

**MINUTES** of the **PLANNING COMMITTEE**  
held virtually  
on **MONDAY 29 JUNE 2020**

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**Present:** Janice Henwood Chairman  
Sarah Lawrence Vice Chairman

Graham Allen  
Andrew Barrett-Miles  
Tofojjul Hussain  
Max Nielsen  
Kathleen Willis\*

**Also Present:** Peter Chapman  
Matthew Cornish  
Robert Eggleston  
Anne Eves  
Lee Gibbs

\* *Denotes non-attendance.*

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(19.00)

**179. OPEN FORUM**

No members of the public spoke at Open Forum.

**180. APOLOGIES FOR ABSENCE**

An apology for absence had been received from Councillor Kathleen Willis.

**181. SUBSTITUTES**

Councillor Robert Eggleston substituted for Councillor Kathleen Willis.

**182. DECLARATIONS OF INTEREST**

Robert Eggleston advised that with regard to any comment(s) he may make on any planning application on tonight's agenda, he reserved the right to alter his views on any application and submission should it come before the Mid Sussex District Council Planning Committees, following reading the planning officer's report, considering any verbal update the planning officer may provide and taking into account the views expressed by other members or members of the public at that meeting.

**183. CHAIRMAN'S ANNOUNCEMENTS**

Mid Sussex District Council had released their masterplan for St Johns Park, and had a consultation period on this ending on 5 July. The Chair had asked for this deadline to be extended so that the Town Council could respond.

**184. MINUTES**

The Minutes of the meeting of the Planning Committee held on Monday 8 June 2020, having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

**185. TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act 1990, received by Mid Sussex District Council and forwarded for observations since Monday 8 June 2020, were considered.

**186. Meeting terminated at 19.40 hours.**

## OBSERVATIONS

Parish: Burgess Hill

DM/20/0600

Location: 193B Lower Church Road Burgess Hill West Sussex RH15 9AA  
Desc: Demolition of the existing single storey dwelling and out-building and erection of 2x 1 bedroom detached single storey dwellings. Additional drainage information of Flood Risk Assessment and Surface Water Drainage Strategy and revised roof plans showing the solar panels received 1st June 2020.  
Agent: Miss Claire Townsend  
CAT Architectural Services 76 Hawth Park Road Seaford BN25 2RQ  
Applicant: Mr Lucas Shone  
Case Officer: Joanne Fisher  
Ward: Burgess Hill - Meeds  
App. Type: Full Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1562

Location: 109 Chanctonbury Road Burgess Hill West Sussex RH15 9HE  
Desc: Removal of existing porch and construction of new brick porch with hipped roof.  
Applicant: Mr Andy Rolfe  
109 Chanctonbury Road Burgess Hill West Sussex RH15 9HE  
Case Officer: Katherine Williams  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1761

Location: Kendal Cottage Woodleigh Road Burgess Hill West Sussex RH15 0PB  
Desc: Single storey, pitched roof, flank extension.  
Agent: Mr Alex Beattie  
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean BN2 8QP  
Applicant: Mr and Mrs P  
Case Officer: Caroline Grist  
Ward: Burgess Hill - St Andrew's  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1795

Location: St Anne's Convent 92 Mill Road Burgess Hill West Sussex RH15 8EL  
Desc: G6 Yews x 3 - Please see application form for proposed works. T7 Acacia - Please see application form for proposed works. G8 - Yew, Holm Oak and Plum (growing within a group of mixed mature shrubbery) - Please see application form for proposed works.  
Agent: Miss Rosie Sired  
Connick Tree Care New Pond Farm Woodhatch Road Reigate RH2 7QH  
Applicant: St Annes Care Home  
Case Officer: Steven King  
Ward: Burgess Hill - Meeds  
App. Type: Trees in a Conservation Area

**OBSERVATIONS: No Objections**

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DM/20/1799

Location: Childrens Play Area Elwood Close Burgess Hill West Sussex  
Desc: English oak tree (024A) Section fell down to as close to ground level as possible.  
Agent: Mr Glen Poole  
County Tree Surgeons Ltd Turners Hill Road Crawley Down Crawley RH10 4HQ  
Applicant: Jo Reid MSDC  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Victoria  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/20/1180

Location: 11 Priory Road Burgess Hill West Sussex RH15 9HD  
Desc: Demolition of existing concrete garage / store. Erection of single storey rear extension. Removal of existing roof, formation of new gable and rear dormer to create second floor.  
Agent: Mr Robert Thomas  
RT Architectural Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Applicant: Mr and Mrs Barron  
Case Officer: Hamish Evans  
Ward: Burgess Hill - Meeds  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1781

Location: 8 Helena Court Burgess Hill West Sussex RH15 9EW  
Desc: Oak Tree (T1) - Cut back overhanging branches by 3 metres and Crown lift by 3 metres  
Applicant: Ms Kirsty MacGegor  
8 Helena Court Burgess Hill West Sussex RH15 9EW  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Victoria  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/20/1819

Location: 43 Cold Waltham Lane Burgess Hill West Sussex RH15 0EL  
Desc: Two storey pitched roof rear extension, to gain a kitchen on the ground floor and two further bedrooms on the first floor.  
Applicant: Mrs Gemma May  
43 Cold Waltham Lane Burgess Hill West Sussex RH15 0EL  
Case Officer: Hamish Evans  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**The Committee noted that their recommendation of approval was to the revised plans as of 29 June.**

