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Wednesday 6 February 2019

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **MONDAY 11 FEBRUARY 2019** at **19.00 hours**, when your attendance is required.

Steve Cridland  
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

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## AGENDA

### 1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

Members of the Planning Committee – Wendy Agate, Chris Cherry, Richard Cherry, Steve Hansford (Chairman), Diane Heckels, Julian Thorpe, Chris Thomas-Atkin

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 21 January 2019 (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 21 January 2019 to be considered.

**NOTE:** The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **WEST SUSSEX COUNTY COUNCIL TRAFFIC REGULATION ORDER - WYVERN WAY, KINGS WEALD DEVELOPMENT**

8.1 Notification has been received from West Sussex County Council of a proposal to make a permanent Traffic Regulation Order that will introduce a loading bay for goods vehicles only in a layby on the northern side of Wyvern Way in Burgess Hill.

8.2 Wyvern Way is a new road being built within the new Kings Weald Development. A retail unit is being built on the northern side of Wyvern Way with a layby intended to provide a safe space for deliveries to the shops. The new restriction is intended to ensure this layby is available for use by delivery vehicles throughout the day reducing the likelihood of these vehicles parking in other locations where an obstruction might be caused.

8.3 **RECOMMENDATION**

The Committee's views are sought.

## 9. CONSULTATION – SOUTH DOWNS LOCAL PLAN EXAMINATION

9.1 South Downs National Park Authority is consulting on a schedule of main modifications to the South Downs Local Plan. The schedule includes all the main changes made since the publication of the Pre-submission Local Plan in September 2017. The following documents have been published for consultation:

- The schedule of Main Modifications following public hearings (January 2019)
- A Sustainability Appraisal Addendum (SA Addendum)
- A Habitat Regulations Assessment Statement (HRA Statement)
- An amended inset Policies Map for Kingston-near-Lewes. This is to show a factual update to the proposed settlement boundary, to include within the boundary a recently permitted housing development at ‘Audiburn’.

The consultation documents and response forms are available online at <https://www.southdowns.gov.uk/planning/national-park-local-plan/south-downs-local-plan-main-modifications/>. All comments should be returned to the Planning Policy team by 23:59 on 28 March 2019.

## 9.2 RECOMMENDATION

The views of the Committee are sought.

## SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 10 JANUARY AND 16 JANUARY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 25 JAN 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 8 February 2019.

### **Parish: Burgess Hill**

DM/18/4141

Location: 10 Station Road Burgess Hill West Sussex RH15 9DQ  
Desc: Two new studio flats with undercroft parking on the existing open car park to the rear of 10 Station Road. Amended plans received 10.01.2018 showing new gutter arrangement on elevation adjoining 12 Station Road.  
Agent: Mr Stuart Beckett  
Beckett Architectural & Consultancy Services Ltd 53 Bramble Gardens Burgess Hill West Sussex RH15 8UQ  
Applicant: Mr J Walden  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Full Application

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DM/18/5047

Location: 3 Beale Street Burgess Hill West Sussex RH15 9UY  
Desc: Proposed conversion of part integral garage into a utility area.  
Agent: Mr Stephen Tyler  
Complete Kitchen And Bathroom Service 12 Saunders Close Uckfield East Sussex TN22 2BX  
Applicant: Miss Clair Crowley  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

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DM/19/0039

Location: Parklands Keymer Road Burgess Hill West Sussex RH15 0BA  
Desc: Demolition of existing part single, part two storey extension to the rear elevation. Construction of a new part single, part two

storey extension to the rear elevation with associated fenestration amendments and internal alterations.

