

**MINUTES** of the **PLANNING COMMITTEE**  
held virtually  
on **Tuesday 6 April 2021**

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**Present:**

Janice Henwood  
Peter Chapman

Chairman  
Vice Chairman

Graham Allen\*  
Andrew Barrett-Miles  
Matthew Cornish  
Tofojjul Hussain  
Max Nielsen

**Also Present:**

Robert Duggan  
Anne Eves  
Sylvia Neumann

\* *Denotes non-attendance.*

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(19.00)

**300. OPEN FORUM**

No members of the public spoke during the Open Forum.

**301. APOLOGIES FOR ABSENCE**

An apology for absence had been received from Councillor Graham Allen.

**302. SUBSTITUTES**

Councillor Robert Duggan substituted for Councillor Graham Allen.

**303. DECLARATIONS OF INTEREST**

Councillor Robert Duggan declared an interest in DM/21/1114 and would withhold comment on this application.

**304. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**305. MINUTES**

The Minutes of the meeting of the Planning Committee held on 15 March 2021, having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

**306. TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act 1990, received by Mid Sussex District Council and forwarded for observations since 15 March 2021, were considered.

**307. STREET NAMING SUGGESTIONS**

It had been suggested that two major service organisations in the town, Rotary and Lions be recognised by naming a road in their honour as set out in Agenda Item 8 dated 6 April 2021

Councillor Andrew Barrett-Miles left the meeting during this item.

**RESOLVED that:**

The Committee were grateful to the Rotary and Lions Clubs for their significant contributions towards the town. They felt that the names suggested were not representative of or unique to Burgess Hill, as the organisations were global.

The contributions of the Rotary and Lions Clubs should be recognised in another way, rather than street names, and this would be considered in a future Full Council Meeting.

**308. HOUSING, COMMUNITIES AND LOCAL GOVERNMENT COMMITTEE PERMITTED DEVELOPMENT RIGHTS INQUIRY**

The Housing, Communities and Local Government Committee had launched a new inquiry to examine the Government's approach to permitted development rights and were inviting submissions, as set out in Agenda Item 9 dated 6 April 2021.

**RESOLVED that:**

The CEO would be asked to contact the Town and Country Planning Association regarding this consultation.

Councillors should send their comments on the consultation to the Chair by 21 April, who would compile these to be discussed at the next Planning Committee Meeting on 26 April.

**309. Meeting terminated at 19.50 hours.**

## OBSERVATIONS

**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/0095

Location: 25 - 27 Station Road Burgess Hill West Sussex RH15 9DE  
Desc: Erection of part two storey, part first floor extension to the rear of existing building to form 2no. additional two bedroom residential units following removal of existing rear roof structures. Amended Plans received 04.03.2021.

Agent: Michael Ruddock  
Pegasus Group Columbia Centre Station Road Bracknell  
RG12 1LP

Applicant: Warrant Investments PLC  
Warrent Investments PLC C/o Agent The Columbia Centre  
Station Road Bracknell RG12 1LP

Case Officer: Anna Tidey  
App. Type: Full Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/0265

Location: 102B West Street Burgess Hill West Sussex RH15 8PQ  
Desc: Erection of garden shed.

Agent: Mr Albert Lynch  
70 Cants Lane Burgess Hill West Sussex RH15 0LS

Applicant: Mr Richard Bentley  
102B West Street Burgess Hill West Sussex RH15 8PQ

Case Officer: Jacob Lane  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0679

Location: Cresset Cottage 98 Ferndale Road Burgess Hill West Sussex  
Desc: Erection of car port / log store to front

Applicant: Mr Kevin Brinklow  
Cresset Cottage 98 Ferndale Road Burgess Hill West Sussex  
RH15 0EY

Case Officer: Jacob Lane  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0759

