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Wednesday 16 December 2020

To: **MEMBERS OF THE PLANNING COMMITTEE**

A **MEETING** of the **PLANNING COMMITTEE** will be held virtually on **MONDAY 21 DECEMBER 2020** at **19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Members of the Planning Committee – Janice Henwood (Chairman), Graham Allen, Andrew Barrett-Miles, Peter Chapman, Tofoijul Hussain, Max Nielsen and Kathleen Willis

AGENDA

1. OPEN FORUM

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTES

4. DECLARATIONS OF INTEREST

In respect of any matter on the Agenda.

5. CHAIRMAN'S ANNOUNCEMENTS

6. MINUTES

To consider the Minutes of the meeting of the Planning Committee held on Monday 30 November 2020 (copy previously circulated).

7. TOWN & COUNTRY PLANNING ACT 1990 – PLANNING APPLICATIONS

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council and forwarded for observations since Monday 30 November 2020 to be considered.

NOTE: The Committee is reminded that when considering these applications they should bear in mind the implications of the Town Council's Environmental Charter.

8. [PLANNING APPLICATION WSCC/055/20 – WOODLANDS MEED COLLEGE](#)

8.1 The following application was received from West Sussex County Council on 4 December and can be viewed here:

<https://westsussex.planning-register.co.uk/planning/display/WSCC/055/20>

Representations in respect of the following application are due by 24 December 2020.

WSCC/055/20

Location: Woodlands Meed College, Birchwood Grove Road, Burgess Hill RH15 0DP

Proposal: Construction of new two storey Special Educational Needs and Disabilities (SEND) College building with associated soft and hard landscaping, a floodlit all-weather pitch, car parking and drop off/pick up facilities and alterations to existing access arrangements

Applicant: West Sussex County Council

8.2 RECOMMENDATION:

The views of the Committee are sought.

9. [TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 78 APPEAL](#)

9.1 Notification has been received that the following appeal has been made to the Planning Inspectorate.

DM/20/1323

Appeal by: Ms Julia Gent

Location: 11 Kilnwood Avenue Burgess Hill West Sussex RH15 0ZD

Proposed Development: Convert integral garage into habitable room.

Appeal Ref: AP/20/0064

9.2 RECOMMENDATION

The Committee is recommended to await a copy of the Appeal Decision from Mid Sussex District Council.

Environmental Charter Implications – These were considered with the original application.

Financial Implications – None.

Risk Implications – None.

Implications to Partner Organisations – The Town Council was consulted on the original application.

10. **LICENCE APPLICATION - LI/20/1375 CO-OP 200 LONDON ROAD BURGESS HILL WEST SUSSEX RH15 9RD**

- 10.1 Notification has been received from Mid Sussex District Council on 8 December 2020 of an application for a changes to the internal layout of the premises. Details of this application can be found at <https://www.midsussex.gov.uk/licensing-business/latest-licensing-applications/>

Councillors are reminded of the 4 licensing objectives. Crime and Disorder, Public Safety, Public Nuisance and prevention of harm to children and young people.

10.2 RECOMMENDATION

The views of the Committee are sought.

11. **LICENCE APPLICATION - LI/20/1376 CO-OP 86 JUNCTION ROAD BURGESS HILL WEST SUSSEX RH15 0JP**

- 11.1 Notification has been received from Mid Sussex District Council on 8 December 2020 of an application for a changes to the internal layout of the premises. Details of this application can be found at <https://www.midsussex.gov.uk/licensing-business/latest-licensing-applications/>

[applications/](#)

Councillors are reminded of the 4 licensing objectives. Crime and Disorder, Public Safety, Public Nuisance and prevention of harm to children and young people.

11.2 RECOMMENDATION

The views of the Committee are sought.

SCHEDULE OF APPLICATIONS

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 19 NOVEMBER AND 25 NOVEMBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 4 DECEMBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 25 DECEMBER 2020

DM/20/2969

Location: 14 Petworth Drive Burgess Hill West Sussex RH15 8JY
Desc: To place a 1.8 metre fence by 2.10 metres out from where the current wall stands and extend along the side of the house 12.5 metres in length leaving 3.5 metres of original wall in place. Amended Plans received: 19.11.2020.
Applicant: Miss Carla-Louise Lawrence
14 Petworth Drive Burgess Hill West Sussex RH15 8JY
Case Officer: Anna Tidey
Ward: Burgess Hill - Leylands
App. Type: Householder Application

