

**FINANCIAL RESULT 2019/20****12 Months to 31 March 2020**

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**FINANCIAL RESULT 2019/20****31/03/2020****MONTH****12.0**

<b>CONSOLIDATED SUMMARY</b>	<b>Budget 2019/20</b>	<b>Actual 2019/20</b>	<b>Variance ON BUDGET</b>
<b>INCOME</b>			
Civic, Corporate, Promotion and staff	£18,874	£18,874	£0
Community Engagement	£10,106	£9,476	£-630
Customer Service	£48,490	£46,307	£-2,183
Finance and Administration	£48,194	£66,571	£18,377
<b>TOTAL INCOME</b>	<b>£125,664</b>	<b>£141,228</b>	<b>£15,564</b>
<b>EXPENDITURE</b>			
Civic, Corporate..(Exclds Beehive repayment)	£616,090	£623,387	£7,297
Staff and Member	£3,000	£4,501	£1,501
Community Engagement	£49,129	£65,519	£16,390
Customer Service	£133,917	£125,223	£-8,694
Finance and Administration	£143,500	£116,816	£-26,685
<b>TOTAL BASE EXPENDITURE</b>	<b>£945,636</b>	<b>£935,446</b>	<b>£-10,190</b>
Loan repayment (Beehive contribution fund)	£53,506	£68,506	£15,000
<b>NET BUDGETED EXPENDITURE</b>	<b>£873,478</b>	<b>£862,724</b>	<b>£10,754</b>
<b>Surplus / (-deficit)</b>	<b>£0</b>	<b>£10,754</b>	<b>Surplus</b>
<b>Actual Venue Credit back to Precept</b>	<b>-£72,385</b>		
<b>PRECEPT</b>	<b>£801,093</b>		
<b>Tax Base</b>	<b>11916.7</b>		
<b>Band D - Actual</b>	<b>£67.22</b>		
<b>Band D - notional</b>	<b>£73.30</b>		

## VARIANCE ANALYSIS 2019/20

	Budget	Actual	Variance	
<b>NET BUDGETED EXPENDITURE - excluding venue adjustment</b>	<b>£873,478</b>	<b>£862,724</b>	<b>£10,754</b>	Surplus
<b>Made up of:</b>				
<b>INCOME</b>	<i>Budget</i>	<i>End of year Forecast</i>	Variance	COMMENTS
Burial Ground (St Johns)	£0	£1,885	£1,885	Extention of contract to 30/6/19
Burial Ground Income	£24,000	£31,301	£7,301	Increased Business + 1 off 5 times rate
Interest on balances	£1,400	£2,714	£1,314	Higher bank balances than planned & better rates
Additional Parish Works (funded by MSDC)	£4,775	£1,675	-£3,100	No agreement with parishes to continue
Room lettings/SMR hire/Council Chamber	£5,994	£21,321	£15,327	Audiology remain + increased CC hire
MSDC street name plates	£5,164	£1,947	-£3,217	Shortfall reflected in less costs
Worlds End Hire income	£3,800	£1,924	-£1,877	Budget error. 50% to be shared with MSDC
WSSC Roundabout income	£18,945	£17,724	-£1,221	Shield bed sponsor to longer than expected to organise
Balance on all other budget items	£61,586	£60,737	-£849	
<b>Total Movement on Income</b>	<b>£125,664</b>	<b>£141,228</b>	<b>£15,564</b>	<b>INCREASED income</b>
<b>EXPENDITURE</b>	<i>Budget</i>	<i>End of year Forecast</i>	Variance	
About Town	£17,348	£14,766	-£2,582	New contract with new supplier
Allotment improvements	£2,100	£8,718	£6,618	Security upgrade at various allotments. Money to be recouped over 2-4 years
Allotments water	£1,906	£3,268	£1,363	The basis of the charge is being challenged
Audit & Miscellaneous	£24,399	£4,467	-£19,932	Removal of Budget provisions re uncertainty over income
Burial ground grave digging/maintenance	£12,200	£16,504	£4,304	Increased business
Bridge the Gap	£0	£12,654	£12,654	<b>New:</b> agreed FinKag Jan20 + £17k transfer between projects
Civic events	£2,000	£387	-£1,613	Less events than budgeted
Foodbank relocation	£0	£12,000	£12,000	<b>New:</b> agreed FinKag Jan20
Fuel for van	£4,500	£3,305	-£1,195	Less use of vans
Green initiatives	£0	£10,000	£10,000	<b>New:</b> agreed FinKag Jan20
Legion Building - running costs	£11,798	£10,663	-£1,135	Less CyprusHall room hire & less Bus Rates
Maintenance contracts (grounds)	£14,564	£12,742	-£1,822	Less use of 3rd party contractor
Non Domestic Rates (96 CW)	£9,270	£6,138	-£3,132	Government discount on retail premises
Parish Weed spray	£1,900	£0	-£1,900	Work not undertaken anymore
Salaries	£607,840	£590,362	-£17,478	Staff amendments
Street Nameplates	£5,164	£1,967	-£3,197	Saving matched to less income
Storage	£4,109	£2,066	-£2,043	Storage for Martlets' tables, no longer required
Telephone & Communication	£6,159	£7,495	£1,336	Office 365 licences
Trading Spaces	£0	£4,000	£4,000	<b>New:</b> agreed FinKag Jan20 + £36k transfer between projects
Training Fund Contribution	£2,000	£3,500	£1,500	Additional MMT staff joining
Release unrequired provisions		-£4,132	-£4,132	
Balance of all other budget items	£218,379	£214,576	-£3,804	
<b>MOVEMENT ON BASE EXPENDITURE</b>	<b>£945,636</b>	<b>£935,446</b>	<b>-£10,191</b>	<b>DECREASE in expenditure</b>
Beehive Contribution (Loan Repayment)	£53,506	£68,506	£15,000	<b>Increased</b> contribution: agreed FinKag Jan20
<b>NET MOVEMENT ON PRECEPT</b>	<b>£873,478</b>	<b>£862,724</b>	<b>£10,754</b>	<b>YEAR END SURPLUS</b>

