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Wednesday 14 October 2020

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held virtually via Zoom on **19 October 2020 at 19.00 hours**, when your attendance is required.

Steve Cridland

Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

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## AGENDA

### 1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence (Vice Chairman), Max Nielsen and Kathleen Willis

2. [\*\*APOLOGIES FOR ABSENCE\*\*](#)
3. [\*\*SUBSTITUTES\*\*](#)
4. [\*\*DECLARATIONS OF INTEREST\*\*](#)

In respect of any matter on the Agenda.

5. [\*\*CHAIRMAN'S ANNOUNCEMENTS\*\*](#)
6. [\*\*MINUTES\*\*](#)

To consider the Minutes of the meeting of the Planning Committee held on Monday 28 September 2020 (copy previously circulated).

7. [\*\*TOWN & COUNTRY PLANNING ACT 1990 – PLANNING APPLICATIONS\*\*](#)

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 28 September 2020 to be considered.

**NOTE:** The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. [\*\*TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 78 APPEAL\*\*](#)

- 8.1 Notification has been received that the following appeal has been made to the Planning Inspectorate.

20/0423

Appeal by: B Williams

Location: Land West of 118 Junction Road, Burgess Hill, West Sussex

Proposed Development: Proposed 4 bed detached dwelling house with associated off road parking. Re-location of access to 118 Junction Road. (Revised plans received 17.03.2020. Description amended 19.03.2020).

Appeal Ref: AP/20/0046

- 8.2 **RECOMMENDATION**

The Committee is recommended to await a copy of the Appeal Decision from Mid Sussex District Council.

9. [\*\*LEWES AND EASTBOURNE PLANNING POLICY CONSULTATION\*\*](#)

- 9.1 Notification has been received from Eastbourne Borough Council inviting the Town Council to participate in the Lewes District Council – Land Availability Assessment (LAA) consultation. This consultation is open from 28 September at 12.00 hours to 18 December 23.59 hours.

- 9.2 The following message was received: 'The Land Availability Assessment (LAA) previously known as the Strategic Housing and Economic Land Availability Assessment (SHELAA) is a detailed document that identifies and assesses land to support future development.

As part of the LAA 2020 we are inviting submission of site for consideration in the new Local Plan, as well as sites for housing and employment uses, we are also seeking submission of sites with potential for renewable energy generation and green infrastructure.

The National Planning Policy Framework (NPPF) requires us to identify and maintain at least a five year supply of deliverable and developable land for housing. The study assesses whether sites submitted to us for housing are either Deliverable (suitable, achievable and available) or Developable (suitable with a reasonable prospect of being available at a specific point in time) for future housing development.

The LAA is an important technical piece of evidence however the study is not a statement of Council policy and does not in itself determine whether a site should be allocated for development in the next Local Plan nor does it necessarily mean it would be granted planning permission.

The call for sites does not include the part of Lewes District which lies within the South Downs National Park.'

### 9.3 **RECOMMENDATION**

The views of the Committee are sought.

## SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 17 SEPTEMBER AND 23 SEPTEMBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 02 OCTOBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 23 OCTOBER 2020

DM/20/3189

Location: 11 Titchfield Close Burgess Hill West Sussex RH15 0RX  
Desc: T1 and T2 Oak Trees - Reduce back to previous cut points and reduce height and previously untrimmed growth by up to 1m (Description amended 23.09.2020).  
Applicant: Mr James Whatley  
11 Titchfield Close Burgess Hill West Sussex RH15 0RX  
Applicant: Mr James Whatley  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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DM/20/3294

Location: 160 Royal George Road Burgess Hill West Sussex RH15 9SL  
Desc: Proposed dropped kerb  
Applicant: Mrs Janet Knottley  
160 Royal George Road Burgess Hill West Sussex RH15 9SL  
Applicant: Mrs Janet Knottley  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

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DM/20/3348

Location: 9 Ferndale Road Burgess Hill West Sussex RH15 0HQ  
Desc: Norway Spruce (T1) fell. Cyprus (T2) reduce height to 3m and trim back lower branches by 0.5m. Apple (T3) fell. Bay (T4) reduce height by ~2.5m and trim branches in line with rear path edge.  
Applicant: Michael and Anne Collison  
9 Ferndale Road Burgess Hill West Sussex RH15 0HQ

Applicant: Michael and Anne Collison  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Trees in a Conservation Area