DM/20/3819

Location: Walstead House Birchwood Grove Road Burgess Hill West Sussex RH15 0DL
Desc: Detached dwelling with associated access and gardens (Tree report received 13/11/2020).
Agent: Mrs Julia Exley
Elizabeth Lawrence Ltd Woodend, Water Lane Water Lane Storrington RH20 3LY
Applicant: Mrs Julia Pyper
Case Officer: Rachel Richardson
Ward: Burgess Hill - Franklands

App. Type: Full Application

DM/20/4174

Location: 44 Dunstall Farm Road Burgess Hill West Sussex RH15 8BJ
Desc: Erect a single story extension to the front and side of the property.
Agent: Mr Frazer Jessop
Amber Living Unit 3, Tungsten Building George Street
Portslade Brighton BN41 1RA
Applicant: Mrs Tipper
Case Officer: Andrew Horrell
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/20/4183

Location: Land Rear Of 88 Folders Lane Burgess Hill West Sussex RH15 0DX
Desc: Variation of condition 2 of planning permission AP/16/0040(14/04492/FUL) to amend approved plans to allow the inclusion of garden rooms to plots 42, 44 & 45.
Applicant: Mr William Simons
Jones Homes (Southern) Limited 3 White Oak Square Swanley Kent BR8 7AG
Case Officer: Caroline Grist
Ward: Burgess Hill - Franklands
App. Type: Removal/Variation of Condition

DM/20/4273

Location: Glendor, 14 Silverdale Road, Burgess Hill, West Sussex, RH15 0EF
Desc: Change of use from single dwelling (C3) to boarding house (C2) to serve Burgess Hill School for Girls. Demolition of existing shed with single storey extensions to both sides of the property and decking area to rear. Conversion of loft to create second floor within roof space with new roof lights.
Agent: Ms Cathy Fishenden
Enplan, 111 High Street, Lewes, BN7 1XY

Applicant: Burgess Hill School For Girls
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App. Type: Change of Use Application

DM/20/4294

Location: 17 Wykeham Way Burgess Hill West Sussex RH15 0HE
Desc: Oak (T1) reduce crown by 2m.
Applicant: Mr Andrew Sherlock
17 Wykeham Way Burgess Hill West Sussex RH15 0HE
Applicant: Mr Andrew Sherlock
Case Officer: Sarah Nelson
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 26 NOVEMBER AND 02 DECEMBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 11 DECEMBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 01 JANUARY 2021

DM/20/3704

Location: 61 The Ridings Burgess Hill West Sussex RH15 0PL
Desc: Garden annexe to rear of property. Amended plans received 25.11.2020 showing changes to position, layout and size of outbuilding. Arboricultural report received 01.12.2020.
Agent: James Burton
3 Somerhill Avenue Hove East Sussex BN3 1RJ
Applicant: Mr And Mrs Ballard
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/20/4247

Location: 17 And 19 Silverdale Road Burgess Hill West Sussex RH15 0ED

Desc: (T1) Hawthorn - Cut back by 3-4m. (T2) Beech Tree - Remove neighbours(number17) encroaching lower two chestnut branches. (T3) Lime Tree - Remove the three lowest branches back to the stem. (T4) Neighbours (number 17) Sycamore - Cut the three branches which are hanging into garden of number 19. (T5) Willow in rear garden, Fell and cut stem low to ground.

Agent: Mr Robert Dennis
Holder Tree Services 5 Stokes Close Maidenbower Crawley RH10 7LY

Applicant: Mr Bob Harrison

Case Officer: Anna Tidey

Ward: Burgess Hill - Franklands

App. Type: Trees in a Conservation Area

DM/20/4293

Location: 18 Fry Crescent Burgess Hill West Sussex RH15 8TP

Desc: Change of use of public footpath grass border to domestic garden by extending the current northern boundary by 2m and erecting a 2.4m high wooden fence and brick wall.

Applicant: Mr David Crowhurst
18 Fry Crescent Burgess Hill West Sussex RH15 8TP

Case Officer: Anna Tidey

Ward: Burgess Hill - Dunstall

App. Type: Householder Application

DM/20/4323

Location: 25 Dunstall Farm Road Burgess Hill West Sussex RH15 8AX

Desc: Proposed single storey side extension.

