

Date: 24/01/2020
Time: 12:50:51

BURGESS HILL TOWN COUNCIL

Day Books: Paid Invoices (Summary)

Payment Date From : 01/10/2019
Payment Date To : 31/12/2019

Tran Number	Date/ Account Name	Inv Ref	Spend Category	Category Name	Spend Details	Last Pay Date	Pay Ref	Net Amount	Gross Amount	Amount Paid this Period
79337	31/05/2018 Sage UK Ltd	DD/Graham	1001	Prepayments	Sage: (7512) Annual Subs - Sage 50 Accounts	18/11/2019	DD/Sage/Nov	1050.00	1260.00	315.00
84946	11/03/2019 Mid Sussex District Council	DD/BHTC	1001	Prepayments	MSDC: (5517) BHTC Rates April 2019 - Jan 2020	01/11/2019	DD/MSDC/BH	6137.80	6137.80	1842.00
84947	11/03/2019 Mid Sussex District Council	DD/Burial	1001	Prepayments	MSDC: (6504) Burial Grd Rates April 2019 - Jan 2020	01/11/2019	DD/MSDC/Bui	523.15	523.15	156.00
84948	11/03/2019 Mid Sussex District Council	DD/RBL	1001	Prepayments	MSDC: (5506) RBL Rates April 2019 - Jan 2020	10/10/2019	DD/MSDC/RB	8347.00	8347.00	2505.00
84990	04/02/2019 Clarion Housing Association Limited	DD/Garage1	1001	Prepayments	Clarion:(9005)1st April 2019-31st March 2020-Garage 1 Rent	02/12/2019	DD/Clarion/Gi	637.87	765.44	192.93
84991	04/02/2019 Clarion Housing Association Limited	DD/Garage11	1001	Prepayments	Clarion:(9005)1st April 2019-31st March 2020-Garage 11 Rent	02/12/2019	DD/Clarion/Gi	637.87	765.44	192.93
88549	25/09/2019 Wilbar Associates Limited	45519	3008	Training Fund	Wilbar2.Streetworks training for RK and RG	25/10/2019	BACS138	795.00	954.00	954.00
88915	04/10/2019 PJ Products Ltd t/a PJ Skips	213181	7020	Allotment Site Improvements	PJ.Skips: 12 Yard Skip Leylands Allot Site	25/10/2019	BACS138	1315.00	1578.00	1578.00
88922	30/09/2019 KPS Contractors Ltd	36494	7009	GMC (inc. Weedspraying & Roundabout Maint.) -	(KPS: FoldersMeadow/Junction Rd/Bground/West Park Burials/Maintenance	18/11/2019	BACS140	1136.00	1363.20	1363.20
88945	04/10/2019 Wilbar Associates Limited	49719	3008	Training Fund	Wilbar2.Streetworks training for RK	18/11/2019	BACS140	600.00	720.00	720.00
88954	02/10/2019 Mid Sussex District Council	4100051114	3003	Election Fund	MSDC: Local Elections May 2019	25/10/2019	BACS138	14242.20	14242.20	14242.20
88956	30/08/2019 KPS Contractors Ltd	36453	6504	Burial Ground costs including grave digging	KPS: Sept 2019 Burials	25/10/2019	BACS138	1521.29	1825.55	1825.55
89011	08/07/2019 Aquavent Limited	17943	5511	Maintenance Contracts	Aquavent: Risk Assessment BHTC	25/10/2019	BACS138	535.00	642.00	642.00
89018	04/10/2019 Ricoh UK Ltd	DD/101456270	7509	Printing (New Code)	Ricoh: MPC307SP Rentals 1Oct-1Dec 2019/copies	08/11/2019	DD/Ricoh	759.86	911.83	911.83
89026	14/10/2019 Burgess Hill Rugby Club		3010	Grants/Donations Fund - minor	BHRUGBY4: Grant re: storage container	25/10/2019	511061	2000.00	2000.00	2000.00
89159	15/10/2019 British Gas Business	DD/988335337	5515	Electricity	BGas2: Elec bill 11Jul-12Oct 2019 (Actual 298075)	01/11/2019	DD/BGAS/Elec	1109.88	1331.86	1331.86
89168	15/10/2019 Paddy Hunter-Murphy Associates Ltd		3037	Beehive Fund	P.H: 23Aug - 15Oct 2019 consultancy fees	25/10/2019	BACS138	1476.50	1476.50	1476.50
89321	24/09/2019 Moore East Midlands	220622	5001	Audit Fee & Miscellaneous	Moore.East: External Audit March 2019	25/10/2019	BACS138	2000.00	2400.00	2400.00
89434	22/10/2019 Chailey Heritage Enterprise Centre	383432	8571	HP Shop	Chailey.Heritage: Print 300 BH Calendars	18/11/2019	BACS140	720.00	864.00	864.00
89439	22/10/2019 Paddock Geo Engineering	PI-992	3037	Beehive Fund	Paddock.GEO: Additional site contamination Assessment	18/11/2019	BACS140	3830.00	4596.00	4596.00
89445	25/10/2019 Rainbow Productions Limited	5/273	3067	Town Events	Rainbow.Prod:23.11.19-Hire Peppa & George Pig-Xmas Lights On	02/12/2019	BAC142	2350.00	2820.00	2820.00
89456	30/10/2019 Idverde Limited	GM773139	7009	GMC (inc. Weedspraying & Roundabout Maint.) -	(IDverde: Grass cutting Folder Meadow, Roundabouts, St Edward	18/11/2019	BACS140	1106.00	1327.20	1327.20
89468	13/10/2019 Public Works Loan Board		6501	Burial Ground Loan Repayment	PWLB: Burial Grd Repayment 2019/20 - Part 2	15/11/2019	DD/PWLB/Bur	2698.75	2698.75	2698.75