**FINANCIAL RESULT 2019/20****CIVIC, CORPORATE, PROMOTION AND STAFF**

		Budget 2019/20	Actual 2019/20	Variance on budget
<b>INCOME</b>				
8570.1	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
				£0
<b>TOTAL INCOME</b>		<b>£18,874</b>	<b>£18,874</b>	<b>£0</b>
<b>EXPENDITURE</b>				
				£0
8023	Civic Events	£2,000	£387	£1,613
5005	Conferences/seminars	£750	£339	£411
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,500	£29,198	£27,698
<b>New</b>	Inclusivity initiative (2020.21)			
4506	Members Conferences	£500	£0	£500
5004	Miscellaneous Staffing Issues	£750	£853	£103
5010	Public relations	£750	£249	£501
6007	<b>Loan repayment</b> (Beehive contribution fund)	£53,506	£68,506	£15,000
9002/9601	Salaries / oncosts (all staff)	£607,840	£590,362	£17,478
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
<b>TOTAL EXPENDITURE</b>		<b>£669,596</b>	<b>£691,894</b>	<b>£22,298</b>
<b>NET POSITION</b>		<b>£650,722</b>	<b>£673,020</b>	<b>£22,298</b>

**FINANCIAL RESULT 2019/20****MONTH****12****STAFF & MEMBER**

Code	Description	Budget 2019/20	Actual 2019/20	Variance on budget
4505	Members Courses	£500	£501	£1
	Recruitment Fund Contribution 3026	£500	£500	£0
	Training Fund Contribution 3008	£2,000	£3,500	£1,500
		<b>£3,000</b>	<b>£4,501</b>	<b>£1,501</b>