Agent: Mr Rob Harrington  
George Baxter Associates 3 Lucastes Mews Paddockhall Road  
Haywards Heath West Sussex RH16 1HE  
Applicant: Mr and Mrs Adam and Julie Cullen  
Case Officer: Andrew Watt  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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DM/19/0081

Location: 33 Sycamore Drive Burgess Hill West Sussex RH15 0GG  
Desc: Proposed timber structure garden room  
Applicant: Mr Derek Frith  
33 Sycamore Drive Burgess Hill West Sussex RH15 0GG  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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DM/19/0100

Location: Bus Shelter Westbound Adjacent 17 Station Road Burgess Hill West Sussex  
Desc: Upgrade of existing paper advertising panels to digital advertising panels forming integral part of bus shelter. The digital panels would display a sequence of static advertising images that would change no more frequently than every 10 seconds, the change via smooth fade.  
Applicant: Ms Anita Martin  
Clear Channel UK Ltd Units 13 And 14 Petersfield Business Park Bedford Road  
Petersfield Hampshire GU32 3QA  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Meeds  
App. Type: Advertisement Application

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DM/19/0102

Location: 151 Lower Church Road Burgess Hill West Sussex RH15 9AA  
Desc: Conversion of existing building to form 2x 1 bed flats and 2x 2 bed flats. To include erection of a replacement metal side gate, alterations to the fenestration and a two storey and single storey extension to the rear, beneath pitched and flat roofs respectively.  
Agent: Mr Alex Beattie

Lightbox Architecture Limited 121 Greenbank Avenue Saltdean  
BN2 8QP  
Applicant: C/o Agent  
Case Officer: Kate Brocklebank  
Ward: Burgess Hill - Meeds  
App. Type: Full Application

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DM/19/0107

Location: Bus Shelter Southbound Adjacent Library Civic Way Burgess Hill West Sussex  
Desc: Upgrade of existing paper advertising panels to digital advertising panels forming integral part of Bus Shelter  
Applicant: Ms Anita Martin  
Clear Channel UK Ltd Units 13 And 14 Petersfield Business Park Bedford Road  
Petersfield Hampshire GU32 3QA  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Meeds  
App. Type: Advertisement Application

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LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 17 JANUARY AND 23 JANUARY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 1 FEB 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 15 February 2019.

DM/19/0147

Location: 8 Millbank Burgess Hill West Sussex RH15 8DD  
Desc: Ground floor infill extension in front corner and first floor side extension with Juliette balcony at the rear. Includes new pitched roof to front of property, and alterations to driveway.  
Agent: Mrs Isobel Beatie  
GWP Architects Fairfield House 49 Fairfield Road Burgess Hill West Sussex RH15 8QB  
Applicant: Mr and Mrs Clarke  
Case Officer: Deborah Lynn  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

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DM/19/0188

Location: Site Of Former KDG Victoria Road Burgess Hill West Sussex  
Desc: Variation and removal of conditions of planning application DM/16/5436. Vary condition 1, to amend approved drawings. Vary condition 11, to amend the wording to reflect lighting scheme now submitted. Remove condition 12. Vary condition 17, to amend wording regarding noise limits.  
Agent: Mr Rob Huntley  
RHPC 2 Fielding Gardens Crowthorne Berks RG45 7QW  
Applicant: Mr James Belbin  
Case Officer: Steven King  
Ward: Burgess Hill - Victoria  
App. Type: Removal/Variation of Condition

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DM/19/0195

Location: Batchelors Farmhouse Keymer Road Burgess Hill West Sussex RH15 0BQ  
Desc: Application for approval of reserved matters of appearance, landscaping and layout relating to planning application DM/15/3955 for the demolition of existing outbuildings and erection of 2 residential dwellings.  
Agent: Mr Tim Rodway  
Rodway Planning Consultancy Ltd 293 Upper Shoreham Road Shoreham By Sea West Sussex Bn43 5QZ  
Applicant: Mr J King  
Case Officer: Joanne Fisher  
Ward: Burgess Hill - Franklands  
App. Type: Reserved Matters Application

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DM/19/0209

Location: Burgess Hill School For Girls Keymer Road Burgess Hill West Sussex RH15 0EG  
Desc: Prune back overhang of mixed species broadleaf trees along the school boundary line and tennis court fence to 1 metre behind boundary and fence.  
Applicant: Mr Richard Moses  
Burgess Hill School For Girls Keymer Road Burgess Hill West Sussex RH15 0EG  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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DM/19/0210

