



MINUTES of the **GRANTS PANEL MEETING** held in the Council Chamber on **MONDAY 11 OCTOBER 2021** at 19.00 hours.

Present: Simon Hicks Chairman

Andrew Barrett-Miles
Peter Chapman
Matthew Cornish
Sylvia Neumann

Also Present: Janice Henwood

** Denotes non-attendance*

(19.00)

The Chairman welcomed everyone to the meeting.

8. [APOLOGIES FOR ABSENCE](#)

There were no apologies.

9. [SUBSTITUTES](#)

There were no substitutes.

10. [DECLARATIONS OF INTEREST](#)

Janice Henwood declared an interest in the application from Burgess Hill Shed as member of this organisation and withdrew from the room when its grant application was decided.

11. [NOTES OF THE PREVIOUS MEETING](#)

These were agreed.

A member requested clarification of the difference between the £13,876 highlighted in the minutes and the £14,451 mentioned in the report in agenda item 5. The Chairman agreed to circulate a reconciliation of these amounts to members.

12. **MINOR GRANTS PHASE 2 APPLICATIONS**

The Panel considered the applications provided at Appendix 1 and the following grants were awarded:

Burgess Hill Heritage and History Association - £500
Hurst Hedgehog Haven - £1,000
SASBAH - £100
PBC Foundation – no award

A total of £1.600 was allocated from the Minor Grants fund. It was agreed that the funding for the Hurst Hedgehog Haven be allocated from the Environmental Fund leaving £8,500 in that fund.

13. **MAJOR GRANT 2021**

The Panel considered the application provided at Appendix 2 and the following grant was awarded:

Burgess Hill Shed £2,500 - this was agreed in principle subject to clarification on whether the current outstanding approval would be drawn down.

RESOLVED that the forementioned grant be awarded subject to the final clause.

14. **ONLINE GRANTS FORM**

The Panel considered the online form provided and supported the new format.

The Panel considered the revised Conditions of Funding and agreed this subject to omission of “that” in the third line of (1) and the substitution of “The organisation is required to have a bank account in its own name with two authorised representatives required to approve payments” for the first sentence of (11).

Meeting terminated at 19:40 hours.