

NOTES of the **CUSTOMER SERVICES KEY AREA GROUP MEETING** held online on **Tuesday 28 July 2020** at 19.00 hours.

Present: Robert Duggan Chairman
Joseph Foster Vice Chairman
Lee Gibbs
Kathleen Willis
Graham Allen*
Emma Coe-Gunnell White*

Peter Chapman
Ann Eves
Sylvia Neumann
Matthew Cornish
Tofojjul Hussain

Also present: Steve Cridland, Chief Executive Officer

** Denotes non-attendance*

(19:00 hours)

60. **OPEN FORUM**
No members of the public were present.
61. **APOLOGIES FOR ABSENCE**
Graham Allen
62. **SUBSTITUTES**
Nil
63. **DECLARATIONS OF INTEREST**
Nil
64. **APPOINTMENT OF VICE CHAIRMAN**
Cllr Foster was appointed as Vice Chairman
65. **NOTES OF MEETING**

The Notes of the meeting of the Customer Services Key Area Group held on 28 April 2020, having been previously circulated, were **AGREED** and will be signed by the Chairman as a correct record.

66. **PLACE AND CONNECTIVITY PROJECT**

MSDC has appointed Francis Knight to progress the Worlds End Bridge art project. Laura Knight, Louise Francis and artist Maria Amida from consulting firm FrancisKnight addressed the meeting on the proposed artwork around Wivelsfield Station. They had been commissioned by MSDC and are collaborating with Manor Field School and Worlds End Residents Association to come up with designs. The 4 abutment walls will be improved as will the arch and the lighting in the arch. Maria has been engaging with the community. Lionel Stanhope will be the actual artist carrying out the work. Maria's approach has been to encourage the children to take her to their favourite places in the area and to come up with concepts they would like to remember. She asked them to consider a motto for the neighbourhood with a view to incorporating people's interests. Cricketer Maurice Tate was identified as the most important resident in the area. The messages she has received will be incorporated into the artwork.

Work is due to start on 17 August and be ready for when the schools return. There will be footpath closures as the bridge is cleaned and painted.

The report was **NOTED**

67. **PETANQUE**

The project progresses slowly with a possible site having been identified at Fairfield Recreation Ground. Clarity on whether this is acceptable to MSDC and whether planning permission is needed is awaited.

The report was **NOTED**

68. **PAINTING OF VIRGIN JUNCTION BOXES.**

Cllr Eves updated the group on the project. 3 artists had shown interest and their designs are with Virgin for consideration and approval. Some themes had been identified by councillors. The first will probably be painted on the box in Wheatsheaf Close. The Council will pay for the paints. It is hoped that once the first 3 have been painted more interest will be shown by other artists and the public.

The report was **NOTED**

69. **BURGESS HILL CALENDAR**

Sponsorship of the calendar will not be possible this year due to Covid 19. The group considered whether the project was worth the effort given the number of calendars sold over the past 2 years. It was felt

that the history theme would be popular and that it would be a positive step to provide the businesses which had previously supported the project with free advertising this year. It was suggested that facebook be used to bump up advertising coverage.

RECOMMENDED

1. That 300 calendars be produced with a history theme.
2. That free advertising be given to businesses which had previously sponsored the calendar.
3. That any profit made after costs have been recouped be given to the History Society.

70. **REQUEST FOR A LAMP POST**

A request has been received from a resident living in Ryeland road to install an additional lamp post to light a dark area. The council has previously provided 98 lights around town.

RECOMMENDED

1. That a letter be sent to all residents in the area to determine whether all were in favour of the lamp post and if so the lamp post be installed.
2. That the costs of £3863 be approved as well as ongoing annual costs of £65.

Meeting ended 20:05

Meeting terminated at 18.50