Location: 125 Junction Road Burgess Hill West Sussex RH15 0JL

Desc: Change of use from recording studio to detached dwelling.  
Agent: Graham Middle  
LMA Associates Clock Tower House Lewes Road Lindfield  
RH16 2LH  
Applicant: Mr A Adia  
C/O Agent  
Case Officer: Stuart Malcolm  
App. Type: Change of Use Application

**OBSERVATIONS: Recommend Refusal**

The application was contrary to Neighbourhood Plan Policy H2 as it was a backgarden development.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0768

Location: 26 Wykeham Way Burgess Hill West Sussex RH15 0HF  
Desc: Single storey rear extension, two storey front/side infill extension with off-white render finish to existing house and new extension, stainless steel flue to new log stove, dark grey windows and doors  
Agent: Mr Stuart Beckett  
Beckett Architectural And Consultancy Services Ltd 53  
Bramble Gardens Burgess Hill West Sussex RH15 8UQ  
Applicant: Mr and Mrs Lawrence  
26 Wykeham Way Burgess Hill West Sussex RH15 0HF  
Case Officer: Joseph Swift  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/21/0774

Location: Manor Court Janes Lane Burgess Hill West Sussex  
Desc: Variation of condition 13 of planning application DM/17/1937 - To replace the previously approved Site Plan (drawing P0090 1500 rev 00) and Block Plan (drawing P0090 1001 rev 00) with revised versions of both (drawings P0090 1500 rev 01 and P0090 1001 rev 01), that show the amended arrangement of the site entrance from Janes Lane (that utilises the existing site entrance), the associated refuse store, parking bays and areas of hard and soft landscaping.  
Agent: Mr Stuart Eastwood  
W Stirland Ltd Redmoor Estate Main Road Chichester PO20 7HT  
Applicant: Mr Craig Aris  
Clarion Housing Group Ltd Upton House 7 Perrymount Road Haywards Heath RH16 3TN  
Case Officer: Steven King  
App. Type: Removal/Variation of Condition

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill****Ward: Burgess Hill - Victoria**

DM/21/0831

Location: Site Of Former KDG Victoria Road Burgess Hill West Sussex  
Desc: Variation of conditions 1,11,21,23 and 24 relating to reference DM/19/0188.  
Agent: Mr Rob Huntley  
RHPC 2 Fielding Gardens Crowthorne Berks RG45 7QW  
Applicant: Hargreaves Properties Ltd  
Hargreaves Developments Ltd Rustington House Worthing  
Road Rustington West Sussex BN16 3PS  
Case Officer: Steven King  
App. Type: Removal/Variation of Condition

**OBSERVATIONS: Recommend Approval****Parish: Burgess Hill****Ward: Burgess Hill - Dunstall**

DM/21/0842

Location: 14 The Acorns Burgess Hill West Sussex RH15 8UW  
Desc: Conversion of attached garage into a habitable room.  
Applicant: Mr Simon Lenter  
14 The Acorns Burgess Hill West Sussex RH15 8UW  
Case Officer: Deborah Lynn  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

The Committee regretted the loss of a garage.

**Parish: Burgess Hill****Ward: Burgess Hill - Victoria**

DM/21/0843

Location: The Wheatsheaf Bakery 157 London Road Burgess Hill West Sussex  
Desc: To change use of premises to A5  
Agent: Mr Sejad Mehanovic  
SM Design Consultancy Studio 29 / 2 Crescent Road Crouch End London N8 8AL  
Applicant: Miss Parveen Begum  
157 London Road Burgess Hill West Sussex RH15 8LH  
Case Officer: Rachel Richardson  
App. Type: Change of Use Application

**OBSERVATIONS: Recommend Approval****Parish: Burgess Hill****Ward: Burgess Hill - Franklands**

DM/21/0854

Location: 27 Wheelwright Lane Burgess Hill West Sussex RH15 0QS  
Desc: Proposed single storey rear extension.  
Agent: Mr Ben Whitby

