

Tel: (01444) 247726  
Fax: (01444) 233707  
Email: [council@burgesshill.gov.uk](mailto:council@burgesshill.gov.uk)

Website: [www.burgesshill.gov.uk](http://www.burgesshill.gov.uk)



Wednesday 14 August 2019

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **MONDAY 19 AUGUST 2019** at **19.00 hours**, when your attendance is required.

Steve Cridland  
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

---

## A G E N D A

### 1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (whether in the Open Forum or during the meeting) and shall not speak for more than three minutes at the discretion of the Chairman.

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence (Vice Chairman), Max Nielsen and Kathleen Willis

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 29 July 2019 (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 29 July 2019 to be considered.

**NOTE:** The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **TEMPORARY ROAD CLOSURE - BONFIRE TORCHLIGHT PROCESSION**

8.1 Notification has been received from Mid Sussex District Council that an application for a Draft Closure Order had been made.

The application is for the Bonfire Torchlight Procession on Saturday 28 September 2019 when the following roads will be affected from 18.30 hours to 21.30 hours:

<b>CRESCENT WAY</b>	(Cyprus Road Car Park to Crescent Road)
<b>CRESCENT ROAD</b>	(Crescent Way to Mill Road)
<b>MILL ROAD</b>	(Crescent Road to Cyprus Road)
<b>CYPRUS ROAD</b>	(Mill Road to Church Road)
<b>CHURCH ROAD</b>	(Mill Road to Keymer Road)
<b>KEYMER ROAD</b>	(Church Road to Silverdale Road)
<b>SILVERDALE ROAD</b>	(Keymer Road to Glendale Road)
<b>STATION ROAD</b>	(Keymer Road to Church Road)
<b>LOWER CHURCH ROAD</b>	(Entire Length)
<b>ROYAL GEORGE ROAD</b>	(London Road to Fairfield Road)

**FAIRFIELD ROAD**  
**WESTERN ROAD**

(Royal George Road to Western Road)  
(Fairfield Road to Recreation Ground)

## 8.2 RECOMMENDATION

The views of the Committee are sought

## 9. PLANNING POLICY DP39

Council resolved as follows at its meeting on 15 July 2019:

**Burgess Hill Town Council will encourage Mid Sussex District Council to ensure that applicants comply with Policy DP39 of the District Plan and that this is reinforced in any subsequent supplementary design and access statement documents on sustainable development.**

A letter was duly sent to the relevant officer and councillor and the following response has been received from the Assistant Chief Executive of MSDC:

"I note the resolution of the Town Council and can confirm that sustainability is one of the key cornerstones of the planning system. In line with government policy set out in the National Planning Policy Framework, the purpose of the planning system is to contribute to the achievement of sustainable development and is therefore embedded in all the planning work of Mid Sussex.

The Mid Sussex District Plan (along with made Neighbourhood Plans), is one of the most important documents used to assess planning proposals in Mid Sussex. The Policies within the Plan are the starting point for assessing development and determining applications.

Both District Plan Policies DP39 and DP40 are advocacy policies and planning officers refer to these policies, amongst the other policies of the Plan, in discussions with developers.

In addition, the Council has prepared a draft District Wide Design Guide which was presented to Scrutiny Committee for Housing, Planning and Economic Growth at its last meeting for consideration. The report can be found here:

<http://midsussex.moderngov.co.uk/documents/s4467/Mid%20Sussex%20Design%20Guide%20Supplementary%20Planning%20Document%20-%20Consultation%20Draft.pdf>

The Design Guide in addition to providing specific policies, has sustainability as a theme throughout the Guide. There will be public consultation in September on the draft Design Guide and this will give the Town Council an opportunity to comment on the measures being proposed.

I trust this helps with your understanding of the position of the District Council.”

#### **9.1 RECOMMENDATION**

The Committee is recommended to note the report.

## SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 18 JULY AND 24 JULY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 2 AUGUST 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 16 August 2019.

