

Date: 05/02/2019  
Time: 17:15:35

**BURGESS HILL TOWN COUNCIL**

**Day Books: Paid Invoices (Summary)**

Payment Date From : 01/10/2018  
Payment Date To : 31/12/2018

Date/	Account Name	Inv Ref	Spend C/	Category Name	Spend Details	Last PayDate	Pay Ref	Net Amount	Gross Amount	Amount Paid this Period
13/11/2018	AC Cleaning Services	0197	5510	Cleaning contracts - office	AC.Clean: 18Nov - 10 Dec 2018 cleaning	13/12/2018	510732	582.92	582.92	582.92
11/12/2018	Action Press	76266	8571	HP Shop	Action.Press: 2019 BH Calendars x 300	26/11/2018	510687	1548.00	1857.60	1857.60
05/10/2018	Aedas London Limited	170289-00/B30F004	3037	Community Infrastrure Development Fund (ex-RBL)	Aedas: RIBA Stage 2	26/11/2018	510688	15600.00	18720.00	18720.00
05/10/2018	Aedas London Limited	170289-00/B30F005	3037	Community Infrastrure Development Fund (ex-RBL)	Aedas: RIBA Stage 2-Payment 2 of 3	13/12/2018	BACS104	15600.00	18720.00	18720.00
13/12/2018	Aedas London Limited	170289-00/B30R002	3037	Community Infrastrure Development Fund (ex-RBL)	Aedas:Acoustic subconsultancy,Theatre Equip,Fire Engineering	26/11/2018	510688	4500.00	5400.00	5400.00
11/12/2018	BHCS	ChqReq	8579	Sale or Return	BHChora6: 64 tix sold for 'Armed Man Concert' Dec 2018	13/12/2018	510761	896.00	896.00	896.00
05/12/2018	Burgess Hill Symphony Orchestra	ChqReq	8579	Sale or Return	BHSO: 45 Tix sold for Nov 2018 concert	26/11/2018	510694	562.50	562.50	562.50
11/12/2018	Clarion Housing Association Limited	DD/Garage I	9005	Storage	Clarion: Garage I Rent 1st April 2018 - 31st March 2019	01/10/2018	DD/Clarion/Gar1	611.43	733.72	183.42
30/11/2018	Clarion Housing Association Limited	DD/Garage II	9005	Storage	Clarion: Garage II Rent 1st April 2018 - 31st March 2019	01/10/2018	DD/Clarion/GarII	611.43	733.72	183.42
10/12/2018	Clear Channel UK Ltd	FTI0012784	3016	Real Time Bus Information Project	Clear.Channel: Upgrade Station Rd Southbound Bus Shelter	26/11/2018	510697	2717.92	3261.50	3261.50
10/12/2018	Clear Channel UK Ltd	FTI0012782	3016	Real Time Bus Information Project	Clear.Channel: Upgrade Valebridge Rd Bus Shelter	26/11/2018	510697	2811.49	3373.79	3373.79
13/12/2018	DAS (SW) Ltd	SWA0674	3037	Community Infrastrure Development Fund (ex-RBL)	DAS (SW) Ltd: RBL Asbestos Removal Works	01/10/2018	510595	3564.00	4276.80	4276.80
11/12/2018	Foster Landscapes Ltd	1120	3101	General Repairs & Renewals	Foster.Landscapes:Repair/Replace Net Swing Chains (price the	09/10/2018	510608	708.02	849.62	849.62
13/12/2018	Gemini Press Ltd	GP147638	5013	About Town Exps - Dec.	Gemini: Dec 2018 AT Production	26/11/2018	510702	3887.00	3887.00	3887.00
13/12/2018	Greenwood Projects Ltd	20044244	3037	Community Infrastrure Development Fund (ex-RBL)	Greenwood Project: Provision of Project & Comm Mgt Servs	09/10/2018	510610	4000.00	4800.00	4800.00
