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13 September 2018

To: **MEMBERS OF THE COMMUNITY ENGAGEMENT KEY AREA GROUP,  
BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **COMMUNITY ENGAGEMENT KEY AREA GROUP** will be held in the Council Chamber on **Wednesday 19 September** at 18.00 hours, when your attendance is required.

Steve Cridland  
Chief Executive Officer

**\*\*PLEASE NOTE THE START TIME OF THE MEETING\*\***

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## A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **SUBSTITUTES**

3. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

4. **NOTES OF PREVIOUS MEETING**

To consider the Notes of the Meeting of the Community Engagement Key Area Group held on 19 July 2018 (copy previously circulated).

5. **OPEN SPACE, PLAY AND RECREATIONAL FACILITIES SURVEY**

The District Council has distributed a survey on outdoor and indoor spaces and is attached as Appendix 1. Councillors are asked to provide responses to the questions.

6. **A NATION'S TRIBUTE – BURGESS HILL REMEMBERS**

The centenary of the World War I armistice will be commemorated nationally on 11 November 2018 with Battle's Over - A Nation's Tribute, including

lighting a chain of beacons across the country at 7pm. Burgess Hill will be taking part by lighting its own beacon in St John's Park. The beacon lighting will be preceded by a procession from the war memorial, with residents carrying poppy lanterns, followed by a short ceremony in the park.

The poppy lanterns will be made at a series of free workshops involving local residents of all ages, led by community arts organisation Same Sky. The workshops will be held at Age UK's Cherry Tree Centre on Monday 15 October, at Cyprus Hall on Saturday 20 October and Burgess Hill Academy.

On Remembrance Day, the day will commence with a lone piper playing a lament at the War Memorial at 6am. The Remembrance Day ceremony, wreath laying and minute's silence will take place as usual at the War Memorial at 11am, followed by the church service at St John's Church. Along with bell-ringers across the nation, the Sussex Association of Change Ringers will play a Half-muffled Peal of Bells from 12.30pm - 3.30pm at St John's Church.

In the evening of 11 November, the poppy lantern parade will be led by Mid Sussex Brass Band from the war memorial across St John's Park to the beacon site. This will be followed by a short ceremony of WWI poems, songs and readings. After a rendition of the Last Post the beacon will be lit at 7pm, followed by a short peal of bells at St John's Church. This will conclude Burgess Hill's tribute to its fallen and those who suffered so greatly during and after the Great War.

## **7. COMMUNITY EVENTS**

Three community events were planned for the summer. The zipwire and inflatables event has taken place and was enjoyed by the community. An open air theatre and escape room are scheduled for later this year.

The rationale behind the Summer of Youth events was to try and address a lack of activities for teenagers. Grant funding from Tesco Bags of Help and MSDC paid for these events.

Council is asked to consider the success of the zipwire event and whether it should try and repeat this and other events next year and if so where might the funding come from. While the zipwire proved to be very popular the provider did not provide a good service and an alternative provider will have to be sought if Council wishes to go ahead. The provider of the inflatables was very good. As a community event it was successful but not many older teenagers participated.

## **8. FESTIVAL AND SUMMER FAYRE**

The KAG previously considered the success of these two events and were satisfied with what was provided. The KAG is asked to consider whether there may be additional activities which could be presented at these two occasions and if so how they might be sponsored.