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Wednesday 4 November 2020

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held virtually via Zoom on **Monday 9 November 2020** at **19.00 hours**, when your attendance is required.

Steve Cridland  
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

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## AGENDA

### 1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Tofojjul Hussain, Sarah Lawrence (Vice Chairman), Max Nielsen and Kathleen Willis

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTES**

4. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MINUTES**

To consider the Minutes of the meeting of the Planning Committee held on Monday 19 October (copy previously circulated).

7. **TOWN & COUNTRY PLANNING ACT 1990 – PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 19 October 2020 to be considered.

**NOTE:** The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. **LICENCE APPLICATION – LI/20/1152 LOST PIER BREWING LTD, UNIT 14 SHEDDINGDEAN BUSINESS CENTRE, MARCHANTS WAY, RH15 8QY**

8.1 Notification has been received from Mid Sussex District Council on 20 October 2020 of an application for a new premises licence. Details of this application can be found at <https://www.midsussex.gov.uk/licensing-business/latest-licensing-applications/>

Councillors are reminded of the 4 licensing objectives. Crime and Disorder, Public Safety, Public Nuisance and prevention of harm to children and young people.

8.2 **RECOMMENDATION**

The views of the Committee are sought.

## SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 8 OCTOBER AND 14 OCTOBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 23 OCTOBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 13 NOVEMBER 2020

DM/20/3643

Location: 56 St Peters Road Burgess Hill West Sussex RH15 8JL  
Desc: Proposed extension of existing dormer to front elevation.  
Agent: Mr Daryl Gowlett  
Clive Voller Associates 2 Woolven Close Burgess Hill RH15 9RR  
Applicant: Mr and Mrs Tancred  
Case Officer: Deborah Lynn  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

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DM/20/3677

Location: 20 Manor Road Burgess Hill West Sussex RH15 0NL  
Desc: Proposed loft conversion with dormer on south west elevation. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.  
Agent: Mr P A Gosling  
78 Potters Lane Burgess Hill RH15 9JS  
Applicant: Mr J Rollinson  
Case Officer: Hamish Evans  
Ward: Burgess Hill - St Andrew's  
App. Type: Lawful Development Certificate -Proposed

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DM/20/3684

Location: Roselands 3 Upper St Johns Road Burgess Hill West Sussex RH15 8HB  
Desc: Construction of a single-storey extension to the front elevation, along with amendments to the fenestration.

Agent: Mr Toby Gosling  
George Baxter Associates 3 Lucastes Mews Paddockhall Road  
Haywards Heath West Sussex RH16 1HE  
Applicant: Mr and Mrs Bridge  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Leylands  
App. Type: Householder Application

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DM/20/3704

Location: 61 The Ridings Burgess Hill West Sussex RH15 0PL  
Desc: Garden annexe to rear of property.  
Agent: Mr Brian Connellan  
The Green Room Unit 4 Station Road Uppingham Oakham  
LE15 9TX  
Applicant: Mr and Mrs Ballard  
Case Officer: Deborah Lynn  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

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DM/20/3719

Location: Wybunbury House Malthouse Lane Burgess Hill West Sussex  
RH15 9XA  
Desc: Oak Tree(T1) - Remove lower left limb viewed from house  
when looking towards the road back to main stem  
Agent: Sean O'Connor  
Southern Tree Works 1 Valley Road Peacehaven East Sussex  
BN10 8AE  
Applicant: Mr Sean O'Connor  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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DM/20/3725

Location: 7 Highlands Drive Burgess Hill West Sussex RH15 8JH  
Desc: Single storey rear extension. This is an application to establish  
whether the development is lawful. This will be a legal decision  
where the planning merits of the proposed use cannot be taken  
into account.  
Agent: Mr Robert Thomas  
RT Architectural Services 61 Coulstock Road Burgess Hill

West Sussex RH15 9XZ  
Applicant: Mr and Mrs Pillbeam  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Leylands  
App. Type: Lawful Development Certificate -Proposed

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DM/20/3733

Location: 27 The Brooks Burgess Hill West Sussex RH15 8TR  
Desc: Oak Tree - raise canopy by 2-3 metres and thin crown by 20%.  
Agent: Simon Bimby  
Sussex Tree Surgeons The Complete Garden Service  
Erringham Farm Mill Hill Shoreham West Sussex BN43 5FA  
Applicant: Mr Paul Craig  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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DM/20/3741

Location: 2 The Oaks Burgess Hill West Sussex RH15 9XP  
Desc: T1 and T2 Oak - cut by 3 metres.  
Applicant: Mr Martyn Chapell  
2 The Oaks Burgess Hill West Sussex RH15 9XP  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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DM/20/3743

Location: Between 50 And 51 Foxglove Close Burgess Hill West Sussex  
RH15 8UY  
Desc: Reduce the crowns on 6 oak trees by up to 3 metres.  
Applicant: Mr Andrew Bowen  
5 The Oaks Burgess Hill West Sussex RH15 9XP  
Case Officer: Irene Fletcher  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

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**LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 15 OCTOBER  
AND 21 OCTOBER FOR PUBLICATION IN THE LOCAL PRESS WEEK  
ENDING 30 OCTOBER 2020**

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands,

Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 20 NOVEMBER 2020

DM/20/3525

Location: 4 Grange Close Burgess Hill West Sussex RH15 0RZ  
Desc: Two storey front extension. Garage roof changed from flat to pitched. Rear single storey extension.  
Applicant: Mr Neil Maclean  
4 Grange Close Burgess Hill West Sussex RH15 0RZ  
Case Officer: Hamish Evans  
Ward: Burgess Hill - St Andrew's  
App. Type: Householder Application

