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Wednesday 14 July 2021

To: **MEMBERS OF THE PLANNING COMMITTEE**

Members of the Planning Committee – Janice Henwood (Chairman), Peter Chapman (Vice Chairman) Graham Allen, Andrew Barrett-Miles, Matthew Cornish, Tofojjul Hussain, and Max Nielsen

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **Monday 19 July 2021 at 19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. [OPEN FORUM](#)

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

2. [APOLOGIES FOR ABSENCE](#)

3. [SUBSTITUTES](#)

4. DECLARATIONS OF INTEREST

In respect of any matter on the Agenda.

5. CHAIRMAN'S ANNOUNCEMENTS

6. MINUTES

To consider the Minutes of the meeting of the Planning Committee held on Monday 28 June 2021 (copy previously circulated).

7. TOWN & COUNTRY PLANNING ACT 1990 – PLANNING APPLICATIONS

Applications (as set out in the accompanying list with links to the On Line Planning Register) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council to be considered.

8. WSCC EDUCATION IN BURGESS HILL NORTHERN ARC CONSULTATION

8.1 Notification had been received from West Sussex County Council of a consultation on for a new all-through school to serve the Northern Arc. For full details see here:

[Education in Burgess Hill Northern Arc Consultation | Your Voice West Sussex](#)

In the Planning Meeting held on Monday 28 June 2021 (Minute 341 refers), it was agreed for Councillors to submit responses to the Chair by Monday 12 July, and these are listed below:

- to have no faith schools;
- to have a 6th form in the secondary school;
- to have a non-selective admissions policy;
- to have a STEM school (to complement the business park and technology firms);
- to have elected parent governors and a Local Authority representative on the governors, and;
- to provide dedicated SEN provision, not attached to either primary or secondary schools.

8.2 **RECOMMENDATION:**

The Committee consider responses submitted by Councillors and formalise a Burgess Hill Town Council response to the consultation.

9. PROPOSED TELECOMMUNICATIONS UPGRADE

9.1 Notification had been received from Cornerstone with regards to a new base station upgrade at Burgess Hill (NGR: 530028, 119687). Telefónica have identified a requirement for a new base station upgrade to improve network coverage within the surrounding area. This was circulated to all Councillors as it was established the deadline for comments was 19 July and therefore the comments could not be provided in time for the deadline.

9.2 There were no comments provided by Councillors.

9.3 **RECOMMENDATION** This is for noting purposes only.

10. [LICENCE APPLICATION MIO GUSTO 25-27 STATION ROAD](#)

10.1 Notification has been received for an application for the above site with comments required by 2 August.

The application includes proposals for the following licensable activities:

i) Sale by retail of alcohol for consumption on & off the premises –

Monday to Saturday 10:00 hours to 00:00 hours

Sunday 12:00 hours to 23:30 hours

ii) Late night refreshment –

Monday to Saturday 23:00 hours to 00:00 hours

Sunday 23:00 hours to 23:30 hours

The Committee are reminded of the four licensing objectives. Crime and Disorder, Public Safety, Public Nuisance and prevention of harm to children and young people.

10.2 **RECOMMENDATION**

The views of the Committee are sought.

11. [NOTIFICATION OF PLANNING APPEAL DECISIONS](#)

11.1 Mid Sussex District Council shared the outcome of decisions as per below.

NOTIFICATION OF PLANNING APPEALS DECIDED WITH THE PLANNING INSPECTORATE

Date Decided	Reference	Site	Description	Decision	Procedure
29.06.2021	AP/21/0031	1 Wintons Close Burgess Hill West Sussex RH15 0FX	Conversion of existing garage to form new dining room off kitchen. Erection of new double garage to front driveway area including new boundary planting.	Dismissed	WR
29.06.2021	AP/21/0032	High Point Brook Street Cuckfield Haywards Heath West Sussex RH17 5JJ	Retrospective householder planning application for various outbuildings (Revised plans relating to corrected red line boundary received 23.09.2020)	Dismissed	HOUSEHOL DER
29.06.2021	AP/21/0033	Birchways Keymer Road Burgess Hill West Sussex RH15 0AL	Pitched/flat roof double garage.	Dismissed	HOUSEHOL DER

11.2 **RECOMMENDATION:**

The Committee are requested to note the decisions.

