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Wednesday 3 July 2019

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **MONDAY 8 JULY 2019** at **19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

2. **APOLOGIES FOR ABSENCE**

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence (Vice Chairman), Max Nielsen and Kathleen Willis

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 17 June 2019 (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 17 June May 2019 to be considered.

NOTE: The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **LICENCE APPLICATION – SUSSEX MEAD, 6 APHRODITE WAY**

- 8.1 Notification has been received from Mid Sussex District Council of a New Premises Licence at Sussex Mead, 6 Aphrodite Way. Comments are required by **28 July 2019**. The application includes proposals for the following:

Sale by retail of alcohol for consumption off the premises.

Everyday 09:00hrs to 17:00hrs.

8.2 **RECOMMENDATION**

The views of the Committee are sought.

9. **PROPOSED PLANNING STATEMENT FOR NEW BUILD APPLICATIONS**

- 9.1 At the Planning Committee meeting held on Monday 17 June 2019, the committee drafted the statement below. The statement will be applied to recommendations for new build and change of use applications to request that applicants to adhere to Mid Sussex District Plan Policy DP39 (Use of renewable energy eg. photovoltaic tiles/panels). The committee is requested to agree the draft statement, as follows, to be approved at the full Council meeting to be held on Monday 15 July:

Burgess Hill Town Council will encourage Mid Sussex District Council to ensure that applicants comply with Policy DP39 of the District Plan and that this is reinforced in any subsequent supplementary design and access statement documents on sustainable development.

9.2 RECOMMENDATION

The Committee agree the statement above to be approved at the Council meeting to be held on Monday 15 July 2019.

SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 06 JUN 2019 AND 12 JUN 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 21 JUN 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 5 July 2019.

Parish: Burgess Hill

DM/19/1569

Location: 125B Junction Road Burgess Hill West Sussex RH15 0JL
Desc: Paving to front garden, dropped kerb and driveway.
Applicant: Ms Wing Man Ng
125B Junction Road Burgess Hill West Sussex RH15 0JL
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/1710

Location: 37 St Johns Avenue Burgess Hill West Sussex RH15 8HJ
Desc: Two storey side extension incorporating conversion of existing garage at ground floor level. Single storey front extension to form new entrance porch. Amended plans received 10.06.2019.
Agent: Mr Robert Thomas
RT Architectural Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ
Applicant: Mr and Mrs Silver
Case Officer: Anna Tidey
Ward: Burgess Hill - Leylands
App. Type: Householder Application

DM/19/1964

Location: 6 Partridge Close Burgess Hill West Sussex RH15 0ZR
Desc: Garage conversion and replace garage door with bi-fold doors

of the same size and fit.
Applicant: Miss Valeria Vitale
6 Partridge Close Burgess Hill West Sussex RH15 0ZR
Case Officer: Joseph Swift
Ward: Burgess Hill - St Andrew's
App. Type: Householder Application

DM/19/1973

Location: 91 Church Walk Burgess Hill West Sussex RH15 9BQ
Desc: Change of use from A1 to D1 (Clinic) with internal alterations.
Agent: Mr Michael Lockhart
Jackson Criss West End House 11 Hills Place London W1F
7SE
Applicant: Dr Peter Blenkarn
Case Officer: Joseph Swift
Ward: Burgess Hill - Meeds
App. Type: Change of Use Application

DM/19/2064

Location: 141 Station Road Burgess Hill West Sussex RH15 9ED
Desc: Remove existing chimney stack and porch. Construct a first floor extension to existing east elevation with provision at ground floor level for vehicle access with gates.
Agent: Stirling Design and Construction Services Ltd
22A Stirling Court Road Burgess Hill West Sussex RH15 0PT
Applicant: Mr Francis Butcher
Case Officer: Andrew Horrell
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/19/2076

Location: Land East Of Kings Way Burgess Hill West Sussex
Desc: Approval of Reserved Matters following Outline consent (Ref. 12/01532/OUT) relating to appearance, landscaping, layout and scale, for phase 3B for 39 new dwellings (including the provision of 22 on-site affordable housing dwellings) a new community centre and retail floor space to the ground floor of Block B, including the provision of associated parking and landscaping pursuant to the approved Outline consent.
Applicant: Charles Church (Thames Valley)
Persimmon House Knoll Road Camberley GU15 3TQ

Case Officer: Susan Dubberley
Ward: Burgess Hill - St Andrew's
App. Type: Reserved Matters Application

DM/19/2093

Location: Rear Of 139 London Road Burgess Hill West Sussex RH15 8LT
Desc: Removal of storage building and erection of a two storey, two bedroom, dwelling and replacement store room (amendment to DM/16/0397).
Agent: Mr Graham Whitehouse
Graham Whitehouse Practice Fairfield House 49 Fairfield Road Burgess Hill West Sussex RH15 8QB
Applicant: Mr Siva Sinnathamby
Case Officer: Anna Tidey
Ward: Burgess Hill - Victoria
App. Type: Full Application

DM/19/2108

Location: Franklands Court Greenlands Drive Burgess Hill West Sussex RH15 0AS
Desc: Ash - Reduce to previous cut points, approx 5m
Applicant: Mr C M Grimley
2 Franklands Court Greenlands Drive Burgess Hill West Sussex RH15 0AS
Case Officer: Irene Fletcher
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 13 JUN 2019 AND 19 JUN 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 28 JUN 2019.

