Cold Waltham Lane Burgess Hill West Sussex RH15 0EL
Desc: Proposed rear extension, part two storey and part single storey together with associated landscaping including enclosure of rear unused concrete hardstanding within rear garden.
Agent: Mr Graham Whitehouse
Graham Whitehouse Practice Fairfield House 49 Fairfield Road Burgess Hill West Sussex RH15 8QB
Applicant: Mr and Mrs Rimmer
Case Officer: Katherine Williams
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1498

Location: Naasta 226 London Road Burgess Hill West Sussex RH15 9QR
Desc: Retention of external light for advertisement.
Applicant: Mr Athikur Rahman
Naasta 226 London Road Burgess Hill West Sussex RH15 9QR
Case Officer: Andrew Clarke
Ward: Burgess Hill - Meeds
App. Type: Advertisement Application

DM/19/1636

Location: Tangletrees Royal George Road Burgess Hill West Sussex RH15 9SG
Desc: Erection of summer house.
Applicant: Mr Stephen Jones
Tangletrees Royal George Road Burgess Hill West Sussex RH15 9SG
Case Officer: Anna Tidey
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/19/1710

Location: 37 St Johns Avenue Burgess Hill West Sussex RH15 8HJ
Desc: Two storey side extension incorporating conversion of existing garage at ground floor level. Single storey front extension to form new entrance porch.
Agent: Mr Robert Thomas
RT Architectural Services 61 Coulstock Road Burgess Hill
West Sussex RH15 9XZ
Applicant: Mr and Mrs Silver
Case Officer: Anna Tidey
Ward: Burgess Hill - Leylands
App. Type: Householder Application

DM/19/1716

Location: 259 Junction Road Burgess Hill West Sussex RH15 0NX
Desc: Proposed single storey rear extension and roof alterations with rear dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Agent: Mr Christopher Jones
Chapel Cottage 182 Leylands Road Burgess Hill West Sussex
RH15 8HS
Applicant: Mr and Mrs Drake
Case Officer: Katherine Williams
Ward: Burgess Hill - St Andrew's
App. Type: Lawful Development Certificate -Proposed

DM/19/1722

Location: 57 Station Road Burgess Hill West Sussex RH15 9DY
Desc: Double and single story extensions.
Agent: Mr Christopher Jones
Christopher Jones Projects Chapel Cottage 182 Leylands
Road Burgess Hill West Sussex RH15 8HS
Applicant: Mr and Mrs Ainsworth
Case Officer: Susan Dubberley
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/19/1724

Location: Forman Recruitment Ltd Americas House 273 London Road
Burgess Hill West Sussex RH15 9QU
Desc: Proposed 6 no. 1 bed flats over 3 floors, including a two storey
extension to the east elevation for access. (Resubmission of
planning reference DM/19/0207).
Agent: Mr P A Gosling
78 Potters Lane Burgess Hill RH15 9JS
Applicant: Momentum Homes Ltd
Case Officer: Deborah Lynn
Ward: Burgess Hill - Victoria
App. Type: Full Application

For 6 or more dwellings councillors are asked to consider Section 106 contributions:

Contribution towards a Traffic Regulation Order banning lorries from Victoria Avenue.

DM/19/1749

Location: 1 Copper Close Burgess Hill West Sussex RH15 9XJ
Desc: Conversion of garage to form habitable room and increased
hard-standing to front garden.
Agent: Mr Courtney Darby
Darby Architectural Ltd 5 Derek Road Lancing BN15 0NU
Applicant: Mr and Mrs McGorry
Case Officer: Andrew Horrell
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/19/1752

Location: 80 St Andrews Road Burgess Hill West Sussex RH15 0PH
Desc: Ground floor extension to rear.
Agent: Mr Paul Gosling
78 Potters Lane Burgess Hill West Sussex RH15 9JS
Applicant: Mr C Blunt
Case Officer: Andrew Horrell
Ward: Burgess Hill - St Andrew's
App. Type: Householder Application

DM/19/1766

Location: 1 The Holt Burgess Hill West Sussex RH15 0RF
Desc: Proposed single storey rear extension replacing conservatory and widened vehicle access. Resubmission of approved application DM/19/0997, replacing render on extension with brickwork.
Agent: Mr Colin Jerrey
Arc Designs 1 Fieldway Ditchling Hassocks BN6 8UA
Applicant: Mr and Mrs Digweed
Case Officer: Andrew Horrell
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1778

Location: Site Of Demolished Gas Holder Leylands Road Burgess Hill West Sussex RH15 8AB
Desc: Variation of condition 23 relating to DM/17/3592 to allow delivery times to match condition 22.
Applicant: Mr Beau Thompson
Site Of Demolished Gas Holder Leylands Road Burgess Hill West Sussex RH15 8AB
Case Officer: Nick Rogers
Ward: Burgess Hill - Leylands
App. Type: Removal/Variation of Condition

DM/19/1814

Location: 19 Foxglove Close Burgess Hill West Sussex RH15 8UY
Desc: Oak (T1) - Reduce crown back to previous pruning points approx 1.5 metres due excessive shading.
Agent: Justin Lee
J Lee Trees 37A Cuckfield Road Hurstpierpoint BN6 9RW
Applicant: Mr John Temple
Case Officer: Irene Fletcher
Ward: Burgess Hill - Dunstall
App. Type: Tree Surgery