Agent: Mr Chris Upton
@JUpton Design Consultancy Ltd 8 Gladstone Road Burgess Hill RH15 0QQ

Applicant: Ms C Bishop

Case Officer: Stuart Malcolm

Ward: Burgess Hill - Dunstall

App. Type: Householder Application

DM/20/4325

Location: Cherry Tree House Birchwood Grove Road Burgess Hill West Sussex RH15 0DL

Desc: Proposed single storey side and rear extension, proposed two storey infill front and side extension, replacement and revised and new fenestration with grey aluminium windows and doors, removal of existing conservatory, removal of existing garage, new timber framed and tiled canopy to relocated main entrance, new insulated render finish to existing and new external walls. Four new roof windows, new stainless steel flue to new log stove.

Agent: Mr Stuart Beckett
Beckett Architectural And Consultancy Services Ltd 53
Bramble Gardens Burgess Hill West Sussex RH15 8UQ

Applicant: Mr Bhattacharya

Case Officer: Deborah Lynn

Ward: Burgess Hill - Franklands

App. Type: Householder Application

DM/20/4327

Location: Hydrocare Home Leisure Ltd 16 Valebridge Road Burgess Hill West Sussex RH15 0QY

Desc: Prior approval for a change of use of an first floor office (old Use Class B1a, now Use Class E) to form 1 bedroom flat (Use Class C3). Building works to ground and first floors.

Applicant: Mr Jean Pearson
Hydrocare Home Leisure Ltd 16 Valebridge Road Burgess Hill West Sussex RH15 0QY

Case Officer: Joseph Swift

Ward: Burgess Hill - St Andrew's

App. Type: Prior Notification - Offices to dwelling

DM/20/4329

Location: 2 The Saffrons Burgess Hill West Sussex RH15 8TB

Desc: Replacement single storey extension to the rear

Agent: Mrs Jenny Minett
37 Ashenground Road Haywards Heath West Sussex RH16 4PS

Applicant: Mr Andrew Robothom

Case Officer: Hamish Evans
Ward: Burgess Hill - Dunstall
App. Type: Householder Application

DM/20/4354

Location: 199 Chanctonbury Road Burgess Hill West Sussex RH15 9HF
Desc: Part retrospective single storey rear extension.
Agent: Mrs Jenny Minett
Belmont Designs Practice Ltd 37 Ashenground Road
Haywards Heath West Sussex RH16 4PS
Applicant: Mr Steven Wilkins
Case Officer: Joanne Fisher
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/20/4388

Location: 32 Potters Lane Burgess Hill West Sussex RH15 9JS
Desc: Proposed single storey rear extension to replace the existing conservatory.
Agent: Mr Russell Wooden
Eleven Folders Close Burgess Hill RH15 0TA
Applicant: Ms Natalie Wise
Case Officer: Anna Tidey
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/20/4393

Location: Prospect House 11 Junction Road Burgess Hill West Sussex RH15 0GS
Desc: Change of use from retail (A1) to 3 x 1bed apartments with external changes.
Agent: Mr Kieran Rafferty
KR Planning 183 Seafield Road Bournemouth BH6 5LJ
Applicant: Mr R Parkinson
Case Officer: Joseph Swift
Ward: Burgess Hill - Meeds

App. Type: Change of Use Application

DM/20/4396

Location: 4 Singleton Way Burgess Hill West Sussex RH15 0BU
Desc: T1 Ash - reduce crown and reshape by up to 3m.T2 Oak - Remove major dead and diseased wood, 25mm in diameter and over. T3 Hawthorn - Fell. T4 Prunus SPP - Reduce section of crown growing towards bungalow by up to 2m.
Agent: Mrs Madeline Taig
Connick Tree Care New Pond Farm Depot Woodhatch Road Reigate RH2 7QH
Applicant: Mr Craig Wells
Case Officer: Sarah Nelson
Ward: Burgess Hill - Franklands
App. Type: Tree Surgery

DM/20/4400

Location: 1 Poveys Close Burgess Hill West Sussex RH15 9TA
Desc: T1 Oak - Reduce crown by up to 2 metres.
Applicant: Mr Kevin Allen
1 Poveys Close Burgess Hill West Sussex RH15 9TA
Case Officer: Sarah Nelson
Ward: Burgess Hill - Victoria
App. Type: Tree Surgery

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 03 DECEMBER AND 09 DECEMBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 18 DECEMBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link: <http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 08 JANUARY 2021

DM/20/4168

Location: 20 Crescent Road Burgess Hill West Sussex RH15 8EG
Desc: (T1) Pine Tree - thinned crown by 20% and reduced by 2m.

Removing lower rubbing branch over the garden. (T2) Acer - crown reduced and shaped by 2m-3m.

