

**MINUTES** of the **PLANNING COMMITTEE**  
held in the Council Chamber  
on **MONDAY 21 OCTOBER 2019**

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**Present:** Janice Henwood Chairman  
Sarah Lawrence \* Vice Chairman

Graham Allen  
Andrew Barrett-Miles \*  
Tofojjul Hussain  
Max Nielsen  
Kathleen Willis \*

**Also Present:** Peter Chapman  
Matthew Cornish  
Robert Duggan  
Sylvia Neumann

*\*Denotes non-attendance.*

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(19.39)

**72. OPEN FORUM**

There were no members of the public present.

**73. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Andrew Barrett-Miles and Kathleen Willis.

**74. SUBSTITUTES**

There were none.

**75. DECLARATIONS OF INTEREST**

There were none.

**76. CHAIRMAN'S ANNOUNCEMENTS**

Following the MSDC Public Consultation on Strategic Sites for the town held on Monday 14 October 2019, the decision had been made to open the Help Point on Saturday mornings to the public to be available to discuss and answer questions. Janice Henwood confirmed that all Town Councillors had been notified and their assistance on Saturday mornings requested.

**RESOLVED** that:

The Committee noted this.

**77. MINUTES**

The Minutes of the meeting of the Planning Committee held on Monday 30 September 2019, having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

It was requested that going forward New River Retail be known as New River REIT.

**78. TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act 1990, received by Mid Sussex District Council and forwarded for observations since Monday 30 September 2019, were considered.

**79. LICENCE APPLICATION – LI/19/1590 ORION CINEMAS LTD, ORION CINEMA, CYPRUS ROAD, BURGESS HILL, RH15 8DX**

Notification had been received from Mid Sussex District Council of an application to add sale of alcohol as a licensable activity at Orion Cinema as set out in Agenda Item 8 dated Monday 21 October 2019.

**RESOLVED** that:

The Committee noted the application and had no objections.

**80. Meeting terminated at 20.19 hours.**

## OBSERVATIONS

DM/19/3799

Location: 37 Crescent Road Burgess Hill West Sussex RH15 8EH  
Desc: T1 Apple Tree - Fell.  
Applicant: Mrs Sarah Sasson  
37 Crescent Road Burgess Hill West Sussex RH15 8EH  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

OBSERVATIONS: **No Objections**

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DM/19/3875

Location: 12 Janes Lane Burgess Hill West Sussex RH15 0QR  
Desc: Demolition of existing conservatory and erection of new single storey structure (on existing footprint) and associated internal works.  
Agent: Mr Robert Thomas  
RT Architectural Services 61 Coulstock Road Burgess Hill RH15 9XZ  
Applicant: Mr and Mrs Bishop  
Case Officer: Hamish Evans  
Ward: Burgess Hill - St Andrews  
App. Type: Householder Application

OBSERVATIONS: **Recommend Approval**

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DM/19/3920

Location: 100 Folders Lane Burgess Hill West Sussex RH15 0DX  
Desc: T1 Ash - Fell. T2 Oak - Reduce the easternmost stem only by up to 3.0m. T3 Oak - Reduce the lateral growth over the garden only by approximately 3.0m to rebalance the crown. G1 Group of 6 Oak Trees - Raise crown to a height of 5m above ground level.  
Agent: Mr Nicholas Jones  
Nicholas Jones Consultants Limited 1 Spring Gardens Station Road Glynde BN8 6SA  
Applicant: Mr Michael Underwood  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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OBSERVATIONS: **No Objections**

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DM/19/2716

Location: 19 Crescent Road Burgess Hill West Sussex RH15 8EH  
Desc: New pitched roof, with raised eaves and ridge level, 2 front dormers (with Juliette balconies) and 1 rear dormer to create a second floor. Single storey rear extension. Replacement of front porch and first floor balcony with extension. Removal of covered walkway and a section of the garage building. Alterations to garage and internal alterations to property. Replacement of first floor cladding. Amended plans received 26.09.2019.  
Agent: Mr Courtney Darby  
Darby Architectural Ltd 5 Derek Road Lancing BN15 0NU  
Applicant: Mr Dawson  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

