

## Revenue Budget 2020/21

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# DRAFT BUDGET 2020/21

CONSOLIDATED SUMMARY	Budget 2019/20	Draft Budget 2020/21	Variance on Prior Year Budget
<b>INCOME</b>			
Civic, Corporate, Promotion and staff	£18,874	£18,874	£0
Community Engagement	£10,106	£10,106	£0
Customer Service	£48,490	£47,892	£-598
Finance and Administration	£48,194	£50,484	£2,290
<b>TOTAL INCOME</b>	<b>£125,664</b>	<b>£127,356</b>	<b>£1,692</b>
<b>EXPENDITURE</b>			
Civic, Corporate..(Exclids Beehive repayment)	£616,090	£623,329	£7,239
Staff and Member	£3,000	£4,000	£1,000
Community Engagement	£49,129	£60,480	£11,351
Customer Service	£133,667	£125,732	£-7,935
Finance and Administration	£143,750	£137,628	£-6,122
<b>TOTAL BASE EXPENDITURE</b>	<b>£945,636</b>	<b>£951,169</b>	<b>£5,533</b>
Loan repayment (Beehive contribution fund)	£53,506	£123,380	£69,874
Support from Reserves		£56,523	£56,523
<b>NET BUDGETED EXPENDITURE</b>	<b>£873,478</b>	<b>£890,670</b>	<b>£17,192</b>
Actual Venue Credit back to Precept	£-72,385		£72,385
<b>NET BUDGETED EXPENDITURE/PRECEPT (after venue ad</b>	<b>£801,093</b>	<b>£890,670</b>	<b>£89,577</b>
Tax Base	11916.7	12095.5	178.8 1.5%
Band D - Actual	£67.22	£73.64	£6.40 9.5%
Band D - notional	£73.30	£73.64	£0.34 0.5%

## BUDGET 2020/21 - VARIANCE ANALYSIS +/- £1,000

<b>PRECEPT</b>			<b>BAND D</b>
2020/21	1.5% increase in tax	£890,670	£73.64
2019/20		<u>£801,093</u>	<u>£67.22</u>
<b>Increase in Precept</b>		<u>£89,577</u>	<u>£6.40</u> 9.5%

<b>MADE UP OF:</b>	<i>Budget</i> 2019/20	<i>Budget</i> 2020/21	<i>Movement on</i> prior year 2019/20	
<b>Income Movements</b>				
7074 Roundabout Income	£18,945	£16,500	-£2,445	new contractual agreement with WSCC
6570 Burial Ground Income	£24,000	£27,000	£3,000	Increased business
5580 CC/SMR/Sugery room hire	£5,994	£10,184	£4,190	Hiring of the Council's rooms continues to be successful
5573 Sidney West Management charge	£13,000	£14,000	£1,000	To more accurately reflect service costs
Balance of movements on all other budget items	£63,725	£59,672	-£4,053	
<b>Total Income</b>	<b>£125,664</b>	<b>£127,356</b>	<b>£1,692</b>	<b>Decrease in income</b>
<b>Expenditure Movements</b>				
7012 Allotment site costs	£2,100	£4,100	£2,000	2 x sheds at Chanctonbury and Leylands
5001 Audit Fee/Misc	£24,399	£17,506	-£6,893	Removal of some provisions
6504 Burial ground running costs including grave digging	£12,200	£15,100	£2,900	Increased business
5506 Legion building running costs	£11,798	£5,899	-£5,899	Demolition during year, no business rates
4507 Members' Allowances	£18,629	£21,392	£2,763	Potential for increased numbers to claim
9007 Mobile Maint - new Equipment	£4,000	£3,000	-£1,000	Reduction based on ongoing expenditure plans
5517 Non domestic rates - 96 CW	£9,270	£6,231	-£3,039	Final year of government's retail unit discount
7027 Parish Weed spray	£1,900	£0	-£1,900	Work not undertaken anymore
9601 Salaries / Oncosts	£607,840	£616,329	£8,489	Changes to personnel levels/pension/NI adjustments
Site Management plans		£2,500	£2,500	NEW item. Batchelors Farm/West Park
9005 Storage	£4,109	£2,500	-£1,609	Storage of chairs for Keymer site no longer required
5003 Training Fund Contribution	£2,000	£3,000	£1,000	Trainign for new staff
3067 Town Events	£5,000	£7,000	£2,000	Greater programme of events
5522 Worlds End Cleaning/Maint	£1,017	£0	-£1,017	MSDC take back facility May 2019
Balance of movements on all other budget items	£241,373	£246,612	£5,239	Net increase in other items
<b>Base Budget Costs (excl Beehive loan repayments)</b>	<b>£945,636</b>	<b>£951,169</b>	<b>£5,533</b>	<b>Increase in base costs</b>
6007 Loan Repayments (Beehive)	£53,506	£123,380	£69,874	
Support for Revenue Budget	£0	£56,523	£56,523	
<b>Net Budget Expenditure</b>	<b>£873,478</b>	<b>£890,670</b>	<b>£17,192</b>	<b>Increase in Net costs</b>
Actual Venue Credit to Precept	-£72,385	£0	£72,385	
<b>Precept</b>	<b>£801,093</b>	<b>£890,670</b>	<b>£89,577</b>	<b>Net increase in Precept</b>

