

Please Note: this version shows the "Movement in Reserves" as a separate item and not consolidated into the Finance & Administration Budget

BUDGET 2015/16 (Incorporating 2014/15)

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BUDGET 2015/16

CONSOLIDATED SUMMARY

Budget
2014/15

Budget
2015/16

Variance
on Prior
Year
Budget

INCOME

Civic, Corporate, Promotion and staff	£55,765	£56,862	£1,097
Community Development	£15,302	£14,450	-£852
Customer Service	£105,348	£105,883	£535
Finance and Administration	£65,920	£75,812	£9,891
TOTAL INCOME	£242,335	£253,007	£10,672

EXPENDITURE

Civic, Corporate, Promotion and staff	£683,040	£697,326	£14,287
Staff and Member	£4,080	£4,080	£0
Community Development	£52,219	£53,719	£1,500
Customer Service	£142,785	£144,246	£1,461
Finance and Administration (excluding release of Reserves)	£139,494	£147,404	£7,909

TOTAL EXPENDITURE	£1,021,619	£1,046,775	£25,156
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TOWN COUNCIL BASE BUDGET	£779,284	£793,768	£14,484
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MOVEMENT IN RESERVES**	£14,722	£22,150	£7,428
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NET AMOUNT TO BE FUNDED BY PRECEPT	£764,562	£771,618	£7,056
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Surplus (-Deficit)	£0	£0	£0
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Tax Base	11187.8	11290.5	102.7
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Band D	£68.34	£68.34	£0.00
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Band D Increase			0.00%
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**MOVEMENT IN RESERVES

Council Tax Support Scheme	£12,400	£12,400	£0
General Reserve	£0	£9,750	£9,750
Other minor adjustment	<u>£2,322</u>	<u>£0</u>	-£2,322
	<u>£14,722</u>	<u>£22,150</u>	<u>£7,428</u>

BUDGET 2015/16 - VARIANCE ANALYSIS

	Band D	
PRECEPT 2014/15	£764,562	£68.34
Increase in Income	-£10,672	4.4%
Increase in Expenditure	£25,156	2.5%
Movement in Reserves	-£7,428	
Net Increase in Town Council Precept	£7,056	0.9%
PRECEPT 2015/16	£771,618	
Tax Base	11,290.5	
BAND D 2015/16		£68.34
Change in Band D rate		£0.00

Precept 2015/16	£771,618
Precept 2014/15	<u>£764,562</u>
Movement in Precept	<u>£7,056</u>

Made up of:	Budget 2014/15	Budget 2015/16	Movement
Income Changes			
Community Resource Centre	£7,305	£9,191	£1,886 Relative stability in tenants
Management Charge to Sidney West	£8,000	£9,000	£1,000 To more accurately reflect costs
Burial Ground Income	£15,250	£22,000	£6,750 Increased Business
WSCC Help Point Partnership contributions	£36,891	£37,988	£1,097 Inflationary increase
Other Movements	£174,889	£174,828	-£61
Total Income Improvements	£242,335	£253,007	<u>£10,672</u>
Expenditure Changes			
Burgess Hill Summer Festival Fund	£0	£1,800	£1,800 Finance KAG Nov 14 (Community Development)
Burial Ground	£4,860	£8,670	£3,810 Increased business
Members' Conferences	£0	£1,000	£1,000 New Council
Salaries / Oncosts	£625,443	£638,429	£12,987 Cost of Living 2.2%, Pension Increase, Increments. No staff increases.
Other Movements	£391,316	£396,875	£5,560 Net increase in other items
Total Increase in Costs	<u>£1,021,619</u>	<u>£1,046,775</u>	<u>£25,156</u>
Net Movement in Revenue Budget	£779,284	£793,768	£14,484
Movement in Reserves**	£14,722	£22,150	£7,428
Net Movement in PRECEPT	£764,562	£771,618	£7,056

**MOVEMENT IN RESERVES

Council Tax Support Scheme	£12,400	£12,400	0
General Reserve	£0	£9,750	9750
Other minor adjustment	<u>£2,322</u>	<u>£0</u>	-2322
	<u>£14,722</u>	<u>£22,150</u>	<u>£7,428</u>

BUDGET 2015/16**CIVIC, CORPORATE, PROMOTION AND STAFF**

		Budget 2014/15	Budget 2015/16	Varlance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - WSCC	£36,891	£37,988	£1,097
8570.1	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
TOTAL INCOME		£55,765	£56,862	£1,097
EXPENDITURE				
9701	Capital Projects/Earmarked Fund Contribution	£0	£0	£0
	Community Information Reorg Fund Contr	£0	£0	
5005	Conferences/seminars	£1,000	£1,000	£0
5016	Consultants fund contribution	£1,000	£1,000	£0
6002	Economic Development	£2,000	£2,000	£0
7030	Severe Weather Fund Contrbtn	£2,000	£2,000	£0
	Green Circle Fund Contribution (3006)	£0	£0	£0
4503	Council Tax Support Scheme	£0	£0	£0
4506	Members Conferences	£0	£1,000	£1,000
5004	Miscellaneous Staffing Issues	£1,000	£1,000	£0
5010	Public Relations	£1,000	£1,100	£100
9002	Mobile Maintenance Team	£128,195	£131,422	£3,226
6007	Master planning fund contribution (3017)	£48,597	£48,597	£0
9601	Salaries / oncosts	£497,248	£507,008	£9,760
9604	Temps	£0	£200	£200
	Town Twinning 3047	£1,000	£1,000	£0
TOTAL EXPENDITURE		£683,040	£697,326	£14,287
NET POSITION		-£627,275	-£640,464	-£13,190

