

NOTES of the CUSTOMER SERVICES KEY AREA GROUP MEETING held in the Council Chamber on **Thursday 28 February 2019** at 18.00 hours.

Present: Wendy Agate Chairman
Chris Cherry
Mandy Thomas-Atkin*
Jacqui Landriani*
Cherry Catharine
John Merrill*
Pru Moore
Steve Hansford
Ann Jones MBE
Richard Cherry

Also present: Steve Cridland Chief Executive Officer

**Denotes non-attendance.*

(18.00 hours)

69. **APOLOGIES FOR ABSENCE**

Cllr Mandy Thomas-Atkin
Cllr John Merrill
Cllr Jacqui Landriani

70. **SUBSTITUTES**

Cllr Pru Moore for John Merrill
Cllr Steve Hansford for Jacqui Landriani
Cllr Ann Jones MBE for Mandy Thomas Atkin

71. **DECLARATIONS OF INTEREST**

Nil

72. **NOTES OF PREVIOUS MEETING**

The Notes of the meeting of the Customer Services Key Area Group held on 10 May 2018, having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

73. **REPLACEMENT OF COUNCIL CHAMBER TABLES**

The tables in the Council chamber are often moved to accommodate various types of meetings. They are heavy and have been repaired on

numerous occasions and the time has come to replace them with a more suitable type of table. Quotes have been obtained for tables which fold and have wheels and modesty panels. A suitable design has been inspected. The chamber is being let out more and more and the funds thus generated will cover most of the cost and make future lettings easier.

RECOMMENDED:

1. That the tables in the council chamber be replaced at a cost of £5713.88 and be funded from savings made on the current budget and income from hiring out the chamber.
2. That the existing tables be disposed of by selling them, donating them to a charity or dumping them at a cost not to exceed £600.

74. **REGISTRAR: USE OF SURGERY**

The partnership with West Sussex County Council which covered the cost of the surgery for the Registrar of Births and Deaths has come to an end. WSCC has informed the Council that it will move the service to Haywards Heath if it cannot find a cost free suitable venue. As this is a valuable service to the residents it is felt that the Town Council should try and accommodate it at least for a short period thus giving WSCC the opportunity to look for alternative premises.

RECOMMENDED:

That the Registrar of Births and Deaths be accommodated in the Help point Surgery at no cost until the end of March 2019

75. **UPGRADE TO VERGE: WOODLAND AVENUE**

The verge along a portion of Woodland Ave is very wide and is used by residents to park on. As it is a grass verge, it becomes very muddy at times. WSCC recommend the use of Grasscrete, however the cost of this is prohibitive and the item was therefore withdrawn.

76. Meeting terminated at 18.11