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Wednesday 19 February 2020

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **MONDAY 24 FEBRUARY 2020** at **19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence (Vice Chairman), Max Nielsen and Kathleen Willis

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 3 February 2020 (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 3 February 2020 to be considered.

NOTE: The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **NORTHERN ARC DEVELOPMENT**

- 8.1 A meeting was held on Wednesday 5 February 2020 at District Council, with representatives from the neighbouring councils, to discuss street naming related to Phase 1 of the Northern Arc development at Freeks Farm from Countryside Properties, in respect DM/19/3845 which was recently granted permission. In attendance from Burgess Hill Town Council was Kathy Willis, Peter Chapman, Steve Cridland and Linda Symes. The notes of this meeting are attached (Appendix 1).

Given the scale of the planned development across the Northern Arc and its importance to all four councils it is essential that a planned and consistent approach is adopted to the naming of streets as the development progresses. As specific development sites may cross local council boundaries, it will be necessary to work collaboratively. Keith Stanton, Business Systems Support Manager at MSDC, who is overseeing this has identified two keys issues that present themselves immediately:

1. Volume of names required and approaches to fulfilling this need.
2. Naming of the spine road.

MSDC have provided supporting documentation for your consideration. There are a couple of caveats that Keith Stanton would like to draw your attention to:-

- A. Please note that the phasing plan (Appendix 2) is not a final document and Stuart Malcolm, the lead planner for the Northern Arc at MSDC, has stressed that it is subject to change as the development progresses. The current version is dated June 2019. It should therefore be used to indicate a general direction of travel and not the final outcomes.
- B. The street names list (Appendix 3) is correct as at this week, but will also change as unrelated development occurs elsewhere in Burgess Hill.

Once he has received more information from Aecom, who are managing the delivery of the whole scheme on the phasing, then he should be in a position to provide a recommendation in respect of the naming of the spine road itself. Keith Stanton is also happy to provide a further report if it will assist councillors in their considerations.

8.2 **RECOMMENDATION:**

Road names are not needed at this stage. Councillors are advised to note the report and background documentation (Appendices 1, 2 and 3), and to consider these for when it is raised again in the future.

9. **LICENCE APPLICATION ZAITOON, 97 CHURCH WALK**

9.1 Notification has been received from Mid Sussex District Council of a licence application for the sale by retail of alcohol for consumption on and off the premises – everyday 10:00 hours to 23:00 hours. Comments are required by 3 March 2020.

9.2 Councillors are reminded of the four licensing objectives :
Crime and Disorder, Public Safety, Public Nuisance and Prevention Of Harm to Children and Young People.

9.3 **RECOMMENDATION**

The views of the Committee are sought.

SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 23 JANUARY AND 29 JANUARY FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 31 JANUARY 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/> . Representations in respect of the following applications must be submitted in writing by 21 FEB 2020

DM/20/0074

Location: West Park House Malthouse Lane Burgess Hill West Sussex RH15 9XA
Desc: Erection of a detached single bay oak framed garage.
Applicant: Mr Geoffrey Taylor
West Park House Malthouse Lane Burgess Hill West Sussex RH15 9XA
Case Officer: Caroline Grist
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/20/0185

Location: 119 Station Road Burgess Hill West Sussex RH15 9ED
Desc: Garage conversion and first floor side extension
Agent: Mr Graham Hartley
12 Petlands Road Haywards Heath West Sussex RH16 4HH
Applicant: Mr Andrew Adair
Case Officer: Caroline Grist
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/20/0251

Location: Lynton Western Road Burgess Hill West Sussex RH15 8QW
Desc: Demolition of existing conservatory and decking and erection of a ground floor rear extension and raised patio.
Agent: Mr James Smith
Just Plans Ltd 107 Willow Way Hurstpierpoint Hassocks BN6 9TQ
Applicant: Mr Richard Scott

Case Officer: Andrew Horrell
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/20/0283

Location: 4 Siskin Close Burgess Hill West Sussex RH15 9DH
Desc: Proposed single storey rear extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Agent: Mr Russell Wooden
11 Folders Close Burgess Hill West Sussex RH15 0TA
Applicant: Mr Ross Armour
Case Officer: Hamish Evans
Ward: Burgess Hill - Victoria
App. Type: Lawful Development Certificate -Proposed