BUDGET 2015/16**STAFF & MEMBER**

Code	Description	Variance On		
		Budget 2014/15	Budget 2015/16	Prior year budget
4505	Members Courses	£1,000	£1,000	£0
	Recruitment Fund Contribution 3026	£2,080	£2,080	£0
	Training Fund Contribution 3008	£1,000	£1,000	£0
		£4,080	£4,080	£0

BUDGET 2015/16**Community Development**

Variance
On Prior
year
budget

Code Description

Budget
2014/15

Budget
2015/16

INCOME

5071	AT June	£3,500	£3,600	£100
5072	AT Sept	£4,045	£3,250	-£795
5073	AT Dec	£4,222	£4,500	£278
5074	AT Mar	£3,535	£3,100	-£435
5076	AT subscription	£0	£0	£0
TOTAL INCOME		£15,302	£14,450	-£852

EXPENDITURE

5011	AT June	£4,009	£3,917	-£92
5012	AT Sept	£4,009	£3,917	-£92
5013	AT Dec	£3,942	£3,917	-£25
5014	AT Mar	£4,009	£3,917	-£92
8010	Burgess Hill Bonfire Society	£1,501	£1,501	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055	£5,500	£7,300	£1,800
8008	Community Development	£500	£500	£0
8001	3010 Donations Fund contribution - minor	£8,000	£8,000	£0
8001.1	3011 Donations Fund contribution - major	£10,000	£10,000	£0
8004	Holiday Activities	£250	£250	£0
8021	Town Centre Partnership Fund contribution	£10,000	£10,000	£0
TOTAL EXPENDITURE		£52,219	£53,719	£1,500
NET POSITION		-£36,917	-£39,269	-£2,352

BUDGET 2015/16**Customer Service**

Code	Description	Budget 2014/15	Budget 2015/16	Variance
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INCOME

HP	HP, Shop, Tourism, Commission (NET Position)	£1,865	£2,200	£335
7072	M.S.D.C. - Street Nameplates	£2,400	£2,400	£0
7071.5	MSDC additional parish works	£5,000	£5,000	£0
7071.1	MSDC-Partnership income-annual	£7,000	£7,000	£0
7078	Other income	£2,400	£2,400	£0
7070	Rents-Allotment	£5,500	£5,700	£200
7071	WSCC- Annual delegated function contract	£81,183	£81,183	£0
TOTAL INCOME		£105,348	£105,883	£535

EXPENDITURE

7012	Allotment Rentals	£874	£874	£0
7020	Allotment Site Improvements	£2,000	£2,000	£0
7011	Allotments water	£2,000	£2,000	£0
6003	CCTV Revenue Costs	£2,050	£2,050	£0
6004	Christmas Lights	£9,350	£9,350	£0
5510	Cleaning contracts - office	£10,605	£10,605	£0
8002	Concessionary Fares Subsidy	£350	£350	£0
9003	Council Van	£14,542	£15,360	£818
7005	Dog Initiatives	£1,797	£1,815	£18
9004	Fuel - Van	£6,988	£6,500	-£488
7026	Graffiti Material	£750	£750	£0
8502	Help Point Miscellaneous	£815	£815	£0
7015	Lighting - Maintenance & supply	£7,629	£7,642	£13
7027	Parish Weed Spray	£1,655	£1,800	£145
7009	Maintenance Contract - KPS	£38,862	£39,828	£967
5511	Maintenance Contracts	£3,590	£4,250	£660
7025	Partner materials	£1,477	£1,477	£0
9007	Mobile Maint -new equipment	£3,380	£3,380	£0
7028	Planting	£1,600	£1,600	£0
7501	Publicity	£300	£300	£0
9008	Protective clothing	£1,500	£1,800	£300
9501	Repairs & Renewals Fund contribution	£3,726	£3,726	£0
	Remembrance Day fund Contrbn 3026	£1,000	£1,000	£0
	Royal British Legion (3037) fund contrbn (Excl insurance)	£0	£0	£0
7001	Site Improvements	£3,000	£3,000	£0
9005	Storage	£997	£997	£0

