

BUDGET 2016/17 (Incorporating 2015/16)

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BUDGET 2016/17

CONSOLIDATED SUMMARY

	Budget 2015/16	Budget 2016/17	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£56,862	£56,862	£0
Community Development	£39,450	£33,956	-£5,494
Customer Service	£105,883	£183,276	£77,393
Finance and Administration	£75,812	£83,010	£7,198
TOTAL INCOME	£278,007	£357,104	£79,097
EXPENDITURE			
Civic, Corporate, Promotion and staff	£697,326	£698,334	£1,008
Staff and Member	£4,080	£8,080	£4,000
Community Development	£79,719	£78,051	-£1,668
Customer Service	£143,246	£250,616	£107,370
Finance and Administration	£147,404	£116,585	-£30,819
TOTAL EXPENDITURE	£1,071,775	£1,151,666	£79,891
TOWN COUNCIL BASE BUDGET	£793,768	£794,562	£794
RESERVES in support of Revenue Budget	£22,150	£0	-£22,150
NET AMOUNT TO BE FUNDED BY PRECEPT	£771,618	£794,562	£22,944
Surplus (-Deficit)	£0	£0	£0
Tax Base	11290.5	11400.3	109.8
Band D	£68.34	£69.70	£1.36
Band D Increase			1.99%

BUDGET 2016/17 - VARIANCE ANALYSIS

PRECEPT		BAND D
2016/17	£794,562	£69.70
2015/16	£771,618	£68.34
Movement in Precept	£22,944	£1.36
		1.99%

Represented by:			
NET BASE BUDGET 2015/16		£793,768	
Less Movement in Income 2016/17	Base Budget	£4,097	
	New	£75,000	£79,097
Plus Movement in Expenditure 2016/17	Base budget	-£33,500	
	New	£113,391	£79,891
NET BASE BUDGET 2016/17		£794,562	
NET INCREASE IN BASE BUDGET		£794	
MOVEMENT IN RESERVES		£22,150	
MOVEMENT IN PRECEPT		£22,944	