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DM/20/1823

Location: 27 Silverdale Road Burgess Hill West Sussex RH15 0ED  
Desc: Demolition of existing conservatory and garage. First floor side extension over existing ground floor with new pitched roof. New roof light to main roof. Installation of bi-fold doors to rear.  
Agent: Mr Daryl Gowlett  
Clive Voller Associates 2 Woolven Close Burgess Hill RH15 9RR  
Applicant: Chanter and Soppelsa  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Franklands  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1838

Location: 5th Burgess Hill Scout Group Scouts Hall Gordon Road Burgess Hill RH15 0PX  
Desc: Proposed part demolition, extension and alterations to the existing scout hut.  
Agent: Graham Middle  
LM Associates First Floor Unit 6 Clock Tower House Lindfield Enterprise Park Lewes Road Lindfield Haywards Heath West Sussex RH16 2LH  
Applicant: 5th Burgess Hill Scout Group  
Case Officer: Joseph Swift  
Ward: Burgess Hill - St Andrew's  
App. Type: Full Application

**OBSERVATIONS: Recommend Refusal**

Since 2017, when this application had previously been approved by the Town Council, there had been considerable additional housing in this eastern part of Burgess Hill, which had lead to increased use of Wivelsfield Station, and increased pressure on traffic in the area. The application contravened District Plan Policies DP21 and DP29, and Neighbourhood Plan Core Objectives 1, 4 and 5.

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DM/20/1842

Location: 3 The Oaks Burgess Hill West Sussex RH15 9XP  
Desc: T1 Oak - Fell. T2 Oak x 3 - Reduce crown by up to 3m.  
Applicant: Samantha Lovett  
3 The Oaks Burgess Hill West Sussex RH15 9XP  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/20/1855

Location: 9 Turners Way Burgess Hill West Sussex RH15 8AT  
Desc: Variation of condition nos 2 and 3 of application DM/19/1123, to replace approved plans allowing for changes of first floor external materials  
Agent: Mr G Middle  
LM Associates 6 Clocktower House Lewes Road Lindfield Haywards Heath RH16 2LH  
Applicant: Mr Tefik  
Case Officer: Joanne Fisher

Ward: Burgess Hill - Dunstall  
App. Type: Removal/Variation of Condition

**OBSERVATIONS: Recommend Approval**

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DM/20/1856

Location: 77 London Road Burgess Hill West Sussex RH15 8NE  
Desc: Alterations/extension including re-modelling existing 2 storey side extension.  
Agent: Mr Alan Wood  
75 Westbourne Street Hove East Sussex BN3 5PF  
Applicant: Mr Anthony Black  
Case Officer: Caroline Grist  
Ward: Burgess Hill - Dunstall  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

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DM/20/1871

Location: 47 Oak Hall Park Burgess Hill West Sussex RH15 0DA  
Desc: New 3 Bedroom detached house and detached garage with new access point onto Hazel grove. Alterations/extension to existing garage at 47 Oak Hall Park.  
Agent: Mr Roger Fagg  
14C Fourth Avenue Hove BN3 2PH  
Applicant: Mr and Mrs David Ripley  
Case Officer: Joanne Fisher  
Ward: Burgess Hill - Franklands  
App. Type: Full Application

**OBSERVATIONS: Recommend Refusal**

The application contravened District Plan Policy DP26, Neighbourhood Plan Core Objectives 1, 4 and 5, and Neighbourhood Plan Policy H2, as it was a back garden development.

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DM/20/1873

Location: 16 Valebridge Drive Burgess Hill West Sussex RH15 0RW  
Desc: Porch and rear dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.  
Agent: Mr Joseph O'Neill  
Just Plans 44A Keymer Road Hassocks West Sussex BN6 8AR  
Applicant: Ms Gemma Hobbs

Case Officer: Andrew Horrell  
Ward: Burgess Hill - St Andrews  
App. Type: Lawful Development Certificate -Proposed

**OBSERVATIONS: The legal situation was noted.**

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DM/20/1943

Location: 7 Pinehurst Burgess Hill West Sussex RH15 0DG  
Desc: T7 Norway Maple. Crown reduce by approximately 1 metre to previous pruning points.  
Applicant: James McCarthy  
7 Pinehurst Burgess Hill West Sussex RH15 0DG  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/20/1784

Location: 2 Keymer Gardens Burgess Hill West Sussex RH15 0AF  
Desc: Cedar Tree (T5) - Crown reduction by approx 3 metres and reduce lowest 6overhanging branches by 1 metre.  
Applicant: Mr Stuart Turner  
2 Keymer Gardens Burgess Hill West Sussex RH15 0AF  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Franklands  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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DM/20/1895

Location: Hilgay Care Home Keymer Road Burgess Hill West Sussex RH15 0AL  
Desc: Limes x 2 - crown reduce by 4m removing dangerous and dead branches  
Applicant: Simon Bellm  
Birchways Keymer Road Burgess Hill West Sussex RH15 0AL  
Case Officer: Steven King  
Ward: Burgess Hill - Franklands  
App. Type: Trees in a Conservation Area

**OBSERVATIONS: No Objections**

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DM/20/2044

Location: 23 Foxglove Close Burgess Hill West Sussex RH15 8UY  
Desc: T1 Oak - Reduce crown by up to 3m back to previous cut points.  
Applicant: Arek Martirosian  
46 Bramble Gardens Burgess Hill West Sussex RH15 8UQ  
Case Officer: Sarah Nelson  
Ward: Burgess Hill - Dunstall  
App. Type: Tree Surgery

**OBSERVATIONS: No Objections**

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