89585	05/11/2019 Broxap Ltd	256209	3101	General Repairs & Renewals	Broxap:1 x BX 2060-BP Lakeside Cast Iron Framed Seat carriage	18/11/2019	BACS140	544.00	652.80	652.80
89588	08/11/2019 Mid Sussex Brass Band	201906	8013	Remembrance day	MidSuss2:Brass band Remembrance Sunday, 10.11.19	18/11/2019	BACS140	550.00	550.00	550.00
89591	31/10/2019 GTA Civils & Transport	gta00227	3037	Beehive Fund	GTACivils:50% Professional Services	18/11/2019	BACS140	1375.00	1650.00	1650.00
89592	31/10/2019 Newman Thomson Limited	49923	5013	About Town Exps - Dec.	Newman.Thomson: Dec 2019 AT Production	18/11/2019	BACS140	3308.00	3308.00	3308.00
89600	29/10/2019 Paddock Geo Engineering	PI-999	3037	Beehive Fund	Paddock.Geo: RMS Report	18/11/2019	BACS140	500.00	600.00	600.00
89610	11/11/2019 Paddy Hunter-Murphy Associates Ltd	111119	3037	Beehive Fund	PH: Consultancy 17 Oct - 8 Nov 2019	18/11/2019	BACS140	675.00	675.00	675.00
89713	13/11/2019 Royal Mail Group Ltd	9059879882	5013	About Town Exps - Dec.	Royal.Mail.Grp: Dec19 AT distribution w/c 18.11.19	02/12/2019	BACS142	1739.42	2087.30	2087.30
89809	20/11/2019 Housemartins Chartered Surveyors	4238	7020	Allotment Site Improvements	HousemartinsSurveyors: Chantonbury Allot Site Survey	02/12/2019	BACS142	1850.00	2220.00	2220.00
89902	25/11/2019 Pitch Black Lighting	793	3067	Town Events	PitchBlackLighting.Bandstand Stage Christmas Celebration	02/12/2019	BACS142	1400.00	1680.00	1680.00
89910	22/11/2019 TJR Electrical Ltd	INV3300	3102	96 Church Walk maintenance	TJR.Elec: Labour	02/12/2019	BACS142	704.38	845.25	845.25
89917	26/11/2019 Reindeer Centre	INV0157	3067	Town Events	Reindeer:23.11.19 BH Xmas Event-Hire reindeers	02/12/2019	BACS142	1000.00	1200.00	1200.00
89918	01/11/2019 Idverde Limited	GM773200	7009	GMC (inc. Weedspraying & Roundabout Maint.) -	(Idverde: w/c 12.08.19-BH Burial Grd works	02/12/2019	BACS142	2415.75	2898.90	2898.90
89964	02/12/2019 Parkfield Equine Solutions		3010	Grants/Donations Fund - minor	Parkfield.Equine:-Re-start course-1 BH Young Person	02/12/2019	BACS142	750.00	750.00	750.00
89966	02/12/2019 Speak Up		3010	Grants/Donations Fund - minor	Speak.Up: Towards rental & transport costs	03/12/2019	511073	500.00	500.00	500.00
90017	03/12/2019 Burgess Hill Community Radio		3010	Grants/Donations Fund - minor	BH.Com.Radio:Towards cost of new mixing desk	16/12/2019	BACS143	2500.00	2500.00	2500.00
90044	05/12/2019 Mid Sussex Active		3010	Grants/Donations Fund - minor	MidSxAct:Inclusive Event Equipment Purchase-loan schs	16/12/2019	BACS143	500.00	500.00	500.00
90050	30/11/2019 GTA Civils & Transport	GTA00278	3037	Beehive Fund	GTACivils:Professional Services - RBL	16/12/2019	BACS143	1375.00	1650.00	1650.00
90123	08/12/2019 AC Cleaning Services	0223	5510	Cleaning contracts - office	AC.Clean: 1 - 8 Dec 2019 cleaning/carpet cleaning/caretaking	16/12/2019	BACS143	904.58	904.58	904.58
90152	04/12/2019 British Gas Business	Dd/977424138	5515	Electricity	BGAS2: Elec bill 13Oct-2Dec 2019 (Actual 302476)	23/12/2019	DD/BGAS/Elec	681.65	817.98	817.98
90157	09/12/2019 Burgess Hill Choral Society	Tix Sales	8579	Sale or Return	BH.Chora6: 41 x Adult Tix Sold	18/12/2019	511078	574.00	574.00	574.00
90284	09/12/2019 The Lord Chamberlain's Men	6a-20	1001	Prepayments	TLCM: (3055) Deposit re: Macbeth 07.06.20	16/12/2019	BACS143	1500.00	1800.00	1800.00
90322	13/12/2019 Dame Vera Lynn Children's Charity		3010	Grants/Donations Fund - minor	DV:Education Sessions BH Children	16/12/2019	BACS143	500.00	500.00	500.00
90351	11/12/2019 Idverde Limited	GM774469	7009	GMC (inc. Weedspraying & Roundabout Maint.) -	(Idverde: w/c 07.10.19-BH Burial Grd works	18/12/2019	BACS143	926.00	1111.20	1111.20
90355	17/12/2019 FEI	1480	3037	Beehive Fund	FEI: Draw up financial business plan for Beehive	17/12/2019	BACS143	5600.00	6720.00	6720.00
90606	31/12/2019 Society of London Theatre	OP/0069784	8581	Theatre Tickets	WETM: Dec 2019 Theatre Voucher Sales	31/12/2019	OP/0069784	840.00	840.00	50.40
								<u>88741.95</u>	<u>97084.93</u>	<u>83700.26</u>