VARIANCE ANALYSIS +/- £1,000

	Budget 2015/16	Budget 2016/17	Movement	
Income Movements				
6571 Burial Ground Income	£22,000	£24,000	£2,000	Increased business
5570 Community Resource Centre (38CR)	£9,191	£2,709	-£6,482	Determination of lease 1 Aug 2016
5070 Interest on balances	£3,000	£4,000	£1,000	Improved rates
Legion Building NEW	£0	£75,000	£75,000	Public Works Loan Board loan
5573 Management Charge to Sidney West	£9,000	£10,000	£1,000	To more accurately reflect costs
7072 MSDC : street name plates	£2,400	£5,108	£2,708	This will be matched by expenditure
7074 Roundabout Sponsorship	£17,935	£22,000	£4,065	8 roundabouts under contract until 2017
Town Centre Partnership Income	£25,000	£20,000	-£5,000	MSDC withdrawing funding
5572 Worlds End Community Centre	£8,419	£11,500	£3,081	Full time nursery
Balance of movements on all other budget items	£205,062	£206,787	£1,725	
Total Income Movements	£278,007	£357,104	£79,097	Increase in income
Expenditure Movements				
8023 Civic Events NEW	£0	£3,000	£3,000	Approved by Council Sep 2015
5508 Legion building NEW	£0	£25,211	£25,211	Running costs incld Business Rates & Loan repayment
Legion Building - transfer to fund (3037) NEW	£0	£75,000	£75,000	Transfer PWLB loan to Comm Infr Dev Fund
7015 Lighting Maintenance	£7,642	£6,250	-£1,392	To reflect falling power costs
7009 Maintenance contracts - KPS	£39,828	£37,828	-£2,000	Reduced provision
4507 Members' Allowances	£16,971	£19,290	£2,319	To reflect greater take-up
7509 Printing	£4,400	£3,400	-£1,000	Lower copier rentals and charges
Queen's 90th birthday street party NEW	£0	£1,000	£1,000	Comm Eng KAG Request
8013 Remembrance & Armistic Day Fund Contribution (3054)	£1,000	£2,500	£1,500	Liability for "event" falling to Town Council
5501/2 Rent/Service charge - community resource centre (38 CR)	£40,000	£14,117	-£25,883	Determination of lease 1 Aug 2015
9501 Repairs and Renewals Fund contribution (3100)	£3,726	£8,000	£4,274	Air Con fund, 38 CR dilapidations
9601 Salaries / Oncosts	£638,429	£637,137	-£1,292	Staff reductions Vs NI/Pension increases
7511 Subscriptions	£6,100	£4,750	-£1,350	Reduced number of subscriptions
Summer Fayre contribution to fund 3043 NEW	£0	£1,700	£1,700	Comm Eng KAG Request, £1k already in fund
7018 Street Nameplates	£2,400	£5,108	£2,708	Matched by income
7031 Street Scene/Minor Works Fund Contribution NEW	£2,520	£10,000	£7,480	To take on minor works around the town
7511 Subscriptions	£6,100	£4,750	-£1,350	Reduced number of subscriptions
7505 Telephone & communications	£8,345	£7,033	-£1,312	Reduced provision
7513 Toner cartridges	£2,900	£1,110	-£1,790	New photocopier (replaces old colour printer)
5003 Training	£1,000	£5,000	£4,000	Statutory highways training £3k + other
Balance of movements on all other budget items	£290,413	£279,481	-£10,932	Net decrease in other items
Total Cost Movements	£1,071,775	£1,151,666	£79,891	Increase in costs
Net Movement in Revenue Budget	£793,769	£794,563	£794	
Reserves to support Revenue Budget	£22,150	£0	-£22,150	Unrequired for 2016/17
Net Movement in PRECEPT	£771,619	£794,563	£22,944	

BUDGET 2016/17**CIVIC, CORPORATE, PROMOTION AND STAFF**

		Budget 2015/16	Budget 2016/17	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - WSCC	£37,988	£37,988	£0
8570.1	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
TOTAL INCOME		£56,862	£56,862	£0
EXPENDITURE				
8023	Civic Events	£0	£3,000	£3,000
5005	Conferences/seminars	£1,000	£1,000	£0
5016	Consultants fund contribution	£1,000	£1,000	£0
6002	Economic Development	£2,000	£1,750	-£250
7030	Severe Weather Fund Contrbtn	£2,000	£2,000	£0
4506	Members Conferences	£1,000	£750	-£250
5004	Miscellaneous Staffing Issues	£1,000	£1,000	£0
5010	Public Relations	£1,100	£1,100	£0
9002	Mobile Maintenance Team	£131,422	£139,252	£7,830
6007	Community Infrastructure Dev Fund Contribution. (Ex-Master Planning) 3037	£48,597	£48,597	£0
9601	Salaries / oncosts	£507,007	£497,885	-£9,123
9604	Temps	£200	£0	-£200
	Town Twinning fund contrbn3047	£1,000	£1,000	£0
TOTAL EXPENDITURE		£697,326	£698,334	£1,008
NET POSITION		-£640,464	-£641,472	-£1,008

BUDGET 2016/17**STAFF & MEMBER**

Code	Description	Variance On		
		Budget 2015/16	Budget 2016/17	Prior year budget
4505	Members Courses	£1,000	£1,000	£0
5002	Recruitment Fund Contribution 3026	£2,080	£2,080	£0
5003	Training Fund Contribution 3008	£1,000	£5,000	£4,000
		£4,080	£8,080	£4,000