### **Parish: Burgess Hill**

DM/19/2828

Location: 49 Oak Hall Park Burgess Hill West Sussex RH15 0DA  
Desc: Fence with trellis to replace previous brick wall.  
Applicant: Mr Justin Braine  
49 Oak Hall Park Burgess Hill West Sussex RH15 0DA  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

---

DM/19/2849

Location: 12 St Johns Avenue Burgess Hill West Sussex RH15 8HH  
Desc: Single storey rear extension with garden room and rear terrace.  
Agent: Mr Graham Whitehouse  
GWP Architects Fairfield House Fairfield Road Burgess Hill  
RH15 0AZ  
Applicant: Mr And Mrs D Chisnall  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

---

DM/19/2852

Location: Land To The Rear Of 88 Folders Lane Burgess Hill West  
Sussex RH15 0DX  
Desc: Plots 72 and 73 to allow for addition of rear garden rooms and  
to alter the elevation of plot 72 to show a brick and  
weatherboarded elevation.

Applicant: Jones Homes  
Jones Homes (Southern) Ltd Ground Floor Unit 3 White Oak  
Square Swanley BR8 7AG  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Removal/Variation of Condition

---

DM/19/2872

Location: Cherry Tree Centre Fairfield Road Burgess Hill West Sussex  
RH15 8QB  
Desc: T1 and T2 Damson - Reduce crown by 1m.  
Agent: Justin Lee  
J Lee Trees 37A Cuckfield Road Hurstpierpoint West Sussex  
BN6 9RW  
Applicant: Cheryl Denford  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Victoria  
App. Type: Trees in a Conservation Area

---

DM/19/2893

Location: 149 West Street Burgess Hill West Sussex RH15 8PG  
Desc: Construction of a level-access platform and pathway leading  
from the rear door of the property, into the garden.  
Agent: Miss Louise Heard  
Grumitt Wade Tungsten Building, Unit 3 George Street  
Southwick BN41 1RA  
Applicant: Mrs Jaquet  
Case Officer: Hamish Evans  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

---

DM/19/2897

Location: Land Opposite Mill House Mill House Mill Road Burgess Hill  
West Sussex RH15 8SZ  
Desc: Demolition of existing structure and erection of a 2 bed 2 story  
dwelling.  
Agent: Mr Alex Beattie  
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean  
East Sussex BN2 8QP  
Applicant: C/O Lightbox Architecture Limited

Case Officer: Joseph Swift  
Ward: Burgess Hill - Meeds  
App. Type: Full Application

---

DM/19/2906

Location: 39 Burdocks Drive Burgess Hill West Sussex RH15 0HJ  
Desc: Oak(T1) - Thin crown by upto 25%  
Agent: Mr Glen Poole  
County Tree Surgeons Turners Hill Road Crawley Down  
Crawley West Sussex RH10 4HQ  
Applicant: Miss Rebecca Whitehouse  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

---

DM/19/2911

Location: 24 Park Road Burgess Hill West Sussex RH15 8ET  
Desc: T14-T15 Cyprus - Fell. T16 Walnut -Fell. T17-T20 Cyprus -  
Fell. T13 Cyprus - overall crown reduction not to exceed  
1metre.  
Agent: Mr Clive West  
Landscape Vision Ltd The Pump House Underhill Lane Clayton  
West Sussex BN6 9PL  
Applicant: Ms R Kerler  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

---

DM/19/2927

Location: 17 Wykeham Way Burgess Hill West Sussex RH15 0HE  
Desc: Two storey extension to front, rear and side.  
Applicant: Ms Andrew Sherlock  
17 Wykeham Way Burgess Hill West Sussex RH15 0HE  
Case Officer: Andrew Watt  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

---

DM/19/2931

Location: 66 Crescent Road Burgess Hill West Sussex RH15 8EG  
Desc: T1 Oak - crown reduce and shape by up to 2 metres and crown thin by 25%  
Agent: Adam King  
Green Timber 66 Sandown Road Brighton East Sussex BN2 3EJ  
Applicant: Mr Steve Darling  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Meeds  
App. Type: Tree Surgery

---

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 25 JULY AND 31 JULY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 9 AUGUST 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 23 August 2019.