Location: Land Rear of Valebridge Road Valebridge Road Burgess Hill West Sussex  
Desc: The cutting back of all undergrowth and shrubs across the extent of the TPO area, and the removal of any saplings/trees with a trunk of less than 10cm in width (measured at a height of 1.5m from ground level at the base of the sapling/tree).  
Agent: Mr W Pierson  
PD Planning UK Ltd 21 Eskdale Gardens Purley CR8 1ET  
Applicant: Mr Jal Ramachandran  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - St Andrews  
App. Type: Tree Surgery

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DM/19/0218

Location: 25 Woodpecker Crescent Burgess Hill West Sussex RH15 9XY  
Desc: Erection of freestanding 2ft (0.609 metres) timber trellis over existing west, east and north-facing fences in existing rear garden.  
Agent: Mr James Smith  
Just Plans Ltd 107 Willow Way Hurstpierpoint West Sussex BN6 9TQ  
Applicant: Ms Krzysia Terlecki  
Case Officer: Andrew Clarke  
Ward: Burgess Hill - Dunstall  
App. Type: Householder Application

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DM/19/0235

Location: 5 Singleton Way Burgess Hill West Sussex RH15 0BU  
Desc: Oak (T1) - reduce crown by 1.5m Ash (T2) - reduce crown by 1.5m.  
Agent: Justin Lee  
37A Cuckfield Road Hurstpierpoint West Sussex BN6 9RW  
Applicant: Mr Mike Derrick  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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DM/19/0267

Location: 9 Avonhurst Burgess Hill West Sussex RH15 0RY  
Desc: Oak (T1) - Reduce by up to 2 metres  
Applicant: Mr Coppard  
9 Avonhurst Burgess Hill West Sussex RH15 0RY



Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 24 JANUARY AND 30 JANUARY 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 1 FEB 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 22 February 2019.

DM/19/0288

Location: 2 Bretton Burgess Hill West Sussex RH15 8TQ  
Desc: Proposed erection of a first floor dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.  
Agent: Mr Robert Thomas  
RT Architectual Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Applicant: Mr and Mrs Bell  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Dunstall  
App. Type: Lawful Development Certificate -Proposed

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DM/19/0333

Location: Sakkara 5 Shelley Wood Burgess Hill West Sussex RH15 9XL  
Desc: Oak (T4) remove the lowest limb overhanging the garden in 2 The Maltings.  
Applicant: Mr Sean Hanan  
2 The Maltings Burgess Hill West Sussex RH15 9XF  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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DM/19/0334

Location: 41 The Ridings Burgess Hill West Sussex RH15 0PL  
Desc: Remove existing garage and proposed construction of part single storey/part two storey side extension.  
Agent: Mr Tim Evans

T J Evans Ltd Holly's Choice Spithurst Road Barcombe BN8  
5EF  
Applicant: Mr M Pulsford  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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DM/19/0345

Location: 21 The Kiln Burgess Hill West Sussex RH15 0LU  
Desc: Proposed roof conversion with hip to gable/rear dormer. Demolition of existing rear extension and erection of a single storey rear/side extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.  
Agent: Mr Stuart Wickham  
SDR Designs 14 Batemans Road Woodingdean Brighton BN2 6RD  
Applicant: Mr Dave Mcaneney  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - St Andrew's  
App. Type: Lawful Development Certificate -Proposed

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DM/19/0347

Location: First And Second Floors Jubilee House Cyprus Road Burgess Hill West Sussex RH15 8DX  
Desc: Prior approval for change of use from B1 Office to C3 Dwellings (14 Flats).  
Agent: Mr Neil Millbank  
GWP Architects Ltd Fairfield House 49 Fairfield Road Burgess Hill West Sussex RH15 8QB  
Applicant: Danworth Holding Ltd  
Case Officer: Kate Brocklebank  
Ward: Burgess Hill - Meeds  
App. Type: Prior Notification – Offices

**For 6 or more dwellings councillors are asked to consider Section 106 contributions:**

- Contribution towards a new play area in the Chanctonbury estate.
  - Contribution towards two benches in Chanctonbury Road.
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