BUDGET 2016/17

Community Development

		Budget 2015/16	Budget 2016/17	Variance On Prior year budget
Code	Description			
INCOME				
5071	AT June	£3,600	£3,100	-£500
5072	AT Sept	£3,250	£4,100	£850
5073	AT Dec	£4,500	£3,500	-£1,000
5074	AT Mar	£3,100	£3,250	£150
5076	AT subscription	£0	£6	£6
Town Centre Partnership - 3rd Party Income		£25,000	£20,000	-£5,000
TOTAL INCOME		£39,450	£33,956	-£5,494
EXPENDITURE				
5011	AT June	£3,917	£3,900	-£17
5012	AT Sept	£3,917	£3,900	-£17
5013	AT Dec	£3,917	£3,900	-£17
5014	AT Mar	£3,917	£3,900	-£17
3010	Burgess Hill Bonfire Society	£1,501	£1,501	£0
3006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055	£7,300	£6,500	-£800
3008	Community Development	£500	£500	£0
3001	3010 Donations Fund contribution - minor	£8,000	£8,000	£0
001.1	3011 Donations Fund contribution - major	£10,000	£10,000	£0
3004	Holiday Activities	£250	£250	£0
3013	Remembrance & Armistic Day contribution (FUND 3054)	£1,000	£2,500	£1,500
Addl	Summer Fayre contribution	£0	£1,700	£1,700
New	Queens 90Th birthday street party	£0	£1,000	£1,000
3021	Town Centre Partnership Fund contribution	£35,000	£30,000	-£5,000
TOTAL EXPENDITURE		£79,719	£78,051	-£1,668
TOTAL POSITION		-£40,269	-£44,095	-£3,826

~~Delivering~~ + £1,266
 now 5217
 was £ 3,951
 1,266 / issue

income 13,956
 costs 15,600

(1,644)

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BUDGET 2016/17**Customer Service**

Code	Description	Budget 2015/16	Budget 2016/17	Variance
INCOME				
HP	HP,Shop,Tourism,Commission (NET Position)	£2,200	£2,200	£0
	Legion Building - PWLB Loan	£0	£75,000 *	£75,000
7072	M.S.D.C. - Street Nameplates	£2,400	£5,108	£2,708
7071.5	MSDC additional parish works	£5,000	£5,000	£0
7071.1	MSDC-Partnership income-annual	£7,000	£7,000	£0
7078	Other income	£2,400	£2,000	-£400
7070	Rents-Allotment	£5,700	£5,785 +	£85
7071	WSCC- Annual delegated function contract	£81,183	£81,183	£0
TOTAL INCOME		£105,883	£183,276	£77,393

EXPENDITURE

7012	Allotment Rentals	£874	£900	£26
7020	Allotment Site Costs-Improvements	£2,000	£1,750	-£250
7011	Allotments water	£2,000	£1,600	-£400
6003	CCTV Revenue Costs	£2,050	£1,800	-£250
6004	Christmas Lights	£9,350	£8,750	-£600
5510	Cleaning contracts - office	£10,605	£10,605	£0
8002	Concessionary Fares Subsidy	£350	£350	£0
9003	Council Van (including contribution to van fund)	£15,360	£15,507	£147
7005	Dog Initiatives	£1,815	£1,815	£0
9004	Fuel - Van	£6,500	£5,750	-£750
7026	Graffiti Material	£750	£750	£0
8502	Help Point Miscellaneous	£815	£750	-£65
7015	Lighting - Maintenance & supply	£7,642	£6,250	-£1,392
7027	Parish Weed Spray	£1,800	£1,800	£0
7009	Maintenance Contract - KPS	£39,828	£37,828	-£2,000
5511	Maintenance Contracts	£4,250	£3,750	-£500
7025	Partner materials	£1,477	£1,477	£0
9007	Mobile Maint -new equipment	£3,380	£3,380	£0
7028	Planting	£1,600	£1,600	£0
7501	Publicity	£300	£300	£0