DM/19/0276

Location: Land Rear Of 96 Folders Lane Burgess Hill West Sussex  
Desc: Proposed erection of 43 dwellings and associated works. Amended plans and Transport Statement received 12th and 15th July 2019. Amended site layout plan received 31/07/2019 showing access.  
Applicant: Jones Homes (Southern) Ltd  
Ground Floor Unit 3 White Oak Square Swanley BR8 7AG  
Case Officer: Susan Dubberley  
Ward: Burgess Hill - Franklands  
App. Type: Full Application

---

DM/19/2915

Location: 33 Cants Lane Burgess Hill West Sussex RH15 0LT  
Desc: Dropped kerb, new crossover and a paved driveway.  
Applicant: Mr Matthew Springall  
33 Cants Lane Burgess Hill West Sussex RH15 0LT



Case Officer: Joanne Fisher  
Ward: Burgess Hill - St Andrews  
App. Type: Householder Application

---

DM/19/3007

Location: 47 Orchard Road Burgess Hill West Sussex RH15 9PG  
Desc: Removal of existing conservatory, construction of single storey rear extension and removal of back wall to create kitchen diner.  
Applicant: Mrs Valerie Leppard  
47 Orchard Road Burgess Hill West Sussex RH15 9PG  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

---

DM/19/3019

Location: 27 Beale Street Burgess Hill West Sussex RH15 9UY  
Desc: Demolition of existing conservatory and replace with proposed single storey side and rear extension.  
Agent: Mr Steve Tubb  
12 Silver Birch Drive Middleton Bognor Regis PO22 6SE  
Applicant: Mr John Isaac  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

---

DM/19/3051

Location: 26 Dumbrills Close Burgess Hill West Sussex RH15 8RR  
Desc: Two storey side extension.  
Agent: Mr Chris Upton  
Upton Design Consultancy Ltd 8 Gladstone Road Burgess Hill West Sussex RH15 0QQ  
Applicant: Mr And Mrs Perkins  
Case Officer: Joseph Swift  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

---

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 01 AUGUST AND 07 AUGUST 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK

ENDING 16 AUGUST 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 30 August 2019.

Parish: Burgess Hill

DM/19/2716

Location: 19 Crescent Road Burgess Hill West Sussex RH15 8EH  
Desc: New pitched roof, with raised eaves and ridge level, 2 front dormers (with Juliette balconies) and 1 rear dormer to create a second floor. Single storey rear extension. Replacement of front porch and first floor balcony with extension. Removal of covered walkway and a section of the garage building. Alterations to garage and internal alterations to property. Replacement of first floor cladding. (Amended description 15/07/19). Tree report received 05.08.2019.  
Agent: Mr Courtney Darby  
Darby Architectural Ltd 5 Derek Road Lancing BN15 0NU  
Applicant: Mr Dawson  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

---

DM/19/3088

Location: 27 St Johns Avenue Burgess Hill West Sussex RH15 8HJ  
Desc: Single storey rear extension (revision to permitted application DM/19/2002)  
Agent: Mr Russell Wooden  
11 Folders Close Burgess Hill West Sussex RH15 0TA  
Applicant: Mr R Cox  
Case Officer: Hamish Evans  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

---

DM/19/3090

Location: 4 Chestnut Close Burgess Hill West Sussex RH15 8HN  
Desc: Proposed porch infill to the front of the property.  
Agent: Mr Daniel Foyster  
Job Worth Doing Ltd 5 Twickenham Road Fifers Lane  
Industrial Estate Norwich NR6 6NG  
Applicant: Mr And Mrs Harrison  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

---

DM/19/3099

Location: 32 Sycamore Drive Burgess Hill West Sussex RH15 0GH  
Desc: Loft conversion to create second floor. Garage conversion and extension to front of property.  
Agent: Mr Carl Moore  
Atterbury Moore Associates Unit 1 Gosling Croft Business Park  
Long Furlong Clapham Worthing BN13 3UT  
Applicant: Mrs Rachel Marklew  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

---

DM/19/3141

Location: 15 Burdocks Drive Burgess Hill West Sussex RH15 0HJ  
Desc: Thin Oak tree at rear of garden by 20%.  
Applicant: Mr Stuart Murray  
15 Burdocks Drive Burgess Hill West Sussex RH15 0HJ  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

---

DM/19/3149

Location: Land Adjacent To Goldfinch Road And SkyLark Way Victoria Road Burgess Hill West Sussex  
Desc: Various work please see Tree Survey Schedule.  
Agent: Robert Goode  
RG Tree Consultancy 13 Beech Road Biggin Hill Westerham Kent TN16 3JQ  
Applicant: HML Andertons  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Victoria

App. Type: Tree Surgery

---