End of Report

GOVERNMENT PROCUREMENT CARD	Inv Ref	Spend Category	Category Name	Spend Details	Last Pay Date	Pay Ref	Net Amount	Gross Amount	Amount Paid this Period
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88416	12/09/2019	Commercial Cards. ONECARD	GFCC.Castle17853(7011	Allotments Water	Castle. Old charge from March 2019 not paid. No DD	17/10/2019	DD/Natwest2	14.26	14.26	14.26
88432	14/09/2019	Commercial Cards. ONECARD	Cancel 7512	Computer Maintenance & support	Argos. Google pixel 6a camera	17/10/2019	DD/Natwest2	332.50	399.00	399.00
88544	25/09/2019	Commercial Cards. ONECARD	SN434605 7510	Office Equipment (New Code)	NW2.OfficeFurn. FilingCab.SH	17/10/2019	DD/Natwest2	128.00	153.60	153.60
88949	08/10/2019	Commercial Cards. ONECARD	GF/CC/DD 6504	Burial Ground costs including grave digging	More.Handles: Tree Nbrs for use at Burial Grd	18/11/2019	DD/Natwest2	45.10	54.12	54.12
88957	01/10/2019	Commercial Cards. ONECARD	GF/CC/DD 8575	Stamps - 1st&2nd class NET	Royal.Mail: 6 x 1st Class Stamp Books x 50 books	17/10/2019	DD/Natwest2	196.00	196.00	196.00
88961	09/10/2019	Commercial Cards. ONECARD	GF/CC/DD 8502	Help Point Miscellaneous (New Code)	Amazon: Jumbo Large Radio Controlled Wall Clock for HP	18/11/2019	DD/Natwest2	33.32	39.99	39.99
88987	14/09/2019	Commercial Cards. ONECARD	IEN201902325555:7512	Computer Maintenance & support	Adobe: 14Sept-13Oct19 Photoshop/In-design licence	17/10/2019	DD/Natwest2	25.28	30.34	30.34
88993	02/10/2019	Commercial Cards. ONECARD	6508343523 7512	Computer Maintenance & support	Crash Plan-Cloud Back up Oct 2019	17/10/2019	DD/Natwest2	8.41	8.41	8.41
89012	11/10/2019	Commercial Cards. ONECARD	GF/CC/DD 7512	Computer Maintenance & support	Crucial: Memory upgrade (Linda Symes)	17/10/2019	DD/Natwest2	33.98	40.78	40.78
89177	17/10/2019	Commercial Cards. ONECARD	GF/CC/DD 8501	Uniforms	M&S: HP Straight fit tops/Regular fit t-shirts	18/11/2019	DD/Natwest2	85.00	102.00	102.00
89178	14/10/2019	Commercial Cards. ONECARD	IEN201902626751(7512	Computer Maintenance & support	Adobe: Photoshop/In-Design Licence 14Oct-13Nov19	18/11/2019	DD/Natwest2	25.28	30.34	30.34
89457	24/10/2019	Commercial Cards. ONECARD	BB020839 5004	Miscellaneous & Staffing Issues	Rosanne.Florist: Flowers ex-cllr Pru Moore (poorly)	18/11/2019	DD/Natwest2	32.50	39.00	39.00
89465	27/10/2019	Commercial Cards. ONECARD	GF/CC/DD 7512	Computer Maintenance & support	Norton: AntiVirus Software	18/11/2019	DD/Natwest2	95.83	95.83	95.83
89466	29/10/2019	Commercial Cards. ONECARD	GF/CC/DD 3067	Town Events	Amazon: LED Curtain/Photo booth props for 23.11.19	18/11/2019	DD/Natwest2	20.65	23.98	23.98