BJW Architects 7 Erringham Road Shoreham By Sea BN43  
5NQ  
Applicant: Ms Claire Lavelle  
27 Wheelwright Lane Burgess Hill West Sussex RH15 0QS  
Case Officer: Andrew Horrell  
App. Type: Lawful Development Certificate -Proposed

**OBSERVATIONS: The legal situation was noted.**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0891

Location: 2 Avonhurst Burgess Hill West Sussex RH15 0RY  
Desc: Beech (T1) - reduce by 2 metres to nearest growth points.  
Agent: Mr James Mackie  
Mackie Tree Care 143 Western Road Hurstpierpoint BN6 9SZ  
Applicant: Mr James Mackie  
Mackie Tree Care 143 Western Road Hurstpierpoint BN6 9SZ  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0898

Location: 2 Sawyers Close Burgess Hill West Sussex RH15 0QB  
Desc: Proposed loft conversion with dormer to the rear elevation.  
Agent: Mr Daryl Gowlett  
Clive Voller Associates 2 Woolven Close Burgess Hill  
RH15 9RR  
Applicant: Mr And Mrs Clark  
2 Sawyers Close Burgess Hill West Sussex RH15 0QB  
Case Officer: Andrew Horrell  
App. Type: Lawful Development Certificate -Proposed

**OBSERVATIONS: The legal situation was noted.**

Although the dormer was sited to the rear, as the house was the end of the row, this would be overlooking the street and all the front gardens of the street. It was effectively a front dormer, and would be detrimental to the privacy of the neighbours. The application would be detrimental to the street scene.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0899

Location: 24 Badgers Walk Burgess Hill West Sussex RH15 0AE  
Desc: Oak Tree - trim back branches overhanging roof.  
Applicant: Norma Somerville  
24 Badgers Walk Burgess Hill West Sussex RH15 0AE  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/0902

Location: 38 The Wickets Burgess Hill West Sussex RH15 8TG  
Desc: T1 Oak - crown reduction to reduce southern lateral spread by 2 metres.  
Agent: Mr Glen Poole  
County Tree Surgeons Ltd Turners Hill Road Crawley Down  
Crawley RH10 4HQ  
Applicant: Mr Craig Nicholas  
38 The Wickets Burgess Hill West Sussex RH15 8TG  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/0937

Location: 38 The Wickets Burgess Hill West Sussex RH15 8TG  
Desc: T2 English oak tree- prune back southern lateral spread away from property back to the previous pruning cuts removing approximately 2m of re-growth.  
Agent: Mr Glen Poole  
County Tree Surgeons Ltd Turners Hill Road Crawley Down  
Crawley RH10 4HQ  
Applicant: Mr Craig Nicholas  
38 The Wickets Burgess Hill West Sussex RH15 8TG  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Victoria**

DM/21/0896

Location: Travis Perkins 12 Victoria Way Burgess Hill West Sussex  
Desc: Proposal to regularise external storage to 4.5m. Proposal to modify existing parking to allow for a Tool Hire enclosure to be installed.  
Agent: Miss Saskia Godley  
Unit 19 Swannington Road Cottage Lane Industrial Estate  
Broughton Astley Leicester LE9 6TU  
Applicant: Mr Phil Digby  
Rye Hill House Rye Hill Close Northampton  
Case Officer: Jacob Lane  
App. Type: Full Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0929

Location: 25 Oak Hall Park Burgess Hill West Sussex RH15 0DH  
Desc: Proposed conversion and extension of existing study back to

Agent: a garage with rear hallway.  
Ms Joanne Hall  
41 Ravenswood Road Burgess Hill West Sussex RH15 0JG  
Applicant: Mrs Paula McKeough-Lea  
25 Oak Hall Park Burgess Hill West Sussex RH15 0DH  
Case Officer: Hamish Evans  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Leylands**

DM/21/0930

Location: Unit 14 Sheddingdean Business Centre Marchants Way  
Burgess Hill

Desc: Change of Use from light industrial Sui Generis to allow  
warehousing and alcohol retailing. The space will be used for  
90% warehousing and 10% retail. The landlord would like to  
retain B1 Industrial use.