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DM/20/3461

Location: 24 Atlas Crescent Burgess Hill West Sussex RH15 0XS  
Desc: Conversion of garage to office/garden room.  
Agent: Mr Philip Wellstead  
ThePlanningman.co.uk 1 Pine Villas Old Kiln Lane Brockham  
Betchworth RH3 7LY  
Applicant: Mr and Mrs Hardaway  
Case Officer: Anna Tidey  
Ward: Burgess Hill - St Andrew's  
App. Type: Householder Application

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DM/20/3465

Location: 1 Prioory Road Burgess Hill West Sussex RH15 9HD  
Desc: Removal of existing car port, proposed side and front single  
storey extension and extension of existing front driveway.  
Agent: M Stuart Beckett  
Beckett Architectural and Consultancy Services Ltd 53 Bramble  
Gardens  
Burgess Hill West Sussex RH15 8UQ  
Applicant: P Brown  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

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DM/20/3483

Location: 105 Manor Road Burgess Hill West Sussex RH15 0NG  
Desc: Demolition of existing external brick outbuildings and erection  
of new single storey side/rear extension.  
Agent: Mr Robert Thomas  
61 Coulstock Road Burgess Hill RH15 9XZ  
Applicant: Mr and Ms Byrne And Hurrell  
Case Officer: Hamish Evans  
Ward: Burgess Hill - St Andrew's  
App. Type: Householder Application

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DM/20/3491

Location: Oakmeeds Gospel Hall Station Road Burgess Hill West Sussex  
Desc: T3, T4, T5 Oaks - fell to ground level.  
Agent: Mr Tim Laddiman  
Broad Oak Tree Consultants Ltd Laurel House Burwash Road  
Broad Oak Heathfield East Sussex TN21 8SS  
Applicant: Mr Simon Gould  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Meeds  
App. Type: Tree Surgery

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DM/20/3493

Location: 47 Coulstock Road Burgess Hill West Sussex RH15 9XH  
Desc: Proposed summer house in the rear garden.  
Applicant: Mrs Pauline Owen  
47 Coulstock Road Burgess Hill West Sussex RH15 9XH  
Applicant: Mrs Pauline Owen  
Case Officer: Andrew Horrell  
Ward: Burgess Hill - Dunstall  
App. Type: Householder Application

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LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 24  
SEPTEMBER AND 30 SEPTEMBER FOR PUBLICATION IN THE LOCAL  
PRESS WEEK ENDING 09 OCTOBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 30 OCTOBER 2020

DM/20/2899

Location: Land To The West Of Freeks Lane Freeks Lane Burgess Hill  
West Sussex  
Desc: Installation of a surface water drainage pipe to support SUDS,  
features approved under application DM/19/3845  
Applicant: Countryside Properties  
Suffolk House 154 High Street Sevenoaks TN13 1XE  
Case Officer: Stuart Malcolm  
Ward: Burgess Hill - Leylands  
App. Type: Full Application

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DM/20/3472

Location: 7 Inholmes Park Road Burgess Hill West Sussex RH15 0JJ  
Desc: Proposed rear upper ground floor metal balcony and spiral stair.  
Agent: Mr Abe Mohsin  
7 Hove Manor Parade Hove Street Hove BN3 2DF  
Applicant: Mr and Mrs Lake  
Case Officer: Hamish Evans  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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DM/20/3479

Location: 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Desc: Oak tree - Reduce branches in garden of no. 61 Coulstock Road by 2m.  
Applicant: Mr and Mrs Thomas  
61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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DM/20/3520

Location: Icon Live Ltd 4 York Road Burgess Hill West Sussex RH15 9TT  
Desc: Proposed installation of 5 external air conditioning condensers on the existing plant gantry to the rear of the building.  
Agent: Mr David Hollis  
Oktra South Friary Court 13-21 High Street Guildford GU1 3DG  
Applicant: Simon Vick  
Case Officer: Rachel Richardson  
Ward: Burgess Hill - Victoria  
App. Type: Full Application

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DM/20/3521

Location: Icon Live Ltd 4 York Road Burgess Hill West Sussex RH15 9TT  
Desc: Proposed erection of 1 no. new external sign to the front of the building.  
Agent: Mr David Hollis  
Oktra South Friary Court 13-21 High Street Guildford GU1 3DG  
Applicant: Simon Vick

Case Officer: Rachel Richardson  
Ward: Burgess Hill - Victoria  
App. Type: Advertisement Application

