

2nd DRAFT BUDGET 2021/22

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BUDGET 2021/22

CONSOLIDATED SUMMARY	Budget 2020/21	Budget 2021/22	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£18,874	£18,874	£0
Community Engagement	£9,629	£5,256	-£4,373
Customer Service	£45,217	£32,614	-£12,603
Finance and Administration	£54,500	£49,500	-£5,000
TOTAL INCOME	£128,220	£106,244	-£21,976
EXPENDITURE			
Civic, Corporate (Exclds Beehive Fund)	£629,048	£625,608	-£3,440
Staff and Member	£3,500	£2,500	-£1,000
Community Engagement	£83,180	£48,280	-£34,900
Customer Service	£124,632	£112,808	-£11,824
Finance and Administration	£133,572	£135,886	£2,315
TOTAL BASE EXPENDITURE	£973,932	£925,082	-£48,850
Beehive Fund	£73,517	£104,209	£30,692
PRECEPT/NET BUDGETED EXPENDITURE	£919,228	£923,047	£3,818
Tax Base	12205.0	12255.0	50.0 0.41%
Band D - Actual	£75.32	£75.32	£0.00 0.0%

BUDGET 2021/22 - VARIANCE ANALYSIS +/- £1,000

PRECEPT			BAND D
2021/22	0.41% increase in	£923,047	£75.32
2020/21		<u>£919,228</u>	<u>£75.32</u>
Increase in Precept		<u>£3,818</u>	<u>£0.00</u>
			0%

MADE UP OF:	Budget 2020/21	Budget 2021/22	Movement on prior year 2020/21	
Income Movements				
About Town Advertising	£9,629	£5,256	-£4,373	Covid related
Burial Ground Income	£28,000	£29,000	£1,000	Increased business
CC/SMR/Sugery room hire	£15,000	£8,000	-£7,000	Covid related
Environmental Improvments (MSDC)	£7,506	£0	-£7,506	Unlikely this will continue to be funded
Graffiti Contract (WSCC)	£2,047	£0	-£2,047	Partner no longer continuing with contribution
Interest on Balances	£2,000	£500	-£1,500	Record low interest rates
Balance of movements on all other budget items	£64,038	£63,488	-£550	
Total Income	£128,220	£106,244	-£21,976	Decrease in Income
Expenditure Movements				
Audit Fee/Misc	£17,499	£23,874	£6,375	Provision against future income
Burgess Hill Community Festival	£13,000	£8,000	-£5,000	1 off increase of £5k in 2020/21
Burial Ground Loan Repayments	£5,250	£0	-£5,250	Loan to be retired
Grants/Donations Fund contribution - major/minor (3010)	£20,000	£12,000	-£8,000	1 off increase of £8k in 2020/21
Grants/Donations Fund contribution - Green (3011)	£10,000	£0	-£10,000	1 off allocation in 2020/21
Inclusivity initiative	£10,000	£0	-£10,000	1 off allocation in 2020/21
Insurance	£10,650	£9,500	-£1,150	Competitive tendering
Maintenance Contract - grounds	£14,564	£13,500	-£1,064	Less activity at beginning of year due to covid
Non domestic rates - 96 CW	£6,231	£8,500	£2,269	2020/21 is final year of retail unit discount
Repairs & Renewals fund contribution	£9,750	£8,000	-£1,750	Enough in fund
Salaries / Oncosts	£612,048	£619,608	£7,560	Cost of living rise @ 1%, increments
Site Improvements	£2,000	£3,000	£1,000	Based on site-management plans
Site Management plans	£2,500	£0	-£2,500	Not required for 2021/22
Storage	£2,500	£1,350	-£1,150	Storage of chairs for Keymer no longer required
Street Scene / Minor works	£5,000	£0	-£5,000	Exisitng fund (3025) adequate
Town Events	£7,000	£5,000	-£2,000	Reduced programme of events due to Covid
VE Day 75	£10,000	£0	-£10,000	1 off allocation in 2020/21 (event cancelled)
Balance of movements on all other budget items	£215,938	£212,750	-£3,188	Net increase in other items
Base Budget Costs (excl Beehive Fund Contribution)	£973,932	£925,082	-£48,850	Decrease in base costs
Beehive Fund Contribution	£73,517	£104,209	£30,692	See agenda item 10
Precept (Net Budget Expenditure)	£919,228	£923,047	£3,818	Net increase in Precept