APPLICATION LIST

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 21 JUNE AND 25 JUNE

These applications can be viewed on the Online Planning Register. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/>

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/1991

Location: Victoria House 66 Victoria Road Burgess Hill West Sussex
Desc: Demolition of existing commercial building and erection of 7 no. flats (1)x1 bedroom and (6) x2 bedroom flats
Agent: Mr Huw James
ECE Planning Brooklyn Chambers 11 Goring Road Worthing
BN12 4AP
Applicant: Tower Pension Trustees
C/O Agent ECE Planning Brooklyn Chambers 11 Goring Road
Worthing BN12 4AP
Case Officer: Anna Tidey
App. Type: Full Application

Parish: Burgess Hill

Ward: Burgess Hill - Meeds

DM/21/2045

Location: 1 Chanctonbury Road Burgess Hill West Sussex RH15 9EX
Desc: Two storey side extension, replacement porch canopy with new front door with sidelight, new raised path to side of extension and patio to rear of house (Revised plans received 03.06.2021, 04.06.2021 and 23.06.2021)
Agent: Mrs Victoria Mustard
Victoria Mustard Architect 135 Crawley Down
Road Felbridge East Grinstead
RH19 2PS
Applicant: Dr Alice Shia
1 Chanctonbury Road Burgess Hill West Sussex RH15 9EX
Case Officer: Caroline Grist
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/21/2194

Location: Woodside 6 Thornhurst Burgess Hill West Sussex
Desc: Remove ivy and lower branches back to trunk to a height on the trunk of 2.13 metres (7 foot), to clear vehicle access and avoid contact with passing pedestrians.
Applicant: Mr Patrick Mitchell
Woodside 6 Thornhurst Burgess Hill West Sussex RH15 0BF
Case Officer: Irene Fletcher
App. Type: Tree Surgery

Parish: Burgess Hill**Ward: Burgess Hill - Leylands**

DM/21/2294

Location: 22 Windmill Drive Burgess Hill West Sussex RH15 8JW
Desc: Conservatory to rear
Agent: Mr Lusted
13 Raglan Court Timberlaine Road Pevensey Bay BN24 6BX
Applicant: Mr and Mrs Ormond
22 Windmill Drive Burgess Hill West Sussex RH15 8JW
Case Officer: Hamish Evans
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Leylands**

DM/21/2319

Location: 197 Leylands Road Burgess Hill West Sussex RH15 8HR
Desc: Proposed replacement of side extension.
Agent: Mr Joseph O'Neill
46A Keymer Road Hassocks West Sussex BN6 8AR
Applicant: Mr Glenn Davies
197 Leylands Road Burgess Hill West Sussex RH15 8HR
Case Officer: Caroline Grist
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - St Andrew's**

DM/21/2337

Location: 135 Manor Road Burgess Hill West Sussex RH15 0NG
Desc: Part two storey part single storey side extension
Agent: Mr Chris Upton
Upton Design Consultancy Ltd 8 Gladstone Road Bures Hill
RH15 0QQ
Applicant: Mr P Woodhams
135 Manor Road Burgess Hill West Sussex RH15 0NG
Case Officer: Caroline Grist
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/21/2362

Location: 55 Sycamore Drive Burgess Hill West Sussex RH15 0GG
Desc: Single storey rear extension
Agent: Mr Andy Swaisland
Hills Architectural Design 45 Sycamore Drive Burgess Hill RH15
0GG
Applicant: Mr and Mrs Higgins
55 Sycamore Drive Burgess Hill West Sussex RH15 0GG
Case Officer: Anna Tidey
App. Type: Householder Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 28 JUNE AND 02 JULY

These applications can be viewed on the Online Planning Register. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/>

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/21/1861

Location: 22 Larkspur Drive Burgess Hill West Sussex RH15 0UL

Desc: Proposed garage conversion to create an outside office space.

Applicant: Mr Adam Dallinger

22 Larkspur Drive Burgess Hill West Sussex RH15 0UL

Case Officer: Rachel Richardson

App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/1994

Location: 16 Slimbridge Road Burgess Hill West Sussex RH15 8QE

Desc: Consent is sought for a two-storey side extension and single storey front and rear extensions to the existing property, to provide for a new, two bedroom independent dwelling with a single frontage parking space.