# BUDGET 2020/21

## CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2019/20	Budget 2020/21	Variance On Prior year budget
<b>INCOME</b>				
8570.1	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
				£0
<b>TOTAL INCOME</b>		<b>£18,874</b>	<b>£18,874</b>	<b>£0</b>

<b>EXPENDITURE</b>				
8023	Civic Events	£2,000	£1,500	-£500
5005	Conferences/seminars	£750	£500	-£250
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,500	£1,000	-£500
4506	Members Conferences	£500	£500	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£750	£750	£0
6007	<b>Loan repayment</b> (Beehive contribution fund)	£53,506	£123,380	£69,874
9002/9601	Salaries / oncosts (all staff)	£607,840	£616,329	£8,489
9604	Temps	£0	£0	£0
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
<b>TOTAL EXPENDITURE</b>		<b>£669,596</b>	<b>£746,709</b>	<b>£77,113</b>
<b>NET POSITION</b>		<b>-£650,722</b>	<b>-£727,835</b>	<b>-£77,113</b>

# BUDGET 2020/21

## STAFF & MEMBER

Code	Description	Budget 2019/20	Budget 2020/21	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
	Recruitment Fund Contribution 3026	£500	£500	£0
	Training Fund Contribution 3008	£2,000	£3,000	£1,000
		<b>£3,000</b>	<b>£4,000</b>	<b>£1,000</b>

# BUDGET 2020/21

## Community Engagement

Code	Description	Budget 2019/20	Budget 2020/21	Variance On Prior year budget
<b>INCOME</b>				
5074	AT April	£3,200	£3,200	£0
5072	AT August	£3,400	£3,400	£0
5073	AT Dec	£3,500	£3,500	£0
5076	AT subscription	£6	£6	£0
				£0
<b>TOTAL INCOME</b>		<b>£10,106</b>	<b>£10,106</b>	<b>£0</b>
<b>EXPENDITURE</b>				
5014	AT April	£5,782	£5,250	-£532
5012	AT August	£5,782	£5,250	-£532
5013	AT Dec	£5,783	£5,250	-£533
8010	Burgess Hill Bonfire Society	£1,501	£1,700	£199
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055	£7,400	£8,000	£600
8008	Community Development	£500	£500	£0
	3010 Donations Fund contribution - major/minor	£12,000	£12,000	£0
8004	Holiday Activities	£830	£830	£0
8013	Remembrance & Armistic Day contribution (FUND-3054)	£2,000	£2,000	£0
	Summer Fayre contribution to fund (3043)	£1,800	£2,200	£400
	Town Events fund Contrbn (3067)	£5,000	£7,000	£2,000
8026	Dementia Friendly	£250	£0	-£250
	VE Day 75		£10,000	£10,000
<b>TOTAL EXPENDITURE</b>		<b>£49,129</b>	<b>£60,480</b>	<b>£11,351</b>
<b>NET POSITION</b>		<b>-£39,023</b>	<b>-£50,374</b>	<b>-£11,351</b>

# BUDGET 2020/21

## Customer Service

### Code

INCOME	Description	Budget 2019/20	Budget 2020/21	-Variance on budget
HP	HP,Shop,Tourism,Commission (NET Position)	£1,300	£1,300	£0
8582	Council Chamber/SMR hire	£0	£2,100	£2,100
7072	M.S.D.C. - Street Nameplates	£5,164	£5,164	£0
7071.5	MSDC additional parish works	£4,775	£4,775	£0
7071.1	MSDC-Partnership Environmental improvements	£7,506	£7,506	£0
7078	Other income/Sidney West planting/grass	£2,000	£2,000	£0
7070	Rents-Allotment	£6,500	£6,500	£0
7074	WSCC roundabout income	£18,945	£16,500	-£2,445
7071	WSCC Graffiti contract	£2,300	2047	-253
7071	WSCC- Annual delegated function contract	£0	£0	£0
<b>TOTAL INCOME</b>		<b>£48,490</b>	<b>£47,892</b>	<b>-£598</b>