BUDGET 2021/22

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2020/21	Budget 2021/22	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
				£0
TOTAL INCOME		£18,874	£18,874	£0
EXPENDITURE				
8023	Civic Events	£1,500	£1,000	£-500
5005	Conferences/seminars	£500	£250	£-250
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
6010	Inclusivity initiative fund contribution (see fund 3076)	£10,000	£0	£-10,000
4506	Members Conferences	£500	£500	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£750	£500	£-250
6007	Beehive Contribution	£73,517	£104,209	£30,692
9002/9601	Salaries / oncosts (all staff)	£612,048	£619,608	£7,560
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
				£0
TOTAL EXPENDITURE		£702,565	£729,817	£27,252
NET POSITION		-£683,691	-£710,943	-£27,252

BUDGET 2021/22

STAFF & MEMBER

Code	Description	Budget 2020/21	Budget 2021/22	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
	Recruitment Fund Contribution 3026	£500	£0	-£500
	Training Fund Contribution 3008	£2,500	£2,000	-£500
		£3,500	£2,500	-£1,000

BUDGET 2021/22

Community Engagement

Code	Description	Budget 2020/21	Budget 2021/22	Variance On Prior year budget
INCOME				
5074	AT April	£3,084	£1,750	-£1,334
5072	AT August	£3,629	£1,750	-£1,879
5073	AT Dec	£2,911	£1,750	-£1,161
5076	AT subscription	£6	£6	£0
				£0
TOTAL INCOME		£9,629	£5,256	-£4,373
EXPENDITURE				
5014	AT April	£5,150	£5,150	£0
5012	AT August	£5,150	£5,150	£0
5013	AT Dec	£5,150	£5,150	£0
8010	Burgess Hill Bonfire Society	£1,700	£1,800	£100
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055	£13,000	£8,000	-£5,000
8008	Community Development	£500	£500	£0
	Grants/Donations Fund contribution - major/minor 3010 / Green	£30,000	£12,000	-£18,000
8004	Holiday Activities	£830	£830	£0
8013	Remembrance & Armistic Day (FUND-3064)	£2,000	£2,000	£0
	Summer Fayre contribution to fund (3043)	£2,200	£2,200	£0
	Town Events fund Contrbn (3067)	£7,000	£5,000	-£2,000
8022	VE Day 75	£10,000	£0	-£10,000
TOTAL EXPENDITURE		£83,180	£48,280	-£34,900
NET POSITION		-£73,551	-£43,024	£30,527

BUDGET 2021/22**Customer Service**

Code

INCOME	Description	Budget 2020/21	Budget 2021/22	Variance on budget
HP	HP, Shop, Tourism, Commission (NET Position)	£1,300	£500	-£800
7070	Allotment rents income	£6,500	£7,250	£750
8582	Council Chamber/SMR hire	£4,000	£1,500	-£2,500
7072	M.S.D.C. - Street Nameplates	£5,164	£5,164	£0
7071	MSDC-Partnership Environmental improvements	£7,506	£0	-£7,506
7078	Other income/Sidney West planting/grass	£2,000	£1,500	-£500
7074	WSCC roundabout/Shield Bed income	£16,700	£16,700	£0
7071	WSCC Graffiti contract	£2,047	£0	-2047
TOTAL INCOME		£45,217	£32,614	-£12,603