89469	22/10/2019	Commercial Cards. ONECARD	10 Year Gift 5004	Miscellaneous & Staffing Issues	Amazon: SB - Gift Card 10 Years Service	18/11/2019	DD/Natwest2	50.00	50.00	50.00
89470	01/11/2019	Commercial Cards. ONECARD	00049797 7506	Office Supplies (New Code)	Manutan: 100 x Assorted Colour Key Tabs + delivery	17/12/2019	DD/Natwest2	19.95	23.94	23.94
89608	07/11/2019	Commercial Cards. ONECARD	GF/CC/DD 3102	96 Church Walk maintenance	Amazon:2 x Dirt Trapper Door Mats for the HP	17/12/2019	DD/Natwest2	87.22	87.22	87.22
89611	11/11/2019	Commercial Cards. ONECARD	GF/CCDD 3021	Computer/telephone upgrade reserve	Ebuyer: 3 x Monitors - MMT x 2 & Spare x 1	17/12/2019	DD/Natwest2	176.22	211.47	211.47
89756	18/11/2019	Commercial Cards. ONECARD	19032039 9601	Salaries	SxEnforcement.Employee deduction.	17/12/2019	DD/Natwest2	103.00	103.00	103.00
89797	14/11/2019	Commercial Cards. ONECARD	IEN201902934984:7512	Computer Maintenance & support	Adobe: Photoshop/In-design Licence 14Nov-13Dec19	17/12/2019	DD/Natwest2	25.28	30.34	30.34
89808	19/11/2019	Commercial Cards. ONECARD	GF/CC/DD 9007	MMT new equipment	Spray.Plant: Graco Paint Sprayer	17/12/2019	DD/Natwest2	524.17	629.00	629.00
89810	18/11/2019	Commercial Cards. ONECARD	GF/CC/DD 3067	Town Events	Amazon.G4.Gadget: Blow up 'Selfie Frame'	17/12/2019	DD/Natwest2	2.70	3.24	3.24
89811	07/11/2019	Commercial Cards. ONECARD	GF/CC/DD 8502	Help Point Miscellaneous (New Code)	Amazon: Vinyl Winter Snow Scene Back Drop	17/12/2019	DD/Natwest2	12.40	14.88	14.88
89812	07/11/2019	Commercial Cards. ONECARD	GF/CC/DD 8502	Help Point Miscellaneous (New Code)	Amazon: Christmas PVC Sticker	17/12/2019	DD/Natwest2	2.06	2.47	2.47
89875	22/10/2019	Commercial Cards. ONECARD	SC/CC/DD 3047	Town Twinning fund	Waitrose: Hospitality for Schmallenberg Reception 26.10	18/11/2019	DD/Natwest2	40.62	48.74	48.74
89881	05/11/2019	Commercial Cards. ONECARD	963618 7511	Subscriptions (New Code)	SmartMeter: Annual Renewal Nov 2019 - Oct 2020	17/12/2019	DD/Natwest2	75.00	90.00	90.00
90016	22/11/2019	Commercial Cards. ONECARD	GF/CC/DD 1054	Payments made by BHTC on behalf of SW (new)	Crosby: Insurance: SW Rebuilding Cost Assessment	17/12/2019	DD/Natwest2	155.00	155.00	155.00
90122	29/11/2019	Commercial Cards. ONECARD	GF/CC/DD 6504	Burial Ground costs including grave digging	Amazon: Barrier posts (Burial Grd use)	17/12/2019	DD/Natwest2	22.47	26.97	26.97
90156	02/12/2019	Commercial Cards. ONECARD	DD/6517778472 7512	Computer Maintenance & support	Crashplan: Cloud Back-Up Dec 2019	17/12/2019	DD/Natwest2	7.98	7.98	7.98
								<u>2380.18</u>	<u>2711.90</u>	<u>2711.90</u>