

1ST DRAFT REVENUE REPORT 2022/23

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BUDGET 2022/23 - VARIANCE ANALYSIS +/- £1,000

PRECEPT		BAND D
2022/23	£932,249	£75.32
2021/22	<u>£923,047</u>	<u>£75.32</u>
Increase in Precept	<u>£9,202</u>	<u>£0.00</u>
		0.00%

MADE UP OF:	<i>Budget 2021/22</i>	<i>Budget 2022/23</i>	Movement on prior year 2021/22	
Income Movements				
CC/SMR/Sugery room hire	£8,000	£6,900	-£1,100	A number of hirers have not returned post-Covid
Help Point Rental Income	£0	£1,080	£1,080	New: Income from shlef rental fees
Balance of movements on all other budget items	£98,244	£97,238	-£1,006	
Total Income	£106,244	£105,218	-£1,026	Decrease in Income
Expenditure Movements				
Allotment Site Improvements	£5,000	£2,000	-£3,000	3 off sheds in prior year's budget
Cleaning - Office	£12,951	£12,000	-£951	Based on prior year forecast
Maintenance - external contractors	£13,500	£5,500	-£8,000	Different contractor and moving in-house
Non domestic rates - 96 CW	£8,500	£9,400	£900	2020/21 is final year of retail unit discount
Salaries / Oncosts	£619,608	£646,628	£27,020	Prov 2%, increments, Addl part-time HP, Pension/NI changes
Balance of movements on all other budget items	£265,522	£257,731	-£7,792	Net increase in other items
Base Budget Costs (excl Beehive Fund Contribution)	£925,082	£933,258	£8,176	Increase in base costs
Beehive Fund Contribution	£104,209	£104,209	£0	
Precept (Net Budget Expenditure)	£923,047	£932,249	£9,202	Net increase in Precept

BUDGET 2022/23

CONSOLIDATED SUMMARY	Budget 2021/22	Budget 2022/23	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£18,874	£18,874	£0
Community Engagement	£5,256	£4,800	-£456
Customer Service	£32,614	£33,894	£1,280
Finance and Administration	£49,500	£47,650	-£1,850
TOTAL INCOME	£106,244	£105,218	-£1,026
EXPENDITURE			
Civic, Corporate (Exclds Beehive Fund)	£625,608	£652,228	£26,620
Staff and Member	£2,500	£2,000	-£500
Community Engagement	£48,280	£48,000	-£280
Customer Service	£112,808	£97,714	-£15,094
Finance and Administration	£135,886	£133,317	-£2,569
TOTAL BASE EXPENDITURE	£925,082	£933,258	£8,176
Beehive Working capital Fund (transfers to/from)	£104,209	£104,209	£0
PRECEPT/NET BUDGETED EXPENDITURE	£923,047	£932,249	£9,202
Surplus / (-deficit)	£0	£0	£0
Tax Base	12255.0	12377.6	122.5 1.00%
Band D	£75.32	£75.32	£0.00 0.0%

BUDGET 2022/23

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2021/22	Budget 2022/23	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
				£0
TOTAL INCOME		£18,874	£18,874	£0

EXPENDITURE

8023	Civic Events	£1,000	£750	£-250
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£500	£350	£-150
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Beehive Contribution	£104,209	£104,209	£0
9601	Salaries / oncosts (all staff)	£619,608	£646,628	£27,020
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
TOTAL EXPENDITURE		£729,817	£756,437	£26,620
NET POSITION		£-710,943	£-737,563	£-26,620

BUDGET 2022/23

STAFF & MEMBER

Code	Description	Budget 2021/22	Budget 2022/23	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
	Recruitment Fund Contribution 3026	£0	£0	£0
	Training Fund Contribution 3008	£2,000	£1,500	-£500
		£2,500	£2,000	-£500

BUDGET 2022/23

Community Engagement

Code	Description	Budget 2021/22	Budget 2022/23	Variance On Prior year budget
INCOME				
5074	AT April	£1,750	£1,200	-£550
5072	AT August	£1,750	£1,800	£50
5073	AT Dec	£1,750	£1,800	£50
5076	AT subscription	£6	£0	-£6
				£0
TOTAL INCOME		£5,256	£4,800	-£456
EXPENDITURE				
5014	AT April	£5,150	£5,000	-£150
5012	AT August	£5,150	£5,000	-£150
5013	AT Dec	£5,150	£5,000	-£150
8010	Burgess Hill Bonfire Society	£1,800	£1,800	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055		£0	£0
8008	Community Development	£500	£500	£0
	Grants/Donations Fund contribution - major/minor/Green 3010	£12,000	£12,000	£0
8004	Holiday Activities	£830	£1,000	£170
8013	Remembrance & Armistic Day (FUND-3054)	£2,000	£2,000	£0
	Summer Fayre contribution to fund (3043)		£0	£0
8021	Town Events fund Contrbn (3067)	£15,200	£15,200	£0
TOTAL EXPENDITURE		£48,280	£48,000	-£280
NET POSITION		-£43,024	-£43,200	-£176

