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Wednesday 14 July 2021

To: MEMBERS OF BURGESS HILL TOWN COUNCIL

An EXTRAORDINARY MEETING of the Council will be held in the Council Chamber on Monday 21 JULY 2021 at 19.00 hours, when your attendance is required.

Cllr Anne Eves
Mayor

****PLEASE NOTE THE START TIME OF THE MEETING****

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (during the Open Forum) and shall not speak for more than three minutes at the discretion of the Chairman.

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in

writing which shall be answered in due course.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

In respect of any matter on the agenda.

4. **CHAIRMAN'S ANNOUNCEMENTS**

Mr Tony Parris, past Secretary of the Lions Club and well known to most Burgess Hill residents for his good works in the community, has decided to step back, become a Privileged Lion and reduce his involvement. The Council would like to present him with a certificate acknowledging his contribution to Burgess Hill over the past 30 years.

5. **COUNCIL MINUTES**

To consider the Minutes of the Annual Meeting of Council held on Monday 4 May 2021(copy herewith).

6. **PLANNING COMMITTEE MINUTES**

To consider the Minutes of the meetings of the Planning Committee held Monday 17 May, Monday 7 June and Monday 28 June (minutes previously circulated)

We have considered 71 applications for planning permission under the Town and Country Planning Act 1990. Our decisions and recommendations within our terms of reference are set out in the Minutes.

Janice Henwood
Chairman

7. **FINANCE KEY AREA GROUP: NOTES OF MEETING**

To consider the Notes of the meeting of the Finance KAG held on 24 June 2021 (previously circulated).

Our decisions and recommendations within our terms of reference are set out in the Notes.

Simon Hicks
Chairman

8. **GRANTS PANEL: NOTES OF MEETING**

To consider the Notes of the meeting of the Grants Panel held on 5 July 2021 (previously circulated).

Our decisions and recommendations within our terms of reference are set out in the Notes.

Simon Hicks
Chairman

9. **FUTURE OF THE HELP POINT**

Attached is a power point presentation of suggestions for the future of the Help Point. Councillors have previously been invited to attend a presentation in this regard. Savings from the freezing of 2 posts can be utilised to offset the costs which will be incurred to erect shelving, redecorate, redesign the front desk, purchase a round table and purchase visual equipment.

RECOMMENDED:

That the suggestions for the future of the Help Point as set out in the presentation be approved and

10. **BEEHIVE: PUBLIC WORKS LOAN BOARD**

The Public Works Loan Board (PWLB) has responded to the Council's application for a loan for The Beehive and requires the format of the Council resolution to be amended as follows:

RESOLVED:

At the Burgess Hill Town Council meeting held on 21 July 2021 it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £4,8million over the borrowing term of 50 years for the construction of The Beehive Arts and Community centre. The annual loan repayments will come to around £170,000.

It is not intended to increase the council tax precept for the purpose of the loan repayments.

11. **FORMAT OF MEETINGS**

Council is asked to consider how it would like to conduct future meetings now that restrictions have been lifted. Council meetings where decisions are taken cannot be virtual meetings. KAG and Planning meetings where recommendations are made can be held virtually.

For consideration.

12. **DIARY DATES**

12.1

JULY		
Council Meeting	Wednesday 21 July	19.00 hours
Annual Town Meeting – Cyprus Hall	Tuesday 27 July	19.00 hours
AUGUST		

Planning Committee	Monday 9 August	19.00 hours
Planning Committee	Tuesday 31 August	19.00hours

SEPTEMBER		
Council	Monday 20 September	19.00 hours
Planning Committee	Monday 27 September	19.00 hours

12.2 Councillors are requested to note the Health and Wellbeing event being organised by the Town Council to be held on Saturday 4 September in the Town Centre and St John's Park.

12.3 RECOMMENDATION

Noting purposes only.

CONFIDENTIAL SECTION

13. EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded and they be requested to withdraw from the meeting.

14. STAFF AND MEMBER DEVELOPMENT KAG: NOTES OF MEETING