Agent: Mr Alex Page

AC Plans 23 Sullington Way Shoreham By Sea BN43 6PJ

Applicant: Mr M Leburn

16 Slimbridge Road Burgess Hill West Sussex RH15 8QE

Case Officer: Andrew Horrell

App. Type: Full Application

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/21/2133

Location: 19 Ryeland Road Burgess Hill West Sussex RH15 0QX

Desc: Dropped kerb access onto Birchwood grove road and Gating

Agent: Mr. Christopher Jones

Christopher Jones Projects 182 Leylands Road Burgess Hill West Sussex RH15 8HS

Applicant: Mr. Graham Hawkins

19 Ryeland Road Burgess Hill West Sussex RH15 0QX

Case Officer: Caroline Grist

App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/2292

Location: Capers Portland Road Burgess Hill West Sussex
Desc: 3 x Oak - Fell.
Agent: Joshua Salisbury
J Salisbury Tree Surgery 20 The Nursery Burgess Hill West
Sussex RH15 0LE
Applicant: Inka Martin
Capers Portland Road Burgess Hill West Sussex RH15 9RL
Case Officer: Sarah Nelson
App. Type: Trees in a Conservation Area

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/21/2321

Location: 23 Janes Lane Burgess Hill West Sussex RH15 0QJ
Desc: Front porch, first floor extension and raising of the roof
Applicant: Mr. Paul Mundy
23 Janes Lane Burgess Hill West Sussex RH15 0QJ
Case Officer: Katherine Williams
App. Type: Householder Application

Ward: Burgess Hill - Franklands

Parish: Burgess Hill

DM/21/2360

Location: 41 Ravenswood Road Burgess Hill West Sussex RH15 0JG
Desc: Loft conversion with rear and front dormers and change of front door
position
Applicant: Paul Whipp And Joanne Hall
41 Ravenswood Road Burgess Hill West Sussex RH15 0JG
Case Officer: Deborah Lynn
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/2369

Location: 151 Orchard Road Burgess Hill West Sussex RH15 9PJ
Desc: Demolish existing conservatory and replace with new single
storey pitched roof extension. New Velux roof windows and
grey aluminium bifold doors. New white upvc side window.
Agent: Mr Stuart Beckett
Beckett Architectural & Consultancy Services Ltd 53 Bramble
Gardens Burgess Hill RH15 8UQ
Applicant: Mr and Mrs Fincham
151 Orchard Road Burgess Hill West Sussex RH15 9PJ
Case Officer: Joanne Fisher
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/21/2385

Location: The Lees Keymer Road Burgess Hill West Sussex
Desc: To erect a new double garage on existing hardstanding
Agent: Mr. Graham Whitehouse
GWP Architects Spring Gardens Fairfield Road Dorking RH4 1EE
Applicant: Mr. Mike Davey
The Lees Keymer Road Burgess Hill West Sussex RH15 0BA
Case Officer: Rachel Richardson
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/21/2415

Location: 3 Hambrook Burgess Hill West Sussex RH15 0DT
Desc: Single storey flank extension, single storey rear extension and garden room. New porch cover.
Agent: Mr Alex Beattie
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean BN2 8QP
Applicant: Mr Vojdani
3 Hambrook Burgess Hill West Sussex RH15 0DT
Case Officer: Andrew Horrell
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall**

DM/21/2416

Location: 41 The Wickets Burgess Hill West Sussex RH15 8TG
Desc: T1 Twin stemmed Oak - Reduce eastern lateral spread towards house by approx. 1-1.5 metres, this pruning will not extend to the highest growth, 2 metre crown lift to southwesterly growth over footpath, reduce westerly lateral spread over footpath and garden by approx 2.5 metres. T2 - Tri-stemmed Field Maple - dismantle and leave a low stump. T3 Oak - Remove 3 branches overhanging seating area. (1 x 200mm diameter branch and 2x 100mm branch.)
Agent: Geoffrey Foers-Place
Sussex Tree Works Woodley House South Road Wivelsfield Green RH17 7QS
Applicant: Carol Mason
41 The Wickets Burgess Hill West Sussex RH15 8TG
Case Officer: Irene Fletcher
App. Type: Tree Surgery

Parish: Burgess Hill**Ward: Burgess Hill - St Andrew's**

DM/21/2447

Location: 144 Junction Road Burgess Hill West Sussex RH15 0PZ
Desc: Proposed amendment to approved application DM/18/1660 to extend

side extension by 450mm and add additional bedroom window

Applicant: Mr Dean Levy
144 Junction Road Burgess Hill West Sussex RH15 0PZ
Case Officer: Caroline Grist
App. Type: Householder Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 5 JULY 2021 AND 9 JULY 2021

These applications can be viewed on the Online Planning Register. To access the Online Planning Register, please use the following link:
<http://pa.midsussex.gov.uk/online-applications/>

