

DRAFT REVENUE BUDGET 2019/20*Assumptions:*

Inflation 3% where appropriate

Salary cost of living rise 2%

Tax base increase 1.5% (2018/19 1.6%)

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Consolidated Revenue Budget Summary 2019/20

BUDGET 2019/20				
CONSOLIDATED SUMMARY	Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance on 2018/19 Budget
INCOME				
Civic, Corporate, Promotion and staff	£56,862	£37,868	£18,874	-£18,994
Community Development	£9,856	£10,106	£10,106	£0
Customer Service	£62,231	£48,720	£33,345	-£15,375
Finance and Administration	£79,406	£78,382	£63,623	-£14,759
TOTAL INCOME	£208,355	£175,076	£125,948	-£49,128
EXPENDITURE				
Civic, Corporate, Promotion and staff	£673,492	£756,935	£803,535	£46,600
Staff and Member	£5,080	£3,500	£3,000	-£500
Community Development	£53,501	£54,231	£52,729	-£1,502
Customer Service	£163,708	£153,450	£142,979	-£10,471
Finance and Administration	£133,329	£122,922	£124,566	£1,644
TOTAL EXPENDITURE	£1,029,110	£1,091,038	£1,126,809	£35,771
NET AMOUNT TO BE FUNDED BY PRECEPT	£820,755	£915,962	£1,000,861	£84,899
Surplus (-Deficit)	£0	£0	£0	£0
Tax Base	11551.7	11731.8	11,907.8	176.0
Band D	£71.05	£78.08	£84.05	£5.97
Band D Increase on prior year		9.9%	7.7%	

Budget 2019/20 – Variance Analysis +/- £1,000

PRECEPT	1.5% increase in tax base	£1,000,861	BAND D
2019/20		£1,000,861	£84.05
2018/19		<u>£915,962</u>	<u>£78.08</u>
Movement in Precept		<u>£84,899</u>	<u>£5.97</u> 7.6%

MADE UP OF:	Budget 2017/18	Budget 2018/19	Budget 2019/20	Movement on prior year 2018/19	
Income Movements					
7074 Roundabout Sponsorship Income	£21,250	£20,351	£5,088	-£15,263	WSSC taking back control
8570 Help Point Partner Income	£37,988	£18,874	£0	-£18,874	WSSC cancelled contract
7071 WSSC Graffiti contract	£0	£7,000	£0	-£7,000	End of contract with WSSC
7071 WSSC- Annual delegated function contract	£31,000	£8,375	£0	-£8,375	WSSC cancelled contract
Balance of movements on all other budget items	£118,117	£120,476	£120,860	£384	
Total Income	£208,355	£175,076	£125,948	-£49,128	Decrease in total income
Expenditure Movements					
6003 CCTV	£1,800	£9,600	£2,250	-£7,350	One-off upgrade/replacement in prior year
3010 Grants and Donations contribution to fund - Minor/Major	£14,000	£14,000	£12,000	-£2,000	To match more closely amounts being spent
7009 Maintenance Contract - grounds	£19,400	£15,034	£13,485	-£1,549	Reduced provision level
9601 Salaries / Oncosts (Office /MMT)	£612,295	£626,685	£604,285	-£22,400	Restructure, 2% COL
3025 Street Scene/Minor works fund contribution	£10,000	£10,000	£7,000	-£3,000	Sufficient money in fund
Balance of movements on all other budget items	£323,018	£294,719	£297,789	£3,070	Net increase in other items
Base Budget Costs (Excl'd Comm Infr Dev Fund)	£980,513	£970,038	£936,809	-£33,229	Decrease in base costs
Community Infrastructure Development Fund contribution	£48,597	£121,000	£190,000	£69,000	Additional allocation
Total Costs	£1,029,110	£1,091,038	£1,126,809	£35,771	Increase in costs
Revenue Budget/ Precept	£820,755	£915,962	£1,000,861	£84,899	Net movement in Precept

BUDGET 2019/20**CIVIC, CORPORATE, PROMOTION AND STAFF**

		Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance On Prior year budget 18/19
INCOME					
8570	Partnership Contributions - help point - WSCC	£37,988	£18,994	£0	-£18,994
8570.1	Partnership Contributions - help point - MSDC	£18,874	£18,874	£18,874	£0
TOTAL INCOME		£56,862	£37,868	£18,874	-£18,994
EXPENDITURE					
8023	Civic Events	£3,000	£3,000	£3,000	£0
5005	Conferences/seminars	£1,000	£750	£750	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£1,000	£0
6002	Economic Development	£1,750	£1,500	£1,500	£0
	Severe Weather Fund Contrbtn 3024	£2,000	£0	£0	£0
4506	Members Conferences	£750	£500	£500	£0
5004	Miscellaneous Staffing Issues	£1,000	£750	£750	£0
5010	Public Relations	£1,100	£750	£750	£0
	Community Infracstructure Dev Fund Contribution 3037	£48,597	£121,000	£190,000	£69,000
9002/9601	Salaries / oncosts (all staff)	£612,295	£626,685	£604,285	-£22,399
	Town Twinning fund contrbn 3047	£1,000	£1,000	£1,000	£0
					£0
TOTAL EXPENDITURE		£673,492	£756,935	£803,535	£46,601
NET POSITION		-£616,630	-£719,067	-£784,661	-£65,595