OBSERVATIONS: **Recommend Approval**

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DM/19/3227

Location: 1 Farm Way Burgess Hill West Sussex RH15 0JX  
Desc: New enlarged ground floor entrance porch and enlarged first floor pitched roof dormer to replace existing flat roof dormer. (revised plans received 30/09)  
Agent: Mr Alex Beattie  
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean BN2 8QP  
Applicant: Mr and Mrs Alfieri  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

OBSERVATIONS: **Recommend Approval**

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DM/19/3736

Location: Burgess Hill School For Girls Keymer Road Burgess Hill West Sussex RH15 0EG  
Desc: Proposed new substation and switchgear building.  
Applicant: Mr Richard Mosses  
Burgess Hill School For Girls Keymer Road Burgess Hill West Sussex RH15 0EG

Case Officer: Rachel Richardson  
Ward: Burgess Hill - Franklands  
App. Type: Full Application

OBSERVATIONS: **Recommend Refusal.** The MSDC Conservation Officer was not in support of this application. This was out of keeping and would be visible from Keymer Road. This was in a conservation area.

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DM/19/3849

Location: 26 Kilnwood Avenue Burgess Hill West Sussex RH15 0ZE  
Desc: Garden room, timber construction  
Applicant: Woodyatt  
26 Kilnwood Avenue Burgess Hill West Sussex RH15 0ZE  
Case Officer: Andrew Clarke  
Ward: Burgess Hill - St Andrew's  
App. Type: Householder Application

OBSERVATIONS: **Recommend Approval**

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DM/19/3974

Location: 12 Titchfield Close Burgess Hill West Sussex RH15 0RX  
Desc: Reduction of 2 Oak trees by 1 metre - taking back to old pollard points.  
Agent: Mr James Wilson  
4A Downs View Road Hassocks BN6 8HJ  
Applicant: Mrs Linda Beattie  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

OBSERVATIONS: **No Objections**

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DM/19/3984

Location: 10 Junction Road Burgess Hill West Sussex RH15 0JD  
Desc: Retrospective application for temporary use of a shipping container on site for 36 months from 06/06/2019.  
Applicant: Mr Pete Andrews  
10 Junction Road Burgess Hill West Sussex RH15 0JD  
Case Officer: Andrew Morrison  
Ward: Burgess Hill - Franklands

App. Type: Full Application

OBSERVATIONS: **Recommend Approval** however the Committee requested that suitable screening was put in place.

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DM/19/3985

Location: Isabelle House 70 Victoria Road Burgess Hill West Sussex  
Desc: Variation of condition nos 12, 13 and 20 of planning application DM/16/3027 to leave the access arrangements as existing prior to the planning approval.  
Agent: Mrs Josie Hodges  
DPS Sussex Ltd 6 Newlands Close Keymer Hassocks BN6 8BG  
Applicant: Mr Robin Cook  
Case Officer: Andrew Watt  
Ward: Burgess Hill - Victoria  
App. Type: Removal/Variation of Condition

OBSERVATIONS: **Recommend Approval**

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DM/19/4020

Location: Land North Of 1 The Blackthorns Burgess Hill West Sussex  
Desc: Oak Tree - Reduce Canopy by 2-3m  
Applicant: Mr Symes  
Symes Tree Surgery 6 Chatfield Road Cuckfield West Sussex RH17 5BB  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Leylands  
App. Type: Tree Surgery

OBSERVATIONS: **No Objections**

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DM/19/4038

Location: 64 Kings Way Burgess Hill West Sussex RH15 0TP  
Desc: Reduce overhang on 3-4 Oaks by 2-3 metres.  
Agent: Jeremy Hatch  
Brighton Tree Specialists 12 Titian Road Hove East Sussex BN3 5QS  
Applicant: Mr and Mrs Collier  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - St Andrew's

App. Type: Tree Surgery

OBSERVATIONS: **No Objections**

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DM/19/4044

Location: 19 Crescent Road Burgess Hill West Sussex RH15 8EH  
Desc: T1 Oak - Reduce crown by 1m and thin by up to 30%. T2 Cherry - Fell. T3 - T5 3 x Conifers - Fell. T6 Silver Birch - Fell. T7 Conifer - Fell.  
Applicant: Mr Dawson  
19 Crescent Road Burgess Hill West Sussex RH15 8EH  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

OBSERVATIONS: **No Objections** however the loss of the Silver Birch was regretted.