BUDGET 2022/23**Customer Service**

Code

Description		Budget 2021/22	Budget 2022/23	Variance on budget
INCOME				
HP	HP,Shop,Tourism,Commission (NET Position)	£500	£200	-£300
7070	Allotment rents income	£7,250	£7,250	£0
8582	Council Chamber/SMR hire	£1,500	£2,000	£500
8583	Help Point Rental Income	£0	£1,080	£1,080
7072	M.S.D.C. - Street Nameplates	£5,164	£5,164	£0
7071	MSDC-Partnership Environmental improvements	£0	£0	£0
7078	Other income/Sidney West planting/grass	£1,500	£1,500	£0
7074	WSCC roundabout/Shield Bed income	£16,700	£16,700	£0
7071	WSCC Graffiti contract	£0	£0	0
TOTAL INCOME		£32,614	£33,894	£1,280

EXPENDITURE

Code	Description	Budget 21/22	Budget 22/23	Var
7012	Allotment Rentals	£747	£800	£53
7020	Allotment Site Costs Improvements/Maint	£5,000	£2,000	-£3,000
7011	Allotments water	£1,750	£1,750	£0
6003	CCTV	£2,250	£1,750	-£500
6004	Christmas Lights	£9,250	£9,250	£0
5510	Cleaning contracts - office	£12,951	£12,000	-£951
8002	Concessionary Fares Subsidy	£0	£0	£0
5518	Council Chamber/SMR hire	£75	£75	£0
9003	Council Van	£11,000	£10,100	-£900
7005	Dog Initiatives	£2,700	£3,000	£300
9004	Fuel - Van	£3,500	£3,125	-£375
7026	Graffiti Material	£750	£750	£0
8502	Help Point Miscellaneous	£750	£750	£0
7015	Lighting - Maintenance & supply	£6,500	£6,250	-£250
7009	Maintenance Contract - grounds	£13,500	£5,500	-£8,000
5511	Maintenance Contracts - internal	£3,900	£3,900	£0
9007	Mobile Maint -new equipment	£3,000	£2,500	-£500
7028	Planting	£1,250	£1,250	£0
9008	Protective clothing	£1,000	£1,000	£0
9501	Repairs & Renewals Fund contribution	£8,000	£8,000	£0
5506	Legion building - running costs (excl loan repaym	£5,000	£5,000	£0
7001	Site Improvements	£3,000	£3,000	£0
9005	Storage (external)	£1,350	£1,350	£0
7018	Street Nameplates	£5,164	£5,164	£0
7031	Street Scene activities /Minor works fund contribu	£0	£0	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3025)	£3,250	£3,250	£0
7002	Tree Survey	£1,271	£1,300	£29

Description		Budget 2021/22	Budget 2022/23	Variance on budget
8501	Uniforms: HP	£500	£750	£250
7024	Waste management/tipping	£2,400	£1,150	-£1,250
9001	Workshop	£2,500	£2,500	£0
TOTAL EXPENDITURE		£112,808	£97,714	-£15,094
NET POSITION		-£80,194	-£63,820	£16,374

BUDGET 2022/23

FINANCE AND ADMINISTRATION

Code	Description	Budget 2021/22	Budget 2022/23	Variance
INCOME				
5580	Room Lettings (Excl CC & smr)	£6,500	£4,900	-£1,600
5070	Interest on Balances	£500	£250	-£250
6571	Burial Ground Income	£29,000	£29,000	£0
7076	Other income - finance (net)	£0	£0	£0
5573	Sidney West - management charge	£13,500	£13,500	£0
TOTAL INCOME		£49,500	£47,650	-£1,850
EXPENDITURE				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£23,874	£23,874	£0
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504	Burial ground grave digging/maintenance	£16,280	£15,533	-£747
4501	Caretaking Services	£600	£450	-£150
7512	Computer Maintenance/softwareSupport	£7,150	£7,000	-£150
4502	Election Fund contribution 3003	£2,000	£1,750	-£250
5017	Health & Safety	£500	£500	£0
5007	Hospitality	£500	£500	£0
7502	Insurances	£9,500	£8,750	-£750
5508	Legion Building Loan Repayments	£16,607	£16,274	-£333
4507	Members Allowances	£20,279	£20,279	£0
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£150	£200	£50
7506	Office Supplies	£1,250	£1,200	-£50
7508	Postages	£2,000	£1,200	-£800
7509	Printing	£2,750	£2,750	£0
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£8,500	£9,400	£900
5518	Room Hire Letting Expenditure	£250	£100	-£150
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£4,850	£4,950	£100
7505	Telephone & Communications	£8,150	£8,150	£0
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£750	£750	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£7,471	£7,232	-£239
9997	Release unrequired provisions			£0
TOTAL EXPENDITURE		£135,886	£133,317	-£2,569
NET POSITION		-£86,386	-£85,667	£719