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30 October 2020

To: **MEMBERS OF THE CUSTOMER SERVICES KEY AREA GROUP,
BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **CUSTOMER SERVICES KEY AREA GROUP** will be held online on **5 November 2020** at **19:00** hours, when your attendance is required.

Steve Cridland
Chief Executive Officer

Following government advice on social distancing, essential Council Meetings will be held virtually during the Covid-19 period. All papers will be published on our website as usual. Members of the public can attend the meeting by using the Zoom link that will be placed on the town council's website and social media shortly before the meeting takes place.

****PLEASE NOTE THE START TIME OF THE MEETING****

Filming, recording of Council meetings and use of social media:
During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (in the Open Forum) and shall not speak for more than three minutes at the discretion of the Chairman.

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTES

4. DECLARATIONS OF INTEREST

In respect of any matter on the agenda.

5. NOTES OF PREVIOUS MEETING

To consider the Notes of the Meeting of the Customer Services Key Area Group held on 10 September 2020 (previously distributed).

6. STREET LIGHT REQUEST

The Group agreed to install an additional street light in the Birchwood Grove area following a request from a member of the public. The public in the immediate vicinity have been consulted (addresses attached plus copy of notice) and 8 responses were received. 6 were against the proposal and 2 in support. Main points of concern were:

- Light pollution
- Sufficient light and lights in the area
- Would further increase the urbanisation of Birchwood Grove Road and diminish the rural/sylvan characteristics of the road/bridleway
- Waste of money
- Visibility at night is more than adequate
- Detrimental effect on the night time wild life
- The area is safe without further lights.

2 respondents were in favour citing:

- The part of the road under discussion is dark.

- Pedestrians and children use the route which is risky.

The KAG is asked to confirm whether it wants to proceed with the installation or withdraw.

For consideration.

7. FURTHER UPDATES

- PETANQUE: MSDC has agreed the proposed site at Fairfield Recreation Ground next to the MUGA as well as funding. A planning application has been drawn up but has stalled as MSDC needs to sign the application as the landowner. Despite a number of approaches no response has been received. This simple project has now been going on for 2 years.
- FRIENDS OF GREEN CIRCLE: This has been advertised and around 20 people have signed up.
- BATCHELORS FARM NATURE RESERVE: MSDC has responded to say that they are looking into whether they will delegate authority to the Town Council to apply.

“I have now looked into this and can confirm that MSDC has not given towns or parishes the powers to create nature reserves. In light of this I’m now awaiting some advice from our legal team to confirm how we would need to go about supporting you with this application (specifically in respect of the formal decision-making processes involved).”

I will get back to you once I have a clear direction on this.”