### EXPENDITURE

Code	Description	Budget 19/20	Budget 20/21	Var
7012	Allotment Rentals	£747	£747	£0
7020	Allotment Site Costs Improvements/Maint	£2,100	£4,100	£2,000
7011	Allotments water	£1,906	£1,906	£0
7033	APL (white lining)	£0	£0	£0
6003	CCTV	£2,250	£2,250	£0
6004	Christmas Lights	£9,250	£9,250	£0
5510	Cleaning contracts - office	£12,051	£12,051	£0
8002	Concessionary Fares Subsidy	£350	£350	£0
5518	Council Chamber/SMR hire	£0	£150	£150
9003	Council Van	£11,500	£11,000	-£500
7005	Dog Initiatives	£2,700	£2,700	£0
9004	Fuel - Van	£4,500	£4,000	-£500
7026	Graffiti Material	£950	£950	£0
8502	Help Point Miscellaneous	£750	£750	£0
7015	Lighting - Maintenance & supply	£6,330	£6,330	£0
7027	Parish Weed Spray	£1,900	£0	-£1,900
7009	Maintenance Contract - grounds	£14,564	£14,564	£0
5511	Maintenance Contracts - internal	£3,348	£3,700	£353
9007	Mobile Maint -new equipment	£4,000	£3,000	-£1,000
7028	Planting	£1,600	£1,250	-£350
9008	Protective clothing	£1,000	£1,000	£0
9501	Repairs & Renewals Fund contribution	£11,750	£11,750	£0
5506	Legion building - running costs (excl loan repaym	£11,798	£5,899	-£5,899
7001	Site Improvements	£2,163	£2,000	-£163
	Site Management plans		£2,500	£2,500

<b>INCOME</b>	<b>Description</b>	<b>Budget 2019/20</b>	<b>Budget 2020/21</b>	<b>Variance on budget</b>
9005	Storage (garage lockups)	£4,109	£2,500	-£1,609
7018	Street Nameplates	£5,164	£5,164	£0
7031	Street Scene/Minor works fund contribution Cod	£5,000	£5,000	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery	£3,250	£3,250	£0
7002	Tree Survey	£1,271	£1,271	£0
8501	Uniforms: HP	£750	£750	£0
7024	Waste management/tipping	£2,600	£2,600	£0
9001	Workshop	£2,500	£2,500	£0
5522	World's End Cleaning/Maintenance	£1,017	£0	-£1,017
<b>TOTAL EXPENDITURE</b>		<b>£133,667</b>	<b>£125,732</b>	<b>-£7,935</b>
<b>NET POSITION</b>		<b>-£85,177</b>	<b>-£77,840</b>	<b>£7,337</b>



# BUDGET 2020/21

## FINANCE AND ADMINISTRATION

Code	Description	Budget 2019/20	Budget 2020/21	Variance
<b>INCOME</b>				
6570	Burial Ground (closed) - MSDC Contribution	£0	£0	£0
5580	Room Lettings (Excl CC & smr)	£5,994	£8,084	£2,090
5070	Interest on Balances	£1,400	£1,400	£0
6571	Burial Ground Income	£24,000	£27,000	£3,000
7074	Roundabout/Shield Bed income			
7076	Other income - finance (net)	£0		£0
5573	Sidney West - management charge	£13,000	£14,000	£1,000
5572	World's End recreation Ground - income	£3,800	£0	-£3,800
<b>TOTAL INCOME</b>		<b>£48,194</b>	<b>£50,484</b>	<b>£2,290</b>

### EXPENDITURE

5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£24,399	£17,506	-£6,893
5019	Bad Debts/provsn for Doubtful debts	£500	£500	£0
6504	Burial ground grave digging/maintenance	£12,200	£15,100	£2,900
6501	Burial Ground Loan repayments	£5,400	£5,250	-£150
4501	Caretaking Services	£750	£600	-£150
7512	Computer Maintenance/software/Support	£7,840	£8,280	£440
4502	Election Fund contribution 3003	£6,500	£5,000	-£1,500
5017	Health & Safety	£200	£200	£0
5007	Hospitality	£1,000	£1,000	£0
7502	Insurances	£10,816	£10,750	-£66
5508	Legion Building Loan Repayments	£16,950	£16,718	-£233
4507	Members Allowances	£18,629	£21,392	£2,763
4504	Members Travel & Subsistence	£300	£300	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£361	£361	£0
7506	Office Supplies	£1,500	£1,500	£0
7508	Postages	£1,850	£2,250	£400
7509	Printing	£3,500	£3,500	£0
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£9,270	£6,231	-£3,039
5518	Room hire Letting Expenditure	£250	£250	£0
5020	Streamline charges	£670	£670	£0
7511	Subscriptions	£4,996	£4,500	-£496
7505	Telephone & Communications	£6,159	£6,000	-£159
7513	Toner cartridges	£515	£450	-£65
7514	Travel & Subsistence	£1,000	£750	-£250
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£7,196	£7,571	£375

Code	Description	Budget 2019/20	Budget 2020/21	Variance
	Release unrequired provisions			£0
<b>TOTAL EXPENDITURE</b>		<b>£143,750</b>	<b>£137,628</b>	<b>-£6,122</b>
<b>NET POSITION</b>		<b>-£95,556</b>	<b>-£87,145</b>	<b>£8,412</b>