Code	Description	Budget 2014/15	Budget 2015/16	Variance
7018	Street Nameplates	£2,400	£2,400	£0
	Street Scene fund contribution Code 3025	£2,520	£2,520	£0
7029	Traveller costs	£1,000	£1,000	£0
7003	Tree Surgery	£2,000	£2,000	£0
7002	Tree Survey	£1,163	£1,163	£0
8501	Uniforms	£750	£750	£0
7024	Waste management	£2,646	£2,646	£0
9001	Workshop	£2,897	£2,897	£0
5522	World's End Cleaning/Maintenance	£6,572	£5,600	-£972
TOTAL EXPENDITURE		£142,785	£144,246	£1,460
NET POSITION		-£37,438	-£38,363	-£925

BUDGET 2015/16**FINANCE AND ADMINISTRATION**

Code	Description	Budget 2014/15	Budget 2015/16	Variance
INCOME				
5570	Community Resource Centre	£7,305	£9,191	£1,886
6570	Burial Ground - MSDC Contribution	£6,864	£6,967	£103
5580	Council Room Lettings (Net)	£1,500	£1,100	-£400
5070	Interest on Balances	£2,600	£3,000	£400
6571	Burial Ground Income	£15,250	£22,000	£6,750
7074	Roundabout sponsorship (net)	£17,745	£17,935	£190
7076	Other income - finance (net)	£0	£0	£0
5573	Sidney West - management charge	£8,000	£9,000	£1,000
5075	Town Crier	£200	£200	£0
5572	World's End recreation Ground - income	£6,456	£6,419	-£37
TOTAL INCOME		£65,920	£75,812	£9,892

EXPENDITURE				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges	£3,734	£3,734	£0
5019	Bad Debts/provsn for Doubtful debts	£500	£500	£0
6504	Burial ground grave digging/maintenance	£4,860	£8,670	£3,810
6501	Burial Ground Loan repayments	£6,419	£6,204	-£215
4501	Caretaking Services	£600	£700	£100
7512	Computer Maintenance/Support	£7,046	£7,750	£704
7513	Computer consumables	£2,000	£2,900	£900
4502	Election Fund contribution	£5,250	£6,170	£920
5504	Electricity 38 church rd	£771	£771	£0
	General Reserve contribution	£0	£0	£0
5017	Health & Safety	£150	£150	£0
5007	Hospitality	£850	£1,000	£150
7502	Insurances	£11,000	£10,733	-£267
4507	Members Allowances	£16,196	£16,971	£775
4504	Members Travel & Subsistence	£150	£250	£100
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7010	Noticeboards	£100	£100	£0
7510	Office Equipment	£1,000	£1,000	£0
7504	Office recycling	£520	£520	£0
7506	Office Supplies	£1,750	£1,750	£0
7508	Postages	£2,000	£2,100	£100
7509	Printing	£4,400	£4,400	£0
7507	Publications	£215	£215	£0

Code	Description	Budget	Budget	Variance
		2014/15	2015/16	
5517	Rates 96 CW	£8,000	£8,167	£167
5501	Rent 38 CW	£24,500	£24,500	£0
5502	Services 38 CW	£14,876	£15,500	£624
5020	Streamline charges	£750	£750	£0
7511	Subscriptions	£5,909	£6,100	£191
7505	Telephone & Communications	£8,345	£8,345	£0
5015	Town Crier	£100	£100	£0
7514	Travel & Subsistence	£1,250	£1,250	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£5,853	£5,703	-£150
	Release unrequired Accrals/provisions from 2013/14		£0	£0
				£0
TOTAL EXPENDITURE		£139,494	£147,404	£7,909
NET POSITION		-£73,574	-£71,592	£1,983

Movement in Reserves

Council Tax Support Scheme Fund	-£12,400	-£12,400	£0
General Reserve Support		-£9,750	-£9,750
Other Minor	-£2,322	£0	£2,322
Net Movement in Reserves	-£14,722	-£22,150	-£7,428

Projects page

	Budget 2014/15	Budget 2015/16	Variance
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Community Resource Centre (38CR)

5570	Income	£7,305	£9,191	£1,886
5504	Electricity	-£771	-£771	£0
3105	Maintenance	-£1,000	-£1,500	-£500
5501	Rent	-£24,500	-£24,500	£0
5502	Services	-£14,876	-£15,500	-£624
Net		-£33,842	-£33,080	£762

ABOUT TOWN

5071-4	Income	£15,302	£14,450	-£852
5011-4	Expenditure	-£15,968	-£15,668	£300
Net		-£666	-£1,218	-£552

ALLOTMENTS

7070	Income	£5,500	£5,700	£200
7012	Rent charges	-£874	-£874	£0
7020	Site improvements	-£2,000	-£2,000	£0
7011	Water	-£2,000	-£2,000	£0
Net		£626	£826	£200

BURIAL GROUND

6571	Income	£15,250	£22,000	£6,750
6504	Grave digging/maintenance	-£4,860	-£8,670	-£3,810
6501	Burial Ground Loan repayments	-£6,419	-£6,204	£215
Net		£3,971	£7,126	£3,155

WORLDS END

5572	Income	£6,456	£6,419	-£37
3106	Worlds End Repairs & Damage	-£500	-£400	£100
5522	Expenditure	-£6,572	-£5,600	£972
Net		-£616	£419	£1,035