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/21/1304

Location: Land To The Rear Off 88 Folders Lane Folders Lane Burgess Hill West Sussex
Desc: Variation of condition 2 of application DM/20/4183 to change the approved parking plan (Revised description agreed 23.04.2021. Updated parking plan received 25.05.2021)
Agent: Mr Joe Alderman
Robinson Escott Planning LLP 303 Downe House High Street Orpington BR6 0NN
Applicant: Mr W Simons
Jones Homes (Southern) Ltd. 3 White Oak Square London Road Swanley BR7 5AG
Case Officer: Caroline Grist
App. Type: Removal/Variation of Condition

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/21/1759

Location: 32 Wykeham Way Burgess Hill West Sussex RH15 0HF
Desc: Replacement porch extension and bay window. Replace existing uPVC cladding with hanging tiles.
Agent: Mrs Kelly McNally
KM Architecture 46 Valebridge Drive Burgess Hill West Sussex RH15 0RW
Applicant: Mr and Mrs Wood
32 Wykeham Way Burgess Hill West Sussex RH15 0HF
Case Officer: Steven King
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Meeds

DM/21/1773

Location: 6 Meeds Road Burgess Hill West Sussex RH15 9EB
Desc: Two bedroom rear dormer extension and ground floor rear conservatory. Additional plan received (28th June 2021) showing eastern side elevation.

Applicant: Mr Alan Clark
6 Meeds Road Burgess Hill West Sussex RH15 9EB
Case Officer: Joanne Fisher
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/21/2097

Location: 36 Ferndale Road Burgess Hill West Sussex RH15 0HG
Desc: Demolition of existing garage and single storey side extension and erection of new single garage and single storey side extension. (AMENDED DESCRIPTION / PLANS received 28th June 2021 removing two storey side extension.)

Agent: Mr Robert Thomas
RT Architectural Services 61 Coulstock Road Burgess Hill West Sussex RH15 9XZ

Applicant: Mr and Mrs Baker
36 Ferndale Road Burgess Hill West Sussex RH15 0HG

Case Officer: Joanne Fisher
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/2292

Location: Capers Portland Road Burgess Hill West Sussex
Desc: 1 x Oak - reduce crown by 2-3m. 2x younger Oak - fell and remove completely.

Agent: Joshua Salisbury
J Salisbury Tree Surgery 20 The Nursery Burgess Hill West Sussex RH15 0LE

Applicant: Inka Martin
Capers Portland Road Burgess Hill West Sussex RH15 9RL

Case Officer: Sarah Nelson
App. Type: Trees in a Conservation Area

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/21/2368

Location: 66 Valebridge Drive Burgess Hill West Sussex RH15 0RW
Desc: Front w/c extension
Agent: Kelly McNally

KM Architecture 46 Valebridge Drive Burgess Hill RH15 0RW
Applicant: Mr and Ms Tompsett
66 Valebridge Drive Burgess Hill West Sussex RH15 0RW

Case Officer: Andrew Horrell
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/21/2438

Location: 10 Northway Burgess Hill West Sussex RH15 0PN

Desc: Retrospective application for a front porch
Agent: Mr Simon Burrows
Si-tec Plans Ltd The Lodge Bramshill Road Eversley Hook RG27 OPT
Applicant: Miss Strugnell
10 Northway Burgess Hill West Sussex RH15 0PN
Case Officer: Jacob Lane
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/21/2447

Location: 144 Junction Road Burgess Hill West Sussex RH15 0PZ
Desc: Proposed amendment to approved application DM/18/1660 to extend side extension by 450mm and add additional bedroom window
Applicant: Mr Dean Levy
144 Junction Road Burgess Hill West Sussex RH15 0PZ
Case Officer: Caroline Grist
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/2495

Location: 67 Hammonds Ridge Burgess Hill West Sussex RH15 9QW
Desc: Proposed two storey rear and front extension
Agent: Mr. Stuart Beckett
Beckett Architectural And Consultancy Services Ltd 53 Bramble Gardens Burgess Hill RH15 8UQ
Applicant: Mr and Mrs Lake
67 Hammonds Ridge Burgess Hill West Sussex RH15 9QW
Case Officer: Anna Tidey
App. Type: Householder Application

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/21/2552

Location: 33 Mayhouse Road Burgess Hill West Sussex RH15 9RF
Desc: Replacement of existing conservatory with single storey rear extension.
Agent: Mr Stuart Beckett
Beckett Architectural And Consultancy Services 53 Bramble Gardens Burgess Hill West Sussex RH15 8UQ
Applicant: Mr and Mrs Wells
33 Mayhouse Road Burgess Hill West Sussex RH15 9RF
Case Officer: Hamish Evans
App. Type: Householder Application