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DM/19/4094

Location: 6 Sevenfields Burgess Hill West Sussex RH15 9XE  
Desc: Oak (T1) - reduce second major limb to approx 8m monolith; other limb may be reduced or both may be maintained at current height.  
Applicant: Mr and Mrs Sharrad  
6 Sevenfields Burgess Hill West Sussex RH15 9XE  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

OBSERVATIONS: **No Objections**

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DM/19/3179

Location: 2 Sawyers Close Burgess Hill West Sussex RH15 0QB  
Desc: Removal of existing garage to rear garden, proposed new two storey side extension and single storey rear extension, and porch to the front. (revised plans received 06/10/2019)  
Agent: Mr Daryl Gowlett  
Clive Voller Associates 20 Inholmes Park Road Burgess Hill RH15 0JE  
Applicant: Mr Ben Kinsey  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Franklands

**OBSERVATIONS: Recommend Refusal.** This proposal was larger than the application considered in September 2019. The Committee reiterated their previous comments:

The similar application from the neighbouring property, No 1 (DM/18/4712), was refused at appeal (16 January 2019) as the estate was supposed to be open, building on side of the properties gave the appearance of terraced housing. It was not in keeping with the character and appearance of the area. The application was not in keeping with the street scene. Concerns were raised over the living conditions of future occupiers with regards to internal space and outdoor amenity space.

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DM/19/3329

Location: Birchways Keymer Road Burgess Hill West Sussex RH15 0AL  
Desc: Pitched roof two storey side/rear extension and single storey flat roof rear extension. First floor roof terrace.  
Agent: Mr Stuart Wickham  
SDR Designs 14 Batemans Road Woodingdean Brighton BN2 6RD  
Applicant: Mr and Mrs Simon Bellm  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

**OBSERVATIONS: The Committee were advised that MSDC had confirmed this application was invalid.**

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DM/19/3914

Location: Oakhurst Keymer Road Burgess Hill West Sussex RH15 0AH  
Desc: Cypressus (T1) fell. Yew (T2) reduce back from North side of property by 1.5m.  
Applicant: Mr And Mrs Grant  
Oakhurst Keymer Road Burgess Hill West Sussex RH15 0AH  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/19/4010

Location: 6-10 Junction Road Burgess Hill West Sussex RH15 0JD  
Desc: The permanent siting of a shipping container at 6-10 Junction Road. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the existing use cannot be taken into account.  
Applicant: Mr Pete Andrews  
10 Junction Road Burgess Hill West Sussex RH15 0JD  
Case Officer: Andrew Clarke  
Ward: Burgess Hill - Franklands  
App. Type: Lawful Development Certificate –Existing

**OBSERVATIONS: The legal situation was noted.**

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DM/19/4143

Location: 70 Kings Way Burgess Hill West Sussex RH15 0TP  
Desc: (T1) Oak - Thin By 20%  
Applicant: Mr Robert Gunn  
70 Kings Way Burgess Hill West Sussex RH15 0TP  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - St Andrews  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/19/4144

Location: 14 Fry Crescent Burgess Hill West Sussex RH15 8TP  
Desc: Alterations to the side and rear of property boundary  
Applicant: Mr Mike Kerr  
14 Fry Crescent Burgess Hill West Sussex RH15 8TP  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Dunstall  
App. Type: Householder Application

**OBSERVATIONS: The Committee could not comment on this application due to the poor quality of the plans.**

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DM/19/4167

Location: 25 Payton Drive Burgess Hill West Sussex RH15 9UU  
Desc: Sycamore - Crown reduce down to a height of 4.57 metres, Alder - reduce height by 4 metres, Oak - reduce by 4 metres, Ash - reduce down to fence height, and remove dead Ash tree.  
Agent: Mr Glen Poole  
County Tree Surgeons Ltd Turners Hill Road Crawley Down RH10 4HQ  
Applicant: Mr Max Townsend  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Victoria  
App. Type: Tree Surgery

OBSERVATIONS: **No Objections**

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DM/19/4195

Location: 42 Sycamore Drive Burgess Hill West Sussex RH15 0GH  
Desc: Proposed loft conversion (including front rooflights and 2 No. rear dormers), single storey rear extension and garden store.  
Agent: Mr Carl Moore  
Atterbury Moore Associates Unit 1 Gosling Croft Business Park  
Long Furlong Clapham Worthing BN13 3UT  
Applicant: Mr James Edes  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

OBSERVATIONS: **Recommend Approval**

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