**FINANCIAL RESULT 2019/20****MONTH 12****Community Engagement**

Code	Description	Budget 2019/20	Actual 2019/20	Variance on budget
<b>INCOME</b>				
5074	AT April	£3,200	£3,001	£-199
5072	AT August	£3,400	£3,593	£193
5073	AT Dec	£3,500	£2,882	£-618
5076	AT subscription	£6	£6	£0
			£0	£0
<b>TOTAL INCOME</b>		<b>£10,106</b>	<b>£9,476</b>	<b>£-624</b>
<b>EXPENDITURE</b>				
5014	AT April	£5,782	£5,011	£-771
5012	AT August	£5,782	£4,911	£-871
5013	AT Dec	£5,783	£4,844	£-939
8010	Burgess Hill Bonfire Society	£1,501	£1,501	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr <b>3055</b>	£7,400	£7,400	£0
8008	Community Development	£500	£332	£-168
8003	Covid 19 Cummunity Support Contribution (3074)		£10,000	£10,000
	Grants/Donations Fund contribution - major/minor (3010)	£12,000	£12,000	£0
<b>8017</b>	Grants : green initiatives contribution (3030)		£10,000	£10,000
8004	Holiday Activities	£830	£775	£-55
8013	Remembrance & Armistic Day (FUND-3054)	£2,000	£1,196	£-804
	Summer Fayre contribution to fund (3043)	£1,800	£1,800	£0
	Town Events fund Contrbn (3067)	£5,000	£5,000	£0
8026	Dementia Friendly	£250	£250	£0
8022	VE Day 75		£0	
<b>TOTAL EXPENDITURE</b>		<b>£49,129</b>	<b>£65,520</b>	<b>£16,391</b>
<b>NET POSITION</b>		<b>£-39,023</b>	<b>£-56,044</b>	<b>£-17,015</b>

## Customer Service

Code

INCOME	Description	Budget 2019/20	Actual 2019/20	Variance on budget
HP	HP,Shop,Tourism,Commission (NET Position)	£1,300	£1,618	£318
7070	Allotment rents income	£6,500	£7,147	£647
7075	Allotment security income			£0
8582	Council Chamber/SMR hire	£0	£5,584	£5,584
7072	M.S.D.C. - Street Nameplates	£5,164	£1,947	-£3,217
7071.5	MSDC additional parish works	£4,775	£1,675	-£3,100
7071.1	MSDC-Partnership Environmental improvements	£7,506	£7,140	-£366
7078	Other income/Sidney West planting/grass	£2,000	£1,426	-£574
7074	WSCC roundabout/Shield Bed income	£18,945	£17,724	-£1,221
7071	WSCC Graffiti contract	£2,300	£2,046	-254
7071	WSCC- Annual delegated function contract	£0	£0	£0

## TOTAL INCOME

£48,490

£46,307

-£2,183

## EXPENDITURE

Code	Description	Budget 19/20	Forecast	Var
7012	Allotment Rentals	£747	£750	£3
7020	Allotment Site Costs Improvements/Maint	£2,100	£8,718	£6,618
7011	Allotments water	£1,906	£3,268	£1,363
7033	APL (white lining)	£0	£0	£0
6003	CCTV	£2,250	£1,407	-£843
6004	Christmas Lights	£9,250	£8,742	-£508
5510	Cleaning contracts - office	£12,051	£11,957	-£94
8002	Concessionary Fares Subsidy	£350	£0	-£350
5518	Council Chamber/SMR hire	£250	£148	-£102
9003	Council Van	£11,500	£11,104	-£396
7005	Dog Initiatives	£2,700	£2,206	-£494
9004	Fuel - Van	£4,500	£3,305	-£1,195
7026	Graffiti Material	£950	£803	-£147
8502	Help Point Miscellaneous	£750	£132	-£618
7015	Lighting - Maintenance & supply	£6,330	£6,330	£0
7027	Parish Weed Spray	£1,900	£0	-£1,900
7009	Maintenance Contract - grounds	£14,564	£12,742	-£1,822
5511	Maintenance Contracts - internal	£3,348	£2,505	-£843
9007	Mobile Maint -new equipment	£4,000	£4,122	£122
7028	Planting	£1,600	£1,630	£30
9008	Protective clothing	£1,000	£1,057	£57
9501	Repairs & Renewals Fund contribution	£11,750	£11,750	£0
5506	Legion building - running costs (excl loan repayments)	£11,798	£10,663	-£1,135
7001	Site Improvements	£2,163	£1,929	-£234
	Site Management plans			
9005	Storage (garage lockups)	£4,109	£2,066	-£2,043
7018	Street Nameplates	£5,164	£1,967	-£3,197