BUDGET 2019/20**STAFF & MEMBER**

Code	Description	Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance On Prior year budget 18/19
4505	Members Courses	£500	£500	£500	0
	Recruitment Fund Contribution 3026	£2,080	£1,000	£1,000	0
	Training Fund Contribution 3008	£2,500	£2,000	£1,500	-500
		£5,080	£3,500	£3,000	-£500

BUDGET 2019/20**Community Engagement**

Code	Description	Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance On Prior year budget 18/19
INCOME					
5074	AT April	£3,250	£3,200	£3,200	£0
5072	AT August	£3,100	£3,400	£3,400	£0
5073	AT Dec	£3,500	£3,500	£3,500	£0
5076	AT subscription	£6	£6	£6	£0
TOTAL INCOME		£9,856	£10,106	£10,106	£0
EXPENDITURE					
5014	AT April	£5,350	£5,533	£5,699	£166
5012	AT August	£5,350	£5,533	£5,699	£166
5013	AT Dec	£5,350	£5,533	£5,699	£166
8010	Burgess Hill Bonfire Society	£1,501	£1,501	£1,501	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055	£6,500	£6,500	£6,500	£0
8008	Community Development	£500	£500	£500	£0
	3010 Donations Fund contribution - major/minor	£14,000	£14,000	£12,000	-£2,000
8004	Holiday Activities	£250	£830	£830	£0
	Remembrance & Armistic Day contribution (FUND 3054)	£2,500	£2,000	£2,000	£0
	Summer Fayre contribution to fund (3043)	£1,700	£1,800	£1,800	£0
	Town Centre Events fund Contrbn (3067)	£10,000	£10,000	£10,000	£0
TOTAL EXPENDITURE		£53,501	£54,231	£52,729	-£1,502
NET POSITION		-£43,645	-£44,125	-£42,623	£1,502

BUDGET 2019/20

Customer Service

Code		Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance On Prior year budget 18/19
INCOME	Description				
HP	HP,Shop,Tourism,Commission (NET Position)	£1,800	£2,850	£2,850	£0
7072	M.S.D.C. - Street Nameplates	£5,131	£5,164	£5,164	£0
7071.5	MSDC additional parish works	£5,000	£5,000	£5,000	£0
7071.1	MSDC-Partnership Environmental improvements	£7,000	£7,581	£7,581	£0
7078	Other income	£1,500	£1,500	£1,500	£0
7073	APL (white lining)		£0	£0	£0
7070	Rents-Allotment	£5,800	£6,250	£6,250	£0
	Parish Income (reactive ex-WSCC)	£5,000	£5,000	£5,000	£0
7071	WSCC Graffiti contract	£0	£7,000	£0	£-7,000
7071	WSCC- Annual delegated function contract	£31,000	£8,375	£0	£-8,375
TOTAL INCOME		£62,231	£48,720	£33,345	£-15,375
EXPENDITURE					
Code	Description	Budget 17/18	Budget 18/19		
7012	Allotment Rentals	£900	£725	£747	£22
7020	Allotment Site Costs Improvements/Maint	£2,100	£2,100	£2,100	£0
7011	Allotments water	£1,600	£1,850	£1,906	£56
7033	APL (white lining)	£0	£0	£0	£0
6003	CCTV	£1,800	£9,600	£2,250	£-7,350
6004	Christmas Lights	£8,750	£9,013	£9,013	£0
5510	Cleaning contracts - office	£10,764	£11,700	£12,051	£351
8002	Concessionary Fares Subsidy	£350	£350	£350	£0
9003	Council Van	£15,272	£15,272	£15,272	£0
7005	Dog Initiatives	£1,815	£1,600	£1,600	£0
9004	Fuel - Van	£5,250	£4,750	£4,893	£143
7026	Graffiti Material	£500	£500	£500	£0
8502	Help Point Miscellaneous	£750	£750	£750	£0
7015	Lighting - Maintenance & supply	£5,848	£6,146	£6,330	£184
7027	Parish Weed Spray	£1,900	£1,900	£1,900	£0
7009	Maintenance Contract - grounds	£19,400	£15,034	£13,485	£-1,549
5511	Maintenance Contracts - internal	£3,400	£3,250	£3,348	£98
7025	Partner materials	£1,500	£750	£750	£0
9007	Mobile Maint -new equipment	£15,280	£6,380	£6,571	£191
7028	Planting	£1,600	£1,600	£1,600	£0
9008	Protective clothing	£1,600	£1,600	£1,600	£0
9501	Repairs & Renewals Fund contribution	£11,000	£11,000	£11,000	£0
5506	Legion building - running costs (excl loan repayments)	£15,150	£12,370	£12,370	£0
7001	Site Improvements	£2,750	£2,100	£2,163	£63
9005	Storage (garage lockups)	£1,117	£1,212	£1,249	£36
7018	Street Nameplates	£5,108	£5,164	£5,164	£0
	Street Scene/Minor works fund contribution Code 3025	£10,000	£10,000	£7,000	£-3,000
7029	Traveller costs	£750	£750	£750	£0
7003	Tree Surgery	£5,200	£3,250	£3,250	£0
7002	Tree Survey	£1,180	£1,234	£1,271	£37
8501	Uniforms: HP	£750	£750	£750	£0
7024	Waste management/tipping	£2,700	£2,150	£2,215	£65
9001	Workshop	£2,500	£2,500	£2,500	£0
5522	World's End Cleaning/Maintenance	£5,125	£6,100	£6,283	£183
TOTAL EXPENDITURE		£163,708	£153,450	£142,979	£-10,471
NET POSITION		£-101,477	£-104,730	£-109,634	£-4,904