13/12/2018	Greenwood Projects Ltd	20044319	3037	Community Infrastrure Development Fund (ex-RBL)	Greenwood Project: Provision of Proj & Comm Mgt Servs	12/10/2018	510644	3311.32	3973.58	3973.58
13/12/2018	Greenwood Projects Ltd	20044402	3037	Community Infrastrure Development Fund (ex-RBL)	Greenwood.Proj:Provision of Projec & Comm Mgt Servs to Oct18	26/11/2018	510703	3311.32	3973.59	3973.59
30/11/2018	Help For Heroes	ChqReq	8023	Civic Events donation	Help.For.Heroes:Burgess Hill Mayors Charity Fundraiser	26/11/2018	510705	522.50	522.50	522.50
30/11/2018	The Hickstead Hotel	BK-78294	8023	Civic Events	Hickstead.Htl: Burgess Hill Mayor's Charity Ball 17.11.18	31/10/2018	510682	1733.33	2080.00	2080.00
25/11/2018	Paddy Hunter-Murphy Associates Ltd	BHTC311018InvExp	3037	Community Infrastrure Development Fund (ex-RBL)	Hunter:19,27 Sept, 0,11,17,25,26 Oct 18 Consultancy	06/11/2018	BACS094	1645.27	1645.27	1645.27
11/12/2018	KPS Contractors Ltd	32300	6504	Burial Ground costs including grave digging	KPS: August 2018 Burials	09/10/2018	510614	976.50	1171.80	1171.80
11/12/2018	KPS Contractors Ltd	33186	6504	Burial Ground costs including grave digging	KPS: Nov 2018 Burials	13/12/2018	510743	1144.25	1373.10	1373.10
03/12/2018	KPS Contractors Ltd	33001	6504	Burial Ground costs including grave digging	KPS: October 2018 Burials	26/11/2018	510708	1557.50	1869.00	1869.00
11/12/2018	KPS Contractors Ltd	32726	6504	Burial Ground costs including grave digging	KPS: Sept 2018 Burials	29/10/2018	510676	766.50	919.80	919.80
11/12/2018	KPS Contractors Ltd	31400	7003	Tree Surgery Works	KPS: Tree works-Chanet Allot Site	26/10/2018	32759	1140.00	1368.00	1368.00
10/12/2018	Kreston Reeves LLP	694802	3037	Community Infrastrure Development Fund (ex-RBL)	Kreston.Reeves: Performance Venue VAT advice	09/10/2018	510615	3000.00	3600.00	3600.00
11/12/2018	Leisure Skate Ltd	1312183F	3067	Town Events	Leisure.Skate: Ice Rink Hire 17.11.18 (Balance)	09/10/2018	510639	1396.50	1675.80	1675.80
07/12/2018	Leisure Skate Ltd	1312133D	3067	Town Events	Leisure.Skate: Ice Rink Hire 17.11.18 (Deposit)	09/10/2018	510638	598.50	718.20	718.20
30/11/2018	Mid Sussex Brass Band	201805	8013	Remembrance day	Mid.Sx.Brass.Band: Remembrance Sunday Parade/Ceremony	26/11/2018	510710	550.00	550.00	550.00
11/12/2018	Mid Sussex Brass Band	ChqReq	3047	Town Twinning fund	MidSuss3: Cont re: Schmallenberg Coach Travel Aug 18	09/10/2018	510640	730.00	730.00	730.00
10/12/2018	Moore Stephens	208775	5001	Audit Fee & Miscellaneous	Moore.Stephens: BHTC Audit Year Ended 31.03.18	09/10/2018	510620	2000.00	2400.00	2400.00
12/12/2018	Mid Sussex District Council	DD/RBL.Rates	1001	Prepayments	MSDC: (5506) RBL Rates April 2018 - Jan 2019	12/11/2018	D/MSDC/RBL	8105.00	8105.00	2430.00