Applicant: Mr Ronald Janssen  
Lost Pier Brewing Ltd, Unit 14 Sheddingdean Business  
Centre Marchants Way Burgess Hill West Sussex RH15 8QY

Case Officer: Joanne Fisher  
App. Type: Change of Use Application

**OBSERVATIONS: Recommend Approval**

The Committee raised concerns over the environmental and noise impact.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/0940

Location: Land Adjacent Either Side Of Batchelors Farm Keymer Road  
Burgess Hill West Sussex

Desc: Demolition of the existing agricultural buildings on site to  
constitute a material operation and lawful commencement of  
the planning permission as permitted under references  
DM/15/3955 and DM/19/0195 having been lawfully  
implemented in advance of the planning permission expiration  
date of 7 March 2021 thus making the planning permission  
extant.

Agent: Mr Peter Rainier  
DMH Stallard Gainsborough House Pegler Way Crawley  
West Sussex RH11 7FZ

Applicant: Mr Joseph King  
Oak Gates 37 Lewes Road Haywards Heath RH17 7SY

Case Officer: Joanne Fisher  
App. Type: Lawful Development Certificate -Existing

**OBSERVATIONS: The legal situation was noted.**



**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/0964

Location: St Wilfrid's Catholic Primary School, School Close Burgess Hill West Sussex

Desc: Replacement security fencing and gates to boundary.

Agent: Miss Jacki Beard  
Morgan Carn Architects Blakers House 79 Stanford Avenue Brighton BN1 6FA

Applicant: The Governors  
St Wilfrid's Catholic Primary School, School Close Burgess Hill RH15 9RJ

Case Officer: Joanne Fisher

App. Type: Full Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1007

Location: 52 Folders Lane Burgess Hill West Sussex RH15 0DX

Desc: Single storey rear extension, changes to the front facade including a new porch and bay window. New detached garage and entrance gates.

Agent: Mr Andy Swaisland  
Hills Architectural Design 45 Sycamore Drive Burgess Hill West Sussex RH15 0GG

Applicant: Mr Richard Smith  
52 Folders Lane Burgess Hill West Sussex RH15 0DX

Case Officer: Anna Tidey

App. Type: Householder Application

**OBSERVATIONS:**

The Committee were concerned about the loss of any trees. They would await the MSDC Tree Officer's report before making a decision.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/1011

Location: 66 Church Walk Burgess Hill West Sussex RH15 9AU

Desc: Change of use of first and second floor from B1 Office use to C3 residential use (3 x 1 bedroom flat and 3 x 2 bedroom flat).

Agent: Mrs Sarah Sheath  
Dowsett Mayhew Planning 63A Ship Street Brighton BN1 1AE

Applicant: Construct One Limited  
2nd Floor Gadd House Arcadia Avenue London N3 2JU

Case Officer: Joanne Fisher

App. Type: Prior Notification - Offices to dwelling

**OBSERVATIONS: Recommend Approval**

The Committee would hope that the development adhere to standard room size requirements. The Committee requested that the blue plaque on the side of the building be retained.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Victoria**

DM/21/1013

Location: 41 Pepper Drive Burgess Hill West Sussex RH15 9UZ  
Desc: Single Storey Side Extension.  
Agent: Mr Paul Gosling  
78 Potters Lane Burgess Hill West Sussex RH15 9JS  
Applicant: Ms S Herring  
41 Pepper Drive Burgess Hill West Sussex RH15 9UZ  
Case Officer: Andrew Horrell  
App. Type: Householder Application

**OBSERVATIONS: Recommend Refusal**

The application was detrimental to the street scene and was out of keeping with the surrounding houses.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/1027

Location: 2 The Oaks Burgess Hill West Sussex RH15 9XP  
Desc: Conversion of existing double garage into habitable accommodation (one bedroom with an ensuite shower room), installation of new windows.  
Agent: Mr Stuart Beckett  
Beckett Architectural and Consultancy Services Ltd 53  
Bramble Gardens Burgess Hill RH15 8UQ  
Applicant: Mr And Mrs Chappell  
2 The Oaks Burgess Hill West Sussex RH15 9XP  
Case Officer: Katherine Williams  
App. Type: Householder Application

**OBSERVATIONS: Recommend Refusal**

The loss of a garage would lead to insufficient parking.

