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14 February 2020

To: **MEMBERS OF THE STRATEGIC DEVELOPMENT KEY AREA GROUP, BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **STRATEGIC DEVELOPMENT KEY AREA GROUP** will be held in the Council Chamber on **19 February 2020 at 19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

****PLEASE NOTE THE START TIME OF THE MEETING****

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (whether in the Open Forum or during the meeting) and shall not speak for more than three minutes at the discretion of the

Chairman.

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the agenda.

5. **NOTES OF THE STRATEGIC DEVELOPMENT MEETING**

Notes of the meeting held on 14 January 2020.

7. **CULTURAL QUARTER UPDATE**

The full agenda and papers of the Cultural Quarter Steering Group held on 13 February are attached. The Notes should be read in conjunction with the said agenda and appendices. The appendices are numbered 1 to 5 and 8(agenda of Cultural Quarter Steering Group) and 9 (Notes of Cultural Quarter Steering group.

Recommended:

That the notes of the Cultural Quarter Fundraising Working Group dated 13 February 2020 be noted and the recommendations considered.

8. **BRIDGE THE GAP**

The Leader of the Council tabled a report to the Council at its meeting in January. It was resolved that the paper should be considered by the Strategic Development Group and is attached as appendix 6.

A budget of £30,000 is available to be used over two years. The KAG is asked to determine a policy on how these funds are to be used. It is impractical to revert to the KAG for every decision.

For consideration

9. **TRANSPORT WORKING GROUP**

The terms of reference for the Transport Working Group are attached as appendix 7 for consideration.

CONFIDENTIAL

10. **STORAGE OF CHAIRS**