Code	Description	Budget 2015/16	Budget 2016/17	Variance
9008	Protective clothing	£1,800	£1,800	£0
9501	Repairs & Renewals Fund contribution	£3,726	£8,000	£4,274
5506	Legion building	£0	£25,211	£25,211
	Legion building - Loan transfer to Fund	£0	£75,000	£75,000
7001	Site Improvements	£3,000	£2,750	-£250
9005	Storage	£997	£1,040	£43
7018	Street Nameplates	£2,400	£5,108	£2,708
	Street Scene/Minor works fund contribution Code 3025	£2,520	£10,000	£7,480
7029	Traveller costs	£1,000	£750	-£250
7003	Tree Surgery	£2,000	£2,000	£0
7002	Tree Survey	£1,163	£1,170	£7
8501	Uniforms	£750	£750	£0
7024	Waste management	£2,646	£2,700	£54
9001	Workshop	£2,897	£2,500	-£397
5522	World's End Cleaning/Maintenance	£5,600	£5,125	-£475
TOTAL EXPENDITURE		£143,246	£250,616	£107,371
NET POSITION		-£37,363	-£67,340	-£29,978

BUDGET 2016/17**FINANCE AND ADMINISTRATION**

Code	Description	Budget 2015/16	Budget 2016/17	Variance
INCOME				
5570	Community Resource Centre	£9,191	£2,709	-£6,482
6570	Burial Ground - MSDC Contribution	£6,967	£7,001	£34
5580	Council Room Lettings (Net)	£1,100	£1,750	£650
5070	Interest on Balances	£3,000	£4,000	£1,000
6571	Burial Ground Income	£22,000	£24,000	£2,000
7074	Roundabout sponsorship (net)	£17,935	£22,000	£4,065
7076	Other income - finance (net)	£0	£0	£0
5573	Sidney West - management charge	£9,000	£10,000	£1,000
5075	Town Crier	£200	£50	-£150
5572	World's End recreation Ground - income	£6,419	£11,500	£5,081
TOTAL INCOME		£75,812	£83,010	£7,198

EXPENDITURE

5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges	£3,734	£3,750	£16
5019	Bad Debts/provsn for Doubtful debts	£500	£500	£0
6504	Burial ground grave digging/maintenance	£8,670	£8,160	-£510
6501	Burial Ground Loan repayments	£6,204	£6,171	-£33
4501	Caretaking Services	£700	£1,200	£500
7512	Computer Maintenance/Support incl contribution to Computer Fund	£7,750	£6,800	-£950
4502	Election Fund contribution	£6,170	£5,500	-£670
5504	Electricity 38 church rd	£771	£283	-£488
5017	Health & Safety	£150	£150	£0
5007	Hospitality	£1,000	£1,000	£0
7502	Insurances	£10,733	£11,219	£486
4507	Members Allowances	£16,971	£19,290	£2,319
4504	Members Travel & Subsistence	£250	£350	£100
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7010	Noticeboards	£100	£0	-£100
7510	Office Equipment	£1,000	£750	-£250
7504	Office recycling	£520	£350	-£170
7506	Office Supplies	£1,750	£1,800	£50
7508	Postages	£2,100	£1,700	-£400

Code	Description	Budget 2015/16	Budget 2016/17	Variance
7509	Printing	£4,400	£3,400	-£1,000
7507	Publications	£215	£200	-£15
5517	Rates 96 CW	£8,168	£9,100	£932
5501	Rent 38 CW	£24,500	£7,667	-£16,833
5502	Services 38 CW	£15,500	£6,451	-£9,049
5020	Streamline charges	£750	£650	-£100
7511	Subscriptions	£6,100	£4,750	-£1,350
7505	Telephone & Communications	£8,345	£7,033	-£1,312
7513	Toner cartridges	£2,900	£1,110	-£1,790
5015	Town Crier	£100	£100	£0
7514	Travel & Subsistence	£1,250	£1,000	-£250
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£5,703	£5,750	£47
				£0
TOTAL EXPENDITURE		£147,404	£116,584	-£30,821
NET POSITION		-£71,592	-£33,573	£38,019