

Tel: (01444) 247726
Fax: (01444) 233707
Email: council@burgesshill.gov.uk
Website: <http://www.burgesshill.gov.uk>



20 April 2020

To: **MEMBERS OF THE CUSTOMER SERVICES KEY AREA GROUP,
BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **CUSTOMER SERVICES KEY AREA GROUP** will be held online on **28 April 2020** at **18:00** hours, when your attendance is required.

Steve Cridland
Chief Executive Officer

Following government advice on social distancing, essential Council Meetings will be held virtually during the Covid-19 period. All papers will be published on our website as usual. Members of the public can attend the meeting by using the Skype link that will be placed on the town council's website and social media shortly before the meeting takes place.

****PLEASE NOTE THE START TIME OF THE MEETING****

Filming, [recording](#) of Council meetings and use of social media:
During this meeting [members](#) of the public [may](#) film [or](#) [record](#) the Committee and officers from the public [area only](#) providing it does not disrupt the meeting. [The Confidential section](#) of the meeting [may](#) not be filmed [or](#) [recorded](#).
If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (in the Open Forum) and shall not speak for more than three minutes at the discretion of the Chairman.

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the agenda.

5. **NOTES OF PREVIOUS MEETING**

To consider the Notes of the Meeting of the Customer Services Key Area Group held on 18 February 2020 (previously distributed).

6. **PETANQUE**

The idea of constructing the Petanque rink at Marle Place Park has been scrapped as there is a Monterey Pine which has roots which extend significantly into the area which was proposed and may be damaged. A suggestion has been made to MSDC that the rink be constructed at Fairfield Recreation ground in the vicinity of the community hall. They are investigating this possibility.

For Noting

7. **SPACE AND CONNECTIVITY PROJECT**

No further update available

For Noting

8. **PAINTING OF VIRGIN JUNCTION BOXES**

Cllr Eves will present a report

CONFIDENTIAL SECTION

Due the commercial sensitivity of this matter the following item will be discussed under the confidential section

9. SANDPIT