EXPENDITURE

Code	Description	Budget 20/21	Budget 21/22	Var
7012	Allotment Rentals	£747	£747	£0
7020	Allotment Site Costs Improvements/Maint	£4,100	£5,000	£900
7011	Allotments water	£1,906	£1,750	-£156
7033	APL (white lining)	£0	£0	£0
6003	CCTV	£2,250	£2,250	£0
6004	Christmas Lights	£9,250	£9,250	£0
5510	Cleaning contracts - office	£12,951	£12,951	£0
8002	Concessionary Fares Subsidy	£350	£0	-£350
5518	Council Chamber/SMR hire	£150	£75	-£75
9003	Council Van	£11,000	£11,000	£0
7005	Dog Initiatives	£2,700	£2,700	£0
9004	Fuel - Van	£4,000	£3,500	-£500
7026	Graffiti Material	£950	£750	-£200
8502	Help Point Miscellaneous	£750	£750	£0
7015	Lighting - Maintenance & supply	£6,330	£6,500	£170
7009	Maintenance Contract - grounds	£14,564	£13,500	-£1,064
5511	Maintenance Contracts - internal	£3,700	£3,900	£200
9007	Mobile Maint -new equipment	£3,000	£3,000	£0
7028	Planting	£1,250	£1,250	£0
9008	Protective clothing	£1,000	£1,000	£0
9501	Repairs & Renewals Fund contribution	£9,750	£8,000	-£1,750
5506	Legion building - running costs (excl loan repaym	£5,899	£5,000	-£899
7001	Site Improvements	£2,000	£3,000	£1,000
7034	Site Management plans	£2,500	£0	-£2,500
9005	Storage (external)	£2,500	£1,350	-£1,150
7018	Street Nameplates	£5,164	£5,164	£0
7031	Street Scene activities /Minor works fund contrib	£5,000	£0	-£5,000
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution	£3,250	£3,250	£0

INCOME	Description	Budget 2020/21	Budget 2021/22	Variance on budget
7002	Tree Survey	£1,271	£1,271	£0
8501	Uniforms: HP	£750	£500	-£250
7024	Waste management/tipping	£2,600	£2,400	-£200
9001	Workshop	£2,500	£2,500	£0
5522	World's End Cleaning/Maintenance	£0	£0	£0
TOTAL EXPENDITURE		£124,632	£112,808	-£11,824
NET POSITION		-£79,415	-£80,194	-£779

BUDGET 2021/22

FINANCE AND ADMINISTRATION

Code	Description	Budget 2020/21	Budget 2021/22	Variance
INCOME				
6570	Burial Ground (closed) - MSDC Contribution	£0	£0	£0
5580	Room Lettings (Excl CC & smr)	£11,000	£6,500	-£4,500
5070	Interest on Balances	£2,000	£500	-£1,500
6571	Burial Ground Income	£28,000	£29,000	£1,000
7076	Other income - finance (net)		£0	£0
5573	Sidney West - management charge	£13,500	£13,500	£0
TOTAL INCOME		£54,500	£49,500	-£5,000
EXPENDITURE				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£17,499	£23,874	£6,375
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504	Burial ground grave digging/maintenance	£15,400	£16,280	£880
6501	Burial Ground Loan repayments	£5,250	£0	-£5,250
4501	Caretaking Services	£600	£600	£0
7512	Computer Maintenance/softwareSupport	£7,150	£7,150	£0
4502	Election Fund contribution 3003	£2,000	£2,000	£0
5017	Health & Safety	£100	£500	£400
5007	Hospitality	£750	£500	-£250
7502	Insurances	£10,650	£9,500	-£1,150
5508	Legion Building Loan Repayments	£16,718	£16,607	-£111
4507	Members Allowances	£20,078	£20,279	£201
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£150	£150	£0
7506	Office Supplies	£1,500	£1,250	-£250
7508	Postages	£2,150	£2,000	-£150
7509	Printing	£3,500	£2,750	-£750
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£6,231	£8,500	£2,269
5518	Room Hire Letting Expenditure	£250	£250	£0
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£4,500	£4,850	£350
7505	Telephone & Communications	£8,150	£8,150	£0
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£1,000	£750	-£250
126/066 - 96 Church Walk	Utilities - 96 Church Walk	£7,471	£7,471	£0
	Release unrequired provisions			£0
TOTAL EXPENDITURE		£133,572	£135,886	£2,315
NET POSITION		-£79,072	-£86,386	-£7,315