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/21/1038

Location: 55 Icarus Avenue Burgess Hill West Sussex RH15 0UW  
Desc: Conversion of garage to office/garden room.  
Agent: Mr Jordan Hay-Ellis  
105 Icarus Avenue Burgess Hill West Sussex RH15 0UW  
Applicant: Mr Corbridge  
55 Icarus Avenue Burgess Hill West Sussex RH15 0UW  
Case Officer: Anna Tidey  
App. Type: Householder Application

**OBSERVATIONS: Recommend Refusal**

The loss of a garage would lead to insufficient car parking.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1059

Location: 1 Avonhurst Burgess Hill West Sussex RH15 0RY  
Desc: x2 Conifers - Reduce and shape by approximately 2 metres.

Applicant: Mrs Parr  
1 Avonhurst Burgess Hill West Sussex RH15 0RY  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Victoria**

DM/21/0762

Location: Tesco Stores Ltd Jane Murray Way Burgess Hill West Sussex  
Desc: Retrospective Application to install a media charger with 1x42"LCD screen and 3x 1250x700mm flag Pole Signs overall height 2450mm.

Applicant: Mr Andy Horwood  
Tesco Kestrel Way, Welwyn Garden City AL7 1GB  
Case Officer: Jacob Lane  
App. Type: Advertisement Application

**OBSERVATIONS: Recommend Approval**

The Committee regret the retrospective nature of the planning application.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/0866

Location: Land To The Rear Of 25 To 29 Barley Drive Burgess Hill West Sussex  
Desc: 2 x Oak Trees - Reduce 2 x identified branches on left side tree by 2m and branches on right side tree by 2m and 3.5m

Applicant: Ellen Constable  
29 Barley Drive Burgess Hill West Sussex  
Case Officer: Irene Fletcher  
App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1049

Location: 8 Ferndale Road Burgess Hill West Sussex RH15 0HG  
Desc: Single storey rear infill extension, together with a complete new roof forming first floor accommodation

Agent: Mr Darren Moore  
DARREN MOORE ARCHITECTURAL SERVICES 15  
Headland Avenue Seaford BN25 4PY

Applicant: Sue Bucksey  
8 Ferndale Road Burgess Hill West Sussex RH15 0HG  
Case Officer: Anna Tidey  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/1068

Location: 266 Chanctonbury Road Burgess Hill West Sussex RH15 9HJ

Desc: Demolition of single storey porch and erection of new enlarged single storey porch to front of property.

Agent: Mr Robert Thomas  
RT Architectural Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ

Applicant: Mr and Mrs Brown  
266 Chanctonbury Road Burgess Hill West Sussex RH15 9HJ

Case Officer: Anna Tidey

App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/1094

Location: 9A Park Road Burgess Hill West Sussex RH15 8EU

Desc: Holly tree fell

Applicant: Kate Rees  
9A Park Road Burgess Hill West Sussex RH15 8EU

Case Officer: Sarah Nelson

App. Type: Trees in a Conservation Area

**OBSERVATIONS:**

The Committee regretted the loss of a tree.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1102

Location: 16 Hazel Grove Burgess Hill West Sussex RH15 0BY

Desc: T1 Oak - reduce crown by 2 metres.

Agent: Justin Lee  
J Lee Trees 37A Cuckfield Road Hurstpierpoint West Sussex BN6 9RW

Applicant: Mr Anthony  
16 Hazel Grove Burgess Hill West Sussex RH15 0BY

Case Officer: Irene Fletcher

App. Type: Tree Surgery

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/21/1109

Location: 40 Park Road Burgess Hill West Sussex RH15 8ET

Desc: Single storey rear extension.