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 30 JANUARY AND 05 FEBRUARY FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 14 FEBRUARY 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/> . Representations in respect of the following applications must be submitted in writing by 28 FEB 2020

DM/19/5158

Location: Forman Recruitment Ltd Americas House 273 London Road
Burgess Hill RH15 9QU
Desc: Proposed 6 no. 1 bed flats over 3 floors, including a two storey extension to the east elevation for access.
Agent: Mr P A Gosling
78 Potters Lane Burgess Hill RH15 9JS
Applicant: Momentum Homes Ltd
Case Officer: Deborah Lynn
Ward: Burgess Hill - Victoria
App. Type: Full Application

For 6 or more dwellings councillors are asked to consider Section 106 contributions:

Contribution towards a Traffic Regulation Order banning lorries from Victoria Avenue.

DM/20/0299

Location: 6 - 8 Mill Road Burgess Hill West Sussex RH15 8DR
Desc: Demolition of existing building and erection of eight residential apartments.
Agent: Brian Anderson
66 The Hive High Street Lewes BN7 1XG
Applicant: Mr S Tse
Case Officer: Joanne Fisher
Ward: Burgess Hill - Meeds
App. Type: Full Application

For 6 or more dwellings councillors are asked to consider Section 106 contributions:

Litter/recycling bins in Burgess Hill town centre
2 x Tree planters plus trees in Burgess Hill town centre

DM/20/0302

Location: 69 West Street Burgess Hill West Sussex RH15 8NY
Desc: Demolition of 3 garages and the subsequent construction of a new detached two bedroom single storey dwelling to the rear of 69 West Street. The application includes the creation of a new domestic curtilage, parking and turning area, bin store.
Applicant: Mr Philip Twitchen
69 West Street Burgess Hill West Sussex RH15 8NY
Case Officer: Katherine Williams
Ward: Burgess Hill - Victoria
App. Type: Full Application

DM/20/0323

Location: Glendor 14 Silverdale Road Burgess Hill West Sussex RH15 0EF
Desc: Increasing gap between entrance pillars by 1m demolishing one pillar and rebuilding.
Applicant: Mr Richard Moses
Burgess Hill Girls Glendor, 14 Silverdale Road Burgess Hill

West Sussex RH15 0EF
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/20/0372

Location: The Spinney Keymer Road Burgess Hill West Sussex RH15 0AH
Desc: Insertion of a velux window.
Agent: Mr Warren Joseph
Ascot Design Berkshire House 39-51 High Street Ascot SL5 7HY
Applicant: Spinningdale Ltd
Case Officer: Jacob Lane
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/20/0412

Location: Penbourne House Portland Road Burgess Hill West Sussex RH15 9RL
Desc: Magnolia Tree - reduce crown by 1.5m.
Applicant: Mrs Daphne and Beverley Ward
Penbourne House Portland Road Burgess Hill West Sussex RH15 9RL
Case Officer: Sarah Nelson
Ward: Burgess Hill - Victoria
App. Type: Trees in a Conservation Area

DM/20/0419

Location: 20 Starling Close Burgess Hill West Sussex RH15 9XR
Desc: T3 Oak - Remove.
Agent: Paul Sampson
Innovation Group Environmental Services 4 Linnet Court
Cawledge Business Park Alnwick NE66 2GD
Applicant: Subsidence Management Services
Case Officer: Irene Fletcher
Ward: Burgess Hill - Dunstall
App. Type: Tree Surgery

DM/20/0423

Location: Land West Of 118 Junction Road Burgess Hill West Sussex
RH15 0NU
Desc: Proposed 4 bed detached dwelling house.
Agent: Mr Paul Gosling
78 Potters Lane Burgess Hill West Sussex RH15 9JS
Applicant: B Williams
Case Officer: Caroline Grist
Ward: Burgess Hill - St Andrew's
App. Type: Full Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 06 FEB 2020
AND 12 FEB 2020 FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING
21 FEB 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link:
<http://pa.midsussex.gov.uk/online-applications/>. Representations in respect of the following applications must be submitted to me in writing by 06 MAR 2020