Agent: Mr Alfred Hamsworth
Golden Crown Tree Surgery Cuckfield Park Lodge Cuckfield Park South Street Cuckfield RH17 5AB

Applicant: Chris Hampton
Case Officer: Hamish Evans
Ward: Burgess Hill - Meeds
App. Type: Trees in a Conservation Area

DM/20/4279

Location: 113 Station Road Burgess Hill West Sussex RH15 9ED
Desc: Demolition of existing garage and outhouse. Erection of a two storey side extension, single storey rear extension and a new enclosed entrance porch. Existing driveway to retain parking provision for two cars. New patio and relocation of shed to rear.

Applicant: Mr Paul Ground
113 Station Road Burgess Hill West Sussex RH15 9ED

Case Officer: Anna Tidey
Ward: Burgess Hill - Meeds
App. Type: Householder Application

DM/20/4419

Location: Little Orchards Birchwood Grove Road Burgess Hill West Sussex RH15 0DN
Desc: Two storey front extensions with front facing balconies. Enlargement of rear dormer to extend first floor over existing ground floor. Single storey rear extension.

Agent: Mr Ben Harvey
Liam Russell Architects Ltd 24 Windlesham Road Brighton BN1 3AG

Applicant: Mrs Bill Scheiner
Case Officer: Caroline Grist
Ward: Burgess Hill - Franklands
App. Type: Householder Application

DM/20/4438

Location: 2 Newport Road Burgess Hill West Sussex RH15 8QG
Desc: Replacement of existing timber garage doors with new steel gate
Agent: Stickland Wright Ltd
4 Gloucester Passage Brighton BN1 4AS
Applicant: Dim South Ltd
Case Officer: Andrew Watt
Ward: Burgess Hill - Victoria
App. Type: Householder Application

DM/20/4444

Location: 115 Lower Church Road Burgess Hill West Sussex RH15 9AA
Desc: Change of use of first and second floor office space into two self contained 1 bedroom flats.
Agent: Mr Giles Ings
ABIR Architects Ltd 1 Beta House St Johns Road Hove East Sussex BN3 2FX
Applicant: Mr Peter Godden
Case Officer: Joanne Fisher
Ward: Burgess Hill - Meeds
App. Type: Prior Notification - Offices to dwelling

DM/20/4459

Location: 27 Park Road Burgess Hill West Sussex RH15 8EU
Desc: T1 Pine Tree - Fell.
Applicant: Mr Guy Goodwin
27 Park Road Burgess Hill West Sussex RH15 8EU
Case Officer: Anna Tidey
Ward: Burgess Hill - Meeds
App. Type: Trees in a Conservation Area

DM/20/4483

Location: Burgess Hill School For Girls Keymer Road Burgess Hill West Sussex RH15 0EG
Desc: Proposed single storey extension to existing school building to provide space for electric meters and switch gear.
Applicant: Mr Richard Mosses
Burgess Hill Girls Keymer Road Burgess Hill West Sussex RH15 0EG
Case Officer: Deborah Lynn
Ward: Burgess Hill - Franklands
App.Type: Full Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 10 DECEMBER AND 14 DECEMBER FOR PUBLICATION IN THE LOCAL PRESS WEEK ENDING 24 DECEMBER 2020

These applications can be viewed on the Online Planning Register, and from computers available at the Council's Planning Services Reception, Oaklands, Oaklands Road, Haywards Heath, during normal office hours. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/> Representations in respect of the following applications must be submitted in writing by 15 JANUARY 2021

DM/20/4535

Location: Mid Sussex District Council Station Road Car Park Station
Road Burgess Hill
West Sussex

Desc: Shipping container to be placed in the East side of the existing car park with a 2m high close boarded timber fence around the outside. Fibre exchange equipment will be located inside of the shipping container with 2 air conditioning units on the outside.

Applicant: Mr Marius Kynaston
Mid Sussex District Council Oaklands Oaklands Road
Haywards Heath West Sussex RH16 1SS

Case Officer: Katherine Williams

Ward: Burgess Hill - Meeds

App. Type: Full Application

DM/20/4574

Location: Batchelors Farmhouse Keymer Road Burgess Hill West
Sussex RH15 0BQ

Desc: Part conversion of existing garage and construction of infill single-storey extension to the rear elevation with new openings and internal alterations.

Agent: Miss Caroline Stephens
George Baxter Associates 3 Lucastes Mews Paddockhall Road
Haywards Heath
West Sussex RH16 1HE

Applicant: Mr And Mrs Bennett

Case Officer: Caroline Grist

Ward: Burgess Hill - Franklands

App. Type: Householder Application