BUDGET 2019/20

FINANCE AND ADMINISTRATION

Code	Description	Budget 2017/18	Budget 2018/19	Budget 2019/20	Variance On Prior year budget 18/19
INCOME					
6570	Burial Ground - MSDC Contribution	£7,106	£7,106	£7,106	£0
5580	Council Room Lettings (Net)	£1,500	£12,625	£12,625	£0
5070	Interest on Balances	£2,500	£450	£450	£0
6571	Burial Ground Income	£23,500	£24,000	£24,000	£0
7074	Roundabout sponsorship (net)	£21,250	£20,351	£5,088	-£15,263
7076	Other income - finance (net)	£0	£0		£0
5573	Sidney West - management charge	£11,000	£12,000	£12,500	£500
5075	Town Crier	£50	£50	£0	-£50
5572	World's End recreation Ground - income	£12,500	£1,800	£1,854	£54
TOTAL INCOME		£79,406	£78,382	£63,623	-£14,759
EXPENDITURE					
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£3,750	£6,500	£6,016	-£484
5019	Bad Debts/provsn for Doubtful debts	£500	£500	£500	£0
6504	Burial ground grave digging/maintenance	£13,990	£12,613	£12,991	£378
6501	Burial Ground Loan repayments	£5,774	£5,559	£5,400	-£159
4501	Caretaking Services	£1,200	£750	£773	£23
7512	Computer Maintenance/software/Support incl contribution to Computer Fund	£7,250	£7,250	£7,250	£0
4502	Election Fund contribution 3003	£5,500	£6,000	£6,500	£500
5017	Health & Safety	£150	£150	£150	£0
5007	Hospitality	£1,000	£1,000	£1,000	£0
7502	Insurances	£10,500	£10,500	£10,500	£0
5508	Legion Building Loan Repayments	£17,384	£17,162	£16,950	-£212
4507	Members Allowances	£19,014	£18,264	£18,812	£548
4504	Members Travel & Subsistence	£300	£300	£300	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£400	£0
7510	Office Equipment	£750	£750	£750	£0
7504	Office recycling	£350	£350	£361	£11
7506	Office Supplies	£1,800	£1,750	£1,803	£53
7508	Postages	£1,700	£1,700	£1,751	£51
7509	Printing	£3,400	£3,600	£3,708	£108
7507	Publications	£200	£200	£200	£0
5517	Rates 96 CW	£8,756	£9,000	£9,270	£270
5502	3rd party services	£10,000	£0	£0	£0
5020	Streamline charges	£650	£650	£670	£20
7511	Subscriptions	£4,750	£4,850	£4,996	£146
7505	Telephone & Communications	£5,800	£5,438	£5,602	£163
7513	Toner cartridges	£1,110	£500	£515	£15
5015	Town Crier	£100	£0	£0	£0
7514	Travel & Subsistence	£1,000	£1,000	£1,030	£30
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£6,250	£6,185	£6,371	£186
TOTAL EXPENDITURE		£133,328	£122,921	£124,566	£1,645
NET POSITION		-£53,922	-£44,539	-£60,943	-£16,404