

ADDENDUM TO TOWN COUNCIL ANNUAL MEETING AGENDA

4 MAY 2021

The following late item is distributed as an addendum to the agenda of the Annual Town Meeting of Burgess Hill Town Council on 4 May 2021

FINANCIAL SUPPORT FOR BURGESS HILL PANTRY

At the 27 July 2020 Strategic Key Area Group meeting it was agreed the Town Council would provide financial support for setting up the Burgess Hill Pantry. It was resolved to:

“make a grant of £10,000 to the CIO to fund its start-up costs including payment of the franchise fee; annual fee to FareShare; purchase of capital items.”

Additional financial support totalling £3,994.18 was received from Burgess Hill District Lions Club and the Budding Foundation, to cover the cost of replacement flooring and purchasing a large fridge and freezer.

As the Pantry at that time did not have its own bank account these funds have been held by the Town Council.

The initial phase of fitting out and equipping the shop unit and office is now complete leaving the sum of £5,152.86 remaining from the original £10k grant.

The Pantry has appointed a Manager and plans to open on 20 May. Additional members have been recruited to the Trustee Board, one of whom has fundraising expertise, and they are raising additional funds to support the next phase of the Pantry's development. The aim is for it to become financially self-supporting from membership fees, although it will take time before sufficient members are recruited.

As the Pantry's own bank account is now open and costs including rent and staffing are being incurred it is proposed to transfer the remaining funds totalling £5,152.86 to the Burgess Hill Pantry bank account to assist them with the next phase of development.

RECOMMENDATION:

that the remaining funds totalling £5,152.86 be transferred to Burgess Hill Pantry to assist with the next phase of development.