Parish: Burgess Hill

DM/20/0259

Location: 11 Franklands Way Burgess Hill West Sussex RH15 0AX
Desc: Maple Tree - cut back small spur branch by 2 metres. Cut back lowest 3 branches to main stem, and trim Hawthorne by less than 1 metre all over.
Applicant: Mrs Ann Symonds
11 Franklands Way Burgess Hill West Sussex RH15 0AX
Case Officer: Irene Fletcher
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

DM/20/0283

Location: 4 Siskin Close Burgess Hill West Sussex RH15 9DH
Desc: Proposed single storey rear extension. (amended plans received 02.02.2020) This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Agent: Mr Russell Wooden
11 Folders Close Burgess Hill West Sussex RH15 0TA
Applicant: Mr Ross Armour

Case Officer: Hamish Evans
Ward: Burgess Hill - Victoria
App. Type: Lawful Development Certificate -Proposed

DM/20/0361

Location: 9 Pinehurst Burgess Hill West Sussex RH15 0DG
Desc: (T1) Oak - Overall crown reduction of 2.5m, thin crown by 10% and remove epicormic growth
Applicant: Mr Philip Marples
9 Pinehurst Burgess Hill West Sussex RH15 0DG
Case Officer: Irene Fletcher
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

DM/20/0398

Location: Land To The Rear Of 88 Petworth Drive Burgess Hill West Sussex RH15 8JY
Desc: 3 Oak trees - reduce canopies by approximately 2 metres.
Applicant: Mrs Marian Chappell
88 Petworth Drive Burgess Hill West Sussex RH15 8JY
Case Officer: Irene Fletcher
Ward: Burgess Hill - Leylands
App. Type: Tree Surgery

DM/20/0446

Location: 1 Oakmead Road Burgess Hill West Sussex RH15 9JF
Desc: Replace conservatory with single storey rear extension.
Agent: Mr Darly Gowlett
Clive Voller Associates 2 Woolven Close Burgess Hill West Sussex RH15 9RR
Applicant: Mr and Mrs Bonney
Case Officer: Hamish Evans
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/20/0469

Location: 65 Woodland Avenue Burgess Hill West Sussex RH15 0PD
Desc: Proposed two storey side extension and associated works.
Agent: Mr Roy Simmonds
SBH Design Ltd Gable Cottage Street Lane Ardingly West Sussex RH17 6UB

Applicant: Mrs H Harris
Case Officer: Andrew Horrell
Ward: Burgess Hill - St Andrew's
App. Type: Householder Application

DM/20/0494

Location: Freckborough Manor Ditchling Road Ditchling Common Ditchling East Sussex RH15 0SE
Desc: Resubmission of planning application DM/19/0781 for the demolition of existing garage and flat and the provision of a new build four bedroomed detached house with garage and the provision of new garage and store for existing dwelling.
Agent: Mr Robert Saunders
RSP Architects Ltd 1 Westbourne Grove Westbourne Gardens Hove BN3 5PJ
Applicant: Mr and Mrs G Harding
Case Officer: Caroline Grist
Ward: Burgess Hill - St Andrew's
App. Type: Full Application

DM/20/0538

Location: 4 Broad Green Avenue Burgess Hill West Sussex RH15 0HA
Desc: Single storey rear extension
Agent: Mr Robert Thomas
RT Architectural Services 61 Coulstock Road Burgess Hill RH15 9XZ
Applicant: Mr and Mrs Dasey
Case Officer: Joanne Fisher
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/20/0552

Location: 15 Cants Lane Burgess Hill West Sussex RH15 0LP
Desc: (T1) Oak - reduce crown overall by 2m and crown thin by 15%.
Agent: Mr Chris Smith
16 Woodland Crescent Burgess Hill West Sussex RH15 0LJ
Applicant: Mr John Marks
Case Officer: Irene Fletcher
Ward: Burgess Hill - St Andrew's
App. Type: Tree Surgery