14/12/2018	Mid Sussex District Council	DD/BHTC Rates	1001	Prepayments	MSDC: (5517) BHTC Rates 1 April 2018 - 1 April 2019	01/10/2018	DD/MSDC/Oct18	9000.00	9000.00	2700.00
13/12/2018	Mid Sussex District Council	4097972691	5522	Worlds End Expenses	MSDC: W.End Toilet Cleaning/Sanitray Bins 1Apr18-31Mar19	12/10/2018	510646	4321.96	5186.35	5186.35
10/12/2018	Public Works Loan Board	Burial Grd	6501	Burial Ground Loan Repayment	PWLB: Burial Ground Loan Repayment 2018/19 Part 2	15/11/2018	DD/PWLB/Burial	2806.25	2806.25	2806.25
11/12/2018	Royal Mail Group Ltd	9057723773	5013	About Town Exps - Dec.	R.Mail: Dec 2018 About Town distribution w/c 19Nov18	26/11/2018	510720	1701.47	2041.76	2041.76
11/12/2018	Rainbow Productions Limited	48697	3067	Town Events	Rainbow.Prod: Hire of Paddington - 17.11.18	09/10/2018	510627	1350.00	1620.00	1620.00
11/12/2018	Respect Youth Club	ChqReq	3010	Grants/Donations Fund - minor	Respect: Grant towards venue rental + Public Liability Ins	26/11/2018	510718	700.00	700.00	700.00
03/12/2018	Revitalise	ChqReq	3010	Grants/Donations Fund - minor	Revitalise:Respite breaks - Burgess Hill residents & carers	26/11/2018	510719	500.00	500.00	500.00
11/12/2018	Sage UK Ltd	DD/Graham	7512	Computer Maintenance & support	Sage: Annual Subs - Sage 50 Accounts	17/12/2018	DD/Sage/Dec18	1050.00	1260.00	315.00
30/11/2018	Same Sky Ltd	3069	3069	Beacon Lighting fund	Same.Sky: Poppy lantern workshop material & support	26/11/2018	510730	1800.00	2160.00	2160.00
13/12/2018	Sinclair Johnston & Partners Limited	18687	3037	Community Infrastrure Development Fund (ex-RBL)	Sinclair:Fees to end Oct18-structural engineering servs	26/11/2018	510722	3500.00	4200.00	4200.00
13/12/2018	SSE Contracting Ltd	843979	3016	Real Time Bus Information Project	SSE Ent: Leylands Road, Burgess Hill	09/10/2018	510630	3861.17	4633.40	4633.40
11/12/2018	SSE Contracting Ltd	843973	3016	Real Time Bus Information Project	SSE Ent.Light: Church Rd, Burgess Hill	09/10/2018	510630	1028.44	1234.13	1234.13
11/12/2018	St Andrew's PCC	ChqReq	3010	Grants/Donations Fund - minor	St.AndPC2: Refurb & provision of new toilets	12/10/2018	510647	3000.00	3000.00	3000.00
10/12/2018	St Andrew's PCC	ChqReq-Judy	3010	Grants/Donations Fund - minor	St.AndrewsChurch: Balance of majot grant	06/11/2018	510683	2000.00	2000.00	2000.00
09/12/2018	St Peter & St James Hospice	ChqReq	3010	Grants/Donations Fund - minor	St.Peter2: Grant re: Fire Safety/Security Improvements	09/10/2018	510641	3000.00	3000.00	3000.00
11/12/2018	Society of London Theatre	OP/0064475	8581	Theatre Tickets	WETM: Dec 2018 Theatre Voucher Sales	31/12/2018	OP/0064475	1115.00	1115.00	66.90
30/11/2018	Friends of Woodlands Meed	ChqReq	8023	Civic Events donation	WoodlandsMeed: Burgess Hill Mayors Charity Fundraiser	26/11/2018	510700	522.50	522.50	522.50
								<b>131945.99</b>	<b>150310.20</b>	<b>135241.50</b>