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DM/20/3706

Location: Keymer Brick & Tile Co Ltd Claypits And Tileworks Nye Road Burgess Hill West Sussex RH15 0LZ  
Desc: Deed of variation to a Section 106 Agreement. 09/03697/OUT  
Agent: Mr Mathew Jones  
Gowling WLG (UK) LLP Two Snowhill Birmingham B4 6WR  
Applicant: Ms Julia Tamlin  
Case Officer: Stephen Ashdown  
Ward: Burgess Hill - St Andrew's  
App. Type: Mod. / Discharge of Planning Obligation

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DM/20/3749

Location: 48 St Andrews Road Burgess Hill West Sussex RH15 0PH  
Desc: Single storey rear extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.  
Agent: Mr Tony Rogers  
Tony Rogers Building Consultants 40 Dawn Crescent Upper Beeding BN44 3WH  
Applicant: Mr J Meehan  
Case Officer: Hamish Evans  
Ward: Burgess Hill - St Andrew's  
App. Type: Lawful Development Certificate -Proposed

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DM/20/3780

Location: Ote Hall Farm Janes Lane Burgess Hill West Sussex  
Desc: Erection of farm shop and cafe/tea room building and car park.  
Agent: Mr Andrew Hodgson  
Pegasus Group Suite 4, Pioneer House Vision Park Histon  
Cambridge CB24 9NL

Applicant: Ote Hall Farm  
Case Officer: Joseph Swift  
Ward: Burgess Hill - St Andrew's  
App. Type: Full Application

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DM/20/3819

Location: Walstead House Birchwood Grove Road Burgess Hill West  
Sussex RH15 0DL  
Desc: Detached dwelling and associated access and gardens.  
Agent: Mrs Julia Exley  
Elizabeth Lawrence Ltd Woodend, Water Lane Water Lane  
Storrington RH20 3LY

Applicant: Mrs Julia Pyper  
Case Officer: Rachel Richardson  
Ward: Burgess Hill - Franklands  
App. Type: Full Application

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DM/20/3827

Location: Prospect House 11 Junction Road Burgess Hill West Sussex  
RH15 0GS  
Desc: Conversion of part of ground floor from A1 (retail) to C3  
(residential).  
Agent: Mr Kieran Rafferty  
KR Planning 183 Seafield Road Bournemouth BH6 5LJ

Applicant: Mr R Parkinson - Quinata Ltd  
Case Officer: Joseph Swift  
Ward: Burgess Hill - Meeds  
App. Type: Prior Not. - Retail/Takeaway to Dwelling

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LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 22 OCTOBER  
AND 28 OCTOBER FOR PUBLICATION IN THE LOCAL PRESS WEEK  
ENDING 06 NOVEMBER 2020

These applications can be viewed on the Online Planning Register, and from  
computers available at the Council's Planning Services Reception, Oaklands,  
Oaklands Road, Haywards Heath, during normal office hours. To access the

Online Planning Register, please use the following link:  
<http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 27 NOVEMBER 2020

DM/20/2801

Location: 235 London Road Burgess Hill West Sussex RH15 9QU  
Desc: Erect fence along Portland Road side of property boarder  
Applicant: Mr Chris Evans  
235 London Road Burgess Hill West Sussex RH15 9QU  
Case Officer: Deborah Lynn  
Ward: Burgess Hill - Victoria  
App. Type: Householder Application

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DM/20/3835

Location: 6 Nightingale Lane Burgess Hill West Sussex RH15 9JJ  
Desc: 2 x Oak trees - Reduce sides and top by 1.5m  
Applicant: Mr F C Jones  
6 Nightingale Lane Burgess Hill West Sussex RH15 9JJ  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Meeds  
App. Type: Tree Surgery

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DM/20/3922

Location: 10 Station Road Burgess Hill West Sussex RH15 9DQ  
Desc: Change of use of two upper floors of office space into two separate flats and four new roof windows..  
Agent: Mr Stuart Beckett  
Beckett Architectural & Consultancy Services Ltd 53 Bramble Gardens Burgess Hill West Sussex RH15 8UQ  
Applicant: Mr J Walden  
Case Officer: Anna Tidey  
Ward: Burgess Hill - Meeds  
App. Type: Full Application

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DM/20/3944

Location: 23 Park Road Burgess Hill West Sussex RH15 8EU  
Desc: T4 Japanese Thuja - Fell.  
Applicant: Henry Otley  
23 Park Road Burgess Hill West Sussex RH15 8EU

Case Officer: Stuart Malcolm  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

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DM/20/3953

Location: 6 Shotters Burgess Hill West Sussex RH15 9QE  
Desc: Oak T2 - Fell  
Agent: Vicki Harrison  
MWA Arboriculture Ltd Bloxham Mill Business Centre Barford  
Road Bloxham Banbury OX15 4FF  
Applicant: Mr Mihalev  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Victoria  
App. Type: Tree Surgery

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DM/20/3981

Location: 30 Wheelwright Lane Burgess Hill West Sussex RH15 0QL  
Desc: To reduce Oak back to old points, approximately 1 - 1.5m all  
over  
Agent: Mrs Nicola Maidman  
KPS Contractors Ltd KPS House Ham Lane Scaynes Hill  
Haywards Heath RH17 7PR  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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DM/20/4004

Location: Castor House 54B Folders Lane Burgess Hill West Sussex  
RH15 0DX  
Desc: T1 Oak - All over crown reduce by 1.5 metres.  
Agent: Mrs Nicola Maidman  
KPS Contractors Ltd KPS House Ham Lane Scaynes Hill  
Haywards Heath West  
Sussex RH17 7PR  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

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