Agent: Mr Christopher Jones  
Christopher Jones Projects Chapel Cottage 182 Leylands Road Burgess Hill West Sussex RH15 8HS

Applicant: Mr And Mrs Tierney

40 Park Road Burgess Hill West Sussex RH15 8ET  
Case Officer: Andrew Horrell  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/21/1112

Location: 14 Malthouse Lane Burgess Hill West Sussex RH15 9XA  
Desc: Single storey rear extension.  
Agent: Mr Robert Thomas  
RT Architectural Services 61 Coulstock Road Burgess Hill  
West Sussex RH15 9XZ  
Applicant: Mr And Mrs Wilson  
14 Malthouse Lane Burgess Hill West Sussex RH15 9XA  
Case Officer: Katherine Williams  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1114

Location: 15 Silverdale Road Burgess Hill West Sussex RH15 0ED  
Desc: Two firs trees in front garden - fell. 2 Sycamores in back  
garden - fell.  
Applicant: Mr William Woods  
15 Silverdale Road Burgess Hill West Sussex RH15 0ED  
Case Officer: Sarah Nelson  
App. Type: Trees in a Conservation Area

**OBSERVATIONS: Objections**

The front trees enhanced the street scene, and should be maintained through pruning and removal of ivy rather than being felled. Trees should not be removed without appropriate reason.

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1125

Location: Lea Copse Birchwood Grove Road Burgess Hill West Sussex  
Desc: T1- Oak- Cut back all branches overhanging 18 Ferndale Road  
to main stem. T2- Oak- Cut back all overhanging branches to  
boundary  
Agent: Mr Carlos Daly  
Trees Understood 64 Shaftesbury Road Brighton BN1 4NF  
Applicant: Mr Martin Greenhalgh  
18 Ferndale Road Burgess Hill West Sussex RH15 0HG  
Case Officer: Sarah Nelson  
App. Type: Trees in a Conservation Area

**OBSERVATIONS: No objections**

**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/21/1136

Location: 4 Bough Beeches Burgess Hill West Sussex RH15 0BT  
Desc: Demolition of existing single storey extension and attached garage and covered (open) port, and erection of new single story side extension  
Agent: Mr Robert Thomas  
61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Applicant: Mr And Mrs Ellis  
4 Bough Beeches Burgess Hill West Sussex RH15 0BT  
Case Officer: Joanne Fisher  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/21/1138

Location: 41 Janes Lane Burgess Hill West Sussex RH15 0QJ  
Desc: Removal of existing rear dormer and erection of new rear dormer  
Agent: Mr Robert Thomas  
61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Applicant: Mr And Mrs McNicol  
41 Janes Lane Burgess Hill West Sussex RH15 0QJ  
Case Officer: Caroline Grist  
App. Type: Lawful Development Certificate -Proposed

**OBSERVATIONS: The legal situation was noted.**

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/21/1156

Location: 41 Janes Lane Burgess Hill West Sussex RH15 0QJ  
Desc: Demolition of existing ground floor conservatory and erection of new enlarged ground floor extension  
Agent: Mr Robert Thomas  
61 Coulstock Road Burgess Hill West Sussex RH15 9XZ  
Applicant: Mr And Mrs McNicol  
41 Janes Lane Burgess Hill West Sussex RH15 0QJ  
Case Officer: Caroline Grist  
App. Type: Householder Application

**OBSERVATIONS: Recommend Approval**

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/21/1161

Location: 59 Valebridge Road Burgess Hill West Sussex RH15 0RR  
Desc: Proposed rear single storey, flat roof extension.  
Applicant: Mrs Inma Payne  
59 Valebridge Road Burgess Hill West Sussex RH15 0RR  
Case Officer: Jacob Lane

App. Type:            Householder Application

**OBSERVATIONS:**

The Committee could not consider this as there were no plans provided.