End of Report

<u>Date/</u>	<u>Account Name</u>	<u>Inv Ref</u>	<u>Spend C: Category Name</u>	<u>Spend Details</u>	<u>Last PayDate</u>	<u>Pay Ref</u>	<u>Net Amount</u>	<u>Gross Amount</u>	<u>Amount Paid</u>
								<u>Amount</u>	<u>this Period</u>
18/09/2018	Commercial Cards. ONECARD	GF/CC/DD	7510 Office Equipment (New Code)	Carters.HH: Beko Dishwasher DFNO4C11W(A)	17/10/2018	DD/Natwest2	191.66	229.99	229.99
24/09/2018	Commercial Cards. ONECARD	GF/CC/DD	5518 Room Letting Expenditure (New Code)	John Lewis: 12 x Silver Grey Tablecloths for BHTC	17/10/2018	DD/Natwest2	150.00	180.00	180.00
26/09/2018	Commercial Cards. ONECARD	GF/CC/DD	8501 Uniforms	M&S: Long sleeved cardigans/t-shirts for the HP Team	17/10/2018	DD/Natwest2	102.08	122.50	122.50
02/10/2018	Commercial Cards. ONECARD	GF/CC/DD	3026 Recruitment Fund	Indeed Agency: CSA Ad promotion via website	17/10/2018	DD/Natwest2	89.55	89.55	89.55
24/09/2018	Commercial Cards. ONECARD	GF/CC/DD	7509 Printing (New Code)	Toner Giant: HP Printer Imaging Unit MLT-R116	17/10/2018	DD/Natwest2	36.78	44.13	44.13
08/10/2018	Commercial Cards. ONECARD	GF/CC/DD	8502 Help Point Miscellaneous (New Code)	Amazon: Pricing Gun for the Help Point	10/10/2018	GF/CC/DD	8.74	10.49	10.49
05/10/2018	Commercial Cards. ONECARD	GF/CC/DD	5013 About Town Exps - Dec.	Istock: Dec 2018 About Town Front Cover Image	10/10/2018	GF/CC/DD	20.00	20.00	20.00
18/09/2018	Commercial Cards. ONECARD	GF/CC/DD	7506 Office Supplies (New Code)	Accountancy & Payroll: Payslips	17/10/2018	DD/Natwest2	15.75	18.90	18.90
18/09/2018	Commercial Cards. ONECARD	GF/CC/DD	3026 Recruitment Fund	Indeed: Advertising CSA Vacancy on Indeed.com website	17/10/2018	DD/Natwest2	15.43	15.43	15.43
30/09/2018	Commercial Cards. ONECARD	GF/CC/DD	3067 Town Events	Facebook: Outdoor Cinema - Spiderman Movie promotion	17/10/2018	DD/Natwest2	30.00	30.00	30.00
12/09/2018	Commercial Cards. ONECARD	GF/CC/DD	1054 Payments made by BHTC on behalf of SW (new)	Greenhams: SW Toilet Tissue Dispenser	17/10/2018	DD/Natwest2	17.04	17.04	17.04
14/10/2018	Commercial Cards. ONECARD	GF/CC/DD	7512 Computer Maintenance & support	Adobe: 14Sept-13Oct18 Photoshop/In-Design Licence	17/10/2018	DD/Natwest2	25.28	30.34	30.34
22/10/2018	Commercial Cards. ONECARD	GF/CC/DD	7506 Office Supplies (New Code)	TME: Dated Daily Plan Filofax Inserts (Judy Pointing)	22/10/2018	GF/CC/DD	26.80	26.80	26.80
25/10/2018	Commercial Cards. ONECARD	GF/CC/DD	7506 Office Supplies (New Code)	Securikay: Sign Out Tabs (Sarah Hughes)	25/10/2018	GF/CC/DD	9.00	10.80	10.80
25/10/2018	Commercial Cards. ONECARD	GF/CC/DD	7506 Office Supplies (New Code)	Securikay: Sign Out Tabs Carriage	19/11/2018	DD/Natwest2	4.96	5.94	5.94
05/11/2018	Commercial Cards. ONECARD	8930	3069 Beacon Lighting fund	TSPProfessionalLight. Lighting for Park Remembrance day	17/12/2018	DD/Natwest2	86.00	103.20	103.20
14/11/2018	Commercial Cards. ONECARD	DD/IEN2018023535152	7512 Computer Maintenance & support	Adobe: 14Oct-13Nov 2018 Photoshop/In-Design Licence	19/11/2018	DD/Natwest2	25.28	30.34	30.34
25/10/2018	Commercial Cards. ONECARD	GF/CC/DD	3067 Town Events	Ticket Source: Canx Fees re: Escape Room Event	19/11/2018	DD/Natwest2	13.00	13.00	13.00
04/10/2018	Commercial Cards. ONECARD	GF/CC/DD	8501 Uniforms	M&S: HP Uniform Cardigans (no carriage this time)	19/11/2018	DD/Natwest2	58.33	70.00	70.00
01/11/2018	Commercial Cards. ONECARD	GF/CC/DD	7512 Computer Maintenance & support	Norton: Anti-Virus Small Business Subs 1Dec18-1Dec19	19/11/2018	DD/Natwest2	95.83	95.83	95.83
15/11/2018	Commercial Cards. ONECARD	GF/CC/DD	3008 Training Fund	St.Johns:Fire Marshall Training 07.12.18	17/12/2018	DD/Natwest2	92.00	110.40	110.40
15/11/2018	Commercial Cards. ONECARD	GF/CC/DD	3008 Training Fund	St.Johns: Fire Marshall Refresher Training 11.02.19	17/12/2018	DD/Natwest2	72.00	86.40	86.40
15/11/2018	Commercial Cards. ONECARD	GF/CC/DD	3008 Training Fund	St.Johns: Fire Marshall Refresher Training 11.02.19	17/12/2018	DD/Natwest2	72.00	86.40	86.40
04/12/2018	Commercial Cards. ONECARD	GF/CC/DD	5001 Audit Fee & Miscellaneous	ICO Registration - Cflr	17/12/2018	DD/Natwest2	40.00	40.00	40.00
13/11/2018	Commercial Cards. ONECARD	GF/CC/DD	5001 Audit Fee & Miscellaneous	ICO Registration - Cflr	17/12/2018	DD/Natwest2	40.00	40.00	40.00
07/12/2018	Commercial Cards. ONECARD	GF/CC/DD	5001 Audit Fee & Miscellaneous	ICO Registration - Cflr	17/12/2018	DD/Natwest2	40.00	40.00	40.00
14/12/2018	Commercial Cards. ONECARD	DD/IEN2018026072675	7512 Computer Maintenance & support	Adobe: 13Nov-14Dec 2018 Photoshop/In-Design Licence	17/12/2018	DD/Natwest2	25.28	30.34	30.34
							<u>1402.79</u>	<u>1597.82</u>	<u>1597.82</u>

End of Report