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DM/20/3544

Location: Birchwood, Birchwood Grove Road, Burgess Hill West Sussex  
RH15 0DL  
Desc: Poplar tree (T4) - Fell. Ash tree - fell and grind out roots.  
Agent: Andrew McDonald  
MAC Tree Surgery Backlands Farm London Road Hickstead  
West Sussex RH17 5LZ  
Applicant: Mr Geoffrey Daw  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Trees in a Conservation Area

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DM/20/3556

Location: 57 Leylands Road Burgess Hill West Sussex RH15 8AF  
Desc: Single storey rear extension.  
Agent: Mr John Sergi  
Sussex Architectural Services Wickets View Cuckfield Lane  
Warninglid Haywards Heath RH17 5UB  
Applicant: Mr and Mrs Botting  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

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DM/20/3580

Location: 32 Potters Lane Burgess Hill West Sussex RH15 9JS  
Desc: Proposed single storey rear extension to replace the existing  
conservatory. This is an application to establish whether the  
development is lawful. This will be a legal decision where the  
planning merits of the proposed use cannot be taken into  
account.  
Agent: Mr Russell Wooden  
Eleven Folders Close Burgess Hill RH15 0TA  
Applicant: Ms Natalie Wise  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Lawful Development Certificate -Proposed

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DM/20/3584

Location: Fairways 81 Folders Lane Burgess Hill West Sussex RH15  
ODX  
Desc: Two storey side extension and loft conversion with dormers.  
Agent: Mrs Jenny Minett  
Belmont Designs Practice Ltd 37 Ashenground Road  
Haywards Heath West Sussex RH16 4PS  
Applicant: Mr Ben Cobb  
Case Officer: Joanne Fisher  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 1 OCTOBER  
AND 7 OCTOBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING  
16 OCTOBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 6 NOVEMBER 2020

DM/20/3529

Location: 36 Park Road Burgess Hill West Sussex RH15 8ET  
Desc: Chestnut Tree at front to be crown lifted by 1-2 metres. Conifer tree at rear overall partial reduction by 1 metre.  
Applicant: Mrs Norma Phelan  
36 Park Road Burgess Hill West Sussex RH15 8ET  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

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DM/20/3595

Location: 6 The Jays Burgess Hill West Sussex RH15 8JZ  
Desc: Proposed first floor, rear and part side, extension  
Agent: Mr Neil Millbank  
Architectare Ltd Homested Meadow Wellingham Lane Ringmer  
Lewes BN8 5SN  
Applicant: Mr And Mrs K Virgo  
Case Officer: Rachel Richardson  
Ward: Burgess Hill – Dunstall

App. Type: Householder Application

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DM/20/3598

Location: 229 Chanctonbury Road Burgess Hill West Sussex RH15 9HG  
Desc: Proposed Rear Orangery.  
Agent: Mr Frank Cook  
South Downs Conservatories Gemini House 136-140 Old  
Shoreham Road Brighton BN3 7BD  
Applicant: Mr Reed and Mrs Finney  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

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DM/20/3608

Location: Land Rear Of 88 Folders Lane And Land South Of Folders  
Lane Burgess Hill West Sussex RH15 0DX  
Desc: Modification of planning obligation. To amend the definition of  
Protected Occupier and amend the MIP Clause.  
Agent: Miss Ella Jones  
Capsticks Solicitors 1 St Georges Road Wimbledon London  
Sw19 4DR  
Applicant: Raven Housing Trust  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Mod. / Discharge of Planning Obligation

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DM/20/3619

Location: Victoria House 66 Victoria Road Burgess Hill West Sussex  
RH15 9LH  
Desc: Prior approval of a change of use of an office (Use Class B1a)  
to form 4 x 1 bedroom residential units (Use Class C3).  
Agent: Mr Huw James  
ECE Planning Brooklyn Chambers 11 Goring Road Worthing  
BN12 4AP  
Applicant: Tower Pension Trustees  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Victoria  
App. Type: Prior Notification - Offices to dwelling

DM/20/3638

Location: 20 Park Road Burgess Hill West Sussex RH15 8ET  
Desc: T1 - Lawson Cyprus - fell and grub-up roots.  
Applicant: Laurence Perry  
20 Park Road Burgess Hill West Sussex RH15 8ET  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

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DM/20/3687

Location: 10 Keymer Gardens Burgess Hill West Sussex RH15 0AF  
Desc: Oak Tree - Crown lift by 1m  
Applicant: Peter Barnes  
10 Keymer Gardens Burgess Hill West Sussex RH15 0AF  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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