<b>INCOME</b>	<b>Description</b>	<b>Budget 2019/20</b>	<b>Actual 2019/20</b>	<b>Variance on budget</b>
7031	Street Scene activities /Minor works fund contribution	£5,000	£5,000	£0
7029	Traveller costs	£500	£0	-£500
7003	Tree Surgery	£3,250	£3,250	£0
7002	Tree Survey	£1,271	£1,571	£300
8501	Uniforms: HP	£750	£682	-£68
7024	Waste management/tipping	£2,600	£2,322	-£278
9001	Workshop	£2,500	£2,699	£199
5522	World's End Cleaning/Maintenance	£1,017	£397	-£620
<b>TOTAL EXPENDITURE</b>		<b>£133,917</b>	<b>£125,222</b>	<b>-£8,695</b>
<b>NET POSITION</b>		<b>-£85,427</b>	<b>-£78,915</b>	<b>£6,512</b>

# FINANCIAL RESULT 2019/20

MONTH

12

## FINANCE AND ADMINISTRATION

Code	Description	Budget 2019/20	Actual 2019/20	Variance on budget
<b>INCOME</b>				
6570	Burial Ground (closed) - MSDC Contribution	£0	£1,885	£1,885
5580	Room Lettings (Excl CC & smr)	£5,994	£15,737	£9,743
5070	Interest on Balances	£1,400	£2,714	£1,314
6571	Burial Ground Income	£24,000	£31,301	£7,301
7076	Other income - finance (net)	£0	£10	£10
5573	Sidney West - management charge	£13,000	£13,000	£0
5572	World's End recreation Ground - income	£3,800	£1,924	£-1,877
<b>TOTAL INCOME</b>		<b>£48,194</b>	<b>£66,571</b>	<b>£18,377</b>
<b>EXPENDITURE</b>				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£24,399	£4,467	£-19,932
5019	Bad Debts/provsn for Doubtful debts	£500	£0	£-500
6504	Burial ground grave digging/maintenance	£12,200	£16,504	£4,304
6501	Burial Ground Loan repayments	£5,400	£5,343	£-57
4501	Caretaking Services	£750	£618	£-132
7512	Computer Maintenance/softwareSupport	£7,840	£6,892	£-948
4502	Election Fund contribution 3003	£6,500	£6,500	£0
5017	Health & Safety	£200	£35	£-165
5007	Hospitality	£1,000	£907	£-93
7502	Insurances	£10,816	£10,403	£-413
5508	Legion Building Loan Repayments	£16,950	£16,940	£-11
4507	Members Allowances	£18,629	£19,083	£454
4504	Members Travel & Subsistence	£300	£54	£-246
7516	Mid Sx. Asspc. Of Town Councils	£400	£200	£-200
7510	Office Equipment	£500	£155	£-345
7504	Office recycling	£361	£85	£-276
7506	Office Supplies	£1,500	£1,614	£114
7508	Postages	£1,850	£1,950	£100
7509	Printing	£3,500	£2,884	£-616
7507	Publications	£100	£58	£-42
5517	Non-Domestic Rates 96 CW	£9,270	£6,138	£-3,132
5020	Streamline charges	£670	£360	£-310
7511	Subscriptions	£4,996	£4,194	£-802
7505	Telephone & Communications	£6,159	£7,495	£1,336
7513	Toner cartridges	£515	£647	£132
7514	Travel & Subsistence	£1,000	£1,168	£168
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£7,196	£6,255	£-941
	Release unrequired provisions		£-4,132	£-4,132
<b>TOTAL EXPENDITURE</b>		<b>£143,500</b>	<b>£116,817</b>	<b>£-26,684</b>
<b>NET POSITION</b>		<b>£-95,306</b>	<b>£-50,246</b>	<b>£45,060</b>