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in writing by 12 July 2019.

DM/19/0781

Location: Freckborough Manor Ditchling Road Ditchling Common
Ditchling East Sussex RH15 0SE

Desc: Demolition of existing garage with flat and the provision of a new build four bedroomed detached house with garage and independent access. Provision of new garage and store for existing dwelling. (Amended description agreed 01.05.2019) (Revised location plan, existing and proposed elevations received 09.05.2019) (Tree Survey, Arboricultural Method Statement, Arboricultural Impact Assessment, Tree Protection Plan and revised block plan received 18.06.2019)

Agent: Mr Robert Saunders
RSP Architects Ltd 1 Westbournbe Grove Westbourne
Gardens Hove East Sussex BN3 5PJ

Applicant: Mr and Mrs G Harding

Case Officer: Caroline Grist

Ward: Burgess Hill - St Andrew's

App. Type: Full Application

DM/19/1109

Location: 10 Golden Hill Burgess Hill West Sussex RH15 0TS

Desc: Single storey rear extension and associated works.

Agent: Mr G Middle
LM Associates Clock Tower House Lewes Road Lindfield West
Sussex RH16 2LH

Applicant: Mrs A Colley

Case Officer: Hamish Evans

Ward: Burgess Hill - St Andrew's

App. Type: Householder Application

DM/19/2107

Location: Unit 7 Ground And First Floor Team House Braybon Business
Park Consort Way Burgess Hill West Sussex RH15 9ND

Desc: Retrospective application for change of use from office building to gym (D2) on ground floor and first floor of unit 7.

Applicant: Mr James Marshall
10 Bowmans Close Steyning BN44 3SR

Case Officer: Joseph Swift

Ward: Burgess Hill - Victoria

App. Type: Full Application

DM/19/2178

Location: 25 Orchard Road Burgess Hill West Sussex RH15 9PG
Desc: Oak Tree - Cut back overhanging branches to boundary
Applicant: Mr Steven Arber
Custom Coachworks Unit A 22 Victoria Way Burgess Hill West
Sussex RH15 9NF
Case Officer: Irene Fletcher
Ward: Burgess Hill - Victoria
App. Type: Tree Surgery

DM/19/2237

Location: 84 Chanctonbury Road Burgess Hill West Sussex RH15 9EY
Desc: Single storey rear extension including re-siting of existing shed
and internal alterations.
Agent: Mr Robert Thomas
61 Coulstock Road Burgess Hill West Sussex RH15 9XZ
Applicant: Mr and Mrs Hand
Case Officer: Andrew Horrell
Ward: Burgess Hill - Meeds
App. Type: Householder Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 20 JUN 2019
AND 26 JUN 2019 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING
5 JULY 2019.

These applications can be viewed on the Online Planning Register, and from
computers available at the Council's Planning Services Reception, Oaklands,
Oaklands Road, Haywards Heath, during normal office hours. To access the
Online Planning Register, please use the following link:
<http://pa.midsussex.gov.uk/online-applications/>.

Representations in respect of the following applications must be submitted in
writing by 19 July 2019

DM/19/0615

Location: Real Jewellers Ltd 198 London Road Burgess Hill West Sussex
RH15 9RD
Desc: Proposed internally illuminated wooden box sign, 3 metres in
length and 1 metre in height to be positioned on the side of the
building. Amended plans and additional information received to
show sign reduced in size to 2.52 metres long by 0.84 metres
high, together with proposed external illumination.
Applicant: Mr Richard Soper
Body Matters Gold Ltd Maple House 198 London Road

Burgess Hill RH15 9RD
Case Officer: Deborah Lynn
Ward: Burgess Hill - Meeds
App. Type: Advertisement Application

DM/19/2255

Location: Co-Op Priory Chase Burgess Hill West Sussex RH15 0NT
Desc: Alterations to the building shop front including new aluminium double leaf automatic entrance door and removal of a single entrance at the rear of the building to be replaced with brickwork to match existing.
Agent: Mr Gebhard
RPM Second Floor 13 Swan Yard Islington London N1 1SD
Applicant: Mr Craig Smith
Case Officer: Katherine Williams
Ward: Burgess Hill - St Andrew's
App. Type: Full Application

DM/19/2265

Location: 4 The Ridgeway Burgess Hill West Sussex RH15 8BY
Desc: Two storey side extension, covered front porch, loft conversion with two roof lights to the front and one to the rear, dormer to the rear with juliet balcony.
Agent: Mr Darryl Shear
Shear Architectural Design Ltd. 2 Saffron Close Shoreham By Sea BN43 6JF
Applicant: Mr Steve Foster
Case Officer: Deborah Lynn
Ward: Burgess Hill - Leylands
App. Type: Householder Application

DM/19/2266

Location: Co-Op Priory Chase Burgess Hill West Sussex RH15 0NT
Desc: Installation of an ATM on the front (South) elevation.
Agent: Mr Gebhard
RPM Second Floor 13 Swan Yard Islington London N1 1SD
Applicant: Mr Craig Smith
Case Officer: Katherine Williams
Ward: Burgess Hill - St Andrew's
App. Type: Full Application

DM/19/2267

Location: Co-Op Priory Chase Burgess Hill West Sussex RH15 0NT
Desc: Installation of air conditioning units and a refrigeration condenser located within the approved plant enclosure along the rear (North) elevation.
Agent: Mr Gebhard
RPM Second Floor 13 Swan Yard Islington London N1 1SD
Applicant: Mr Craig Smith
Case Officer: Katherine Williams
Ward: Burgess Hill - St Andrew's
App. Type: Full Application

DM/19/2269

Location: 3 Lowlands Road Burgess Hill West Sussex RH15 8AE
Desc: Single storey rear extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Agent: Mr Tony Rogers
Tony Rogers Building Consultants 40 Dawn Crescent Upper Beeding BN44 3WH
Applicant: Mr P Beck
Case Officer: Andrew Horrell
Ward: Burgess Hill - Leylands
App. Type: Lawful Development Certificate -Proposed

DM/19/2284

Location: 52 Oak Hall Park Burgess Hill West Sussex RH15 0BX
Desc: Single storey rear extension and internal reconfiguration.
Agent: Mrs Zoe Volkes
Focus Consulting The Dock Hub Wilbury Villas Hove BN3 6AH
Applicant: Mr Chris Hames
Case Officer: Andrew Horrell
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/2297

Location: 15 Folders Close Burgess Hill West Sussex RH15 0TA
Desc: Conversion of existing conservatory to a garden room by the replacement of the glass roof with a 'Supalite' tiled roof system.
Applicant: Mr Jon Lavis

15 Folders Close Burgess Hill West Sussex RH15 0TA
Case Officer: Andrew Horrell
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/19/2301

Location: Visibility Splay West Of Kings Way Folders Lane Burgess Hill West Sussex
Desc: Oak (0093) - Remove epicormic growth and clear around power lines. Oak limb (0092) - at 7.5 metres north with cavity-Reduce limb to below cavity. Limb at 9.5 metres east reduce back to origin. Loose bark on this branch. Ash (0094) - Re-pollard to previous pruning points.
Agent: Mr Glen Poole
County Tree Surgeons Ltd Turners Hill Road Crawley Down Crawley RH10 4HQ
Applicant: Miss Jo Reid
Case Officer: Irene Fletcher
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

DM/19/2303

Location: 8 Sparrow Way Burgess Hill West Sussex RH15 9UL
Desc: Single storey side and front extensions.
Agent: Mr Robert Thomas
RT Architectural Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ
Applicant: Mr and Mrs Elliott
Case Officer: Katherine Williams
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/19/2304

Location: Wybunbury House Malthouse Lane Burgess Hill West Sussex RH15 9XA
Desc: Proposed new vehicular access and associated landscaping to amended driveway/hardstanding and closing access across boundary with Boodles.
Agent: Mr Graham Whitehouse
GWP Architects Fairfield House Fairfield Road Burgess Hill RH15 0AZ
Applicant: Mr and Mrs D Cawley

Case Officer: Deborah Lynn
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/19/2305

Location: Marle Place Park Upper St Johns Road Burgess Hill West
Sussex

Desc: Horse Chestnut (00WN) - Crown reduce height and lateral
spreads by 3 metres. Lime (00WP) - Reduce low heavy limb
over garden back by 3 metres, Poplar (00WR) - Crown reduce
back to previous pruning points. Holm Oak (00UY) - reduce tree
by 4 metres. Holm Oak (00UZ) Holm Oak - Reduce Crown to
match finished dimension of Holm Oak (00UY). Yew (00VD) -
Remove. Hornbeam's (00W1), (00W2), (00W3) Remove.
Hawthorn (00WS) - Fell.

Agent: Mr Glen Poole
County Tree Surgeons Ltd Turners Hill Road Crawley RH10
4HQ

Applicant: Miss Jo Reid
Case Officer: Irene Fletcher
Ward: Burgess Hill - Leylands
App. Type: Tree Surgery

DM/19/2322

Location: Cootes Veterinary Clinic Gatehouse Lane Burgess Hill West
Sussex RH15 9XD

Desc: Oak (T6) overall crown reduction of 1-1.5m. Oak (T7) remove
all lower growth on garden side back to trunk and overall crown
reduction of 1-1.5m.

Applicant: Mrs Susan St Pierre
Cootes Veterinary Clinic Gatehouse Lane Burgess Hill West
Sussex RH15 9XD

Applicant: Mrs Susan St Pierre
Case Officer: Irene Fletcher
Ward: Burgess Hill - Dunstall
App. Type: Tree Surgery
