

2nd DRAFT REVENUE BUDGET 2022/23

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BUDGET 2022/23

CONSOLIDATED SUMMARY	Budget 2021/22	Budget 2022/23	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£18,874	£18,874	£0
Community Engagement	£5,256	£4,400	-£856
Customer Service	£32,614	£33,894	£1,280
Finance and Administration	£49,500	£48,650	-£850
TOTAL INCOME	£106,244	£105,818	-£426
EXPENDITURE			
Civic, Corporate (Exclds Beehive Fund)	£625,608	£656,499	£30,891
Staff and Member	£2,500	£2,500	£0
Community Engagement	£48,280	£49,031	£751
Customer Service	£112,808	£92,434	-£20,374
Finance and Administration	£135,886	£134,764	-£1,122
TOTAL BASE EXPENDITURE	£925,082	£935,227	£10,145
Beehive Working capital Fund (transfers to/from)	£104,209	£104,209	£0
PRECEPT/NET BUDGETED EXPENDITURE	£923,047	£933,618	£10,571
Surplus / (-deficit)	£0	£0	£0
Tax Base	12255.0	12395.7	140.7 1.15%
Band D	£75.32	£75.32	£0.00

BUDGET 2022/23 - VARIANCE ANALYSIS +/- £1,000

PRECEPT		BAND D
2022/23	£933,618	£75.32
2021/22	£923,047	£75.32
Increase in Precept	£10,571	£0.00
		0.00%

MADE UP OF:	Budget 2021/22	Budget 2022/23	Movement on prior year 2021/22	
Income Movements				
Burial Ground Income	£29,000	£30,000	£1,000	Increase activity
CC/SMR/Sugery room hire	£8,000	£6,900	£1,100	A number of hirers have not returned post-Covid
Help Point Rental Income	£0	£1,080	£1,080	New: Income from HP shelf rental fees
Balance of movements on all other budget items	£69,244	£67,838	£1,406	Net decrease in other income
Total Income	£106,244	£105,818	£426	Decrease in Income
Expenditure Movements				
Allotment Site Improvements	£5,000	£2,000	£3,000	3 off sheds in prior year's budget
Cleaning - Office	£12,951	£12,000	£951	Based on prior year forecast
Maintenance - external contractors	£13,500	£5,000	£8,500	Different contractor and moving in-house
Non domestic rates - 96 CW	£8,500	£9,400	£900	2020/21 is final year of retail unit discount
Salaries / Oncosts	£619,608	£650,899	£31,291	COL, Addl part-time HP, Pension/NI changes, increments
Tree Surgery Fund Contributions	£3,250	£600	£2,650	Utilisation of b/fwd tree accrual
Tree Survey	£1,271	£0	£1,271	2021/22 rolled into 2022/23
Waste Management	£2,400	£1,150	£1,250	No WSCC green waste
Balance of movements on all other budget items	£258,602	£255,929	£2,673	Net decrease in other items
Base Budget Costs (excl Beehive Fund Contribution)	£925,082	£935,227	£11,895	Increase in base costs
Beehive Fund Contribution	£104,209	£104,209	£0	
Precept (Net Budget Expenditure)	£923,047	£933,618	£10,571	Net increase in Precept

BUDGET 2022/23

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2021/22	Budget 2022/23	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£18,874	£18,874	£0
				£0
TOTAL INCOME		£18,874	£18,874	£0
EXPENDITURE				
8023	Civic Events	£1,000	£750	£250
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£500	£350	£150
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Beehive Contribution	£104,209	£104,209	£0
9601	Salaries / oncosts (all staff)	£619,608	£650,899	£31,291
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
TOTAL EXPENDITURE		£729,817	£760,708	£30,891
NET POSITION		£710,943	£741,834	£30,891

BUDGET 2022/23

STAFF & MEMBER

Code	Description	Budget			Variance On Prior year budget
		2021/22	2022/23		
4505	Members Courses	£500	£500		£0
	Recruitment Fund Contribution 3026	£0	£0		£0
	Training Fund Contribution 3008	£2,000	£2,000		£0
		£2,500	£2,500		£0

BUDGET 2022/23

Community Engagement

Code	Description	Budget 2021/22	Budget 2022/23	Variance On Prior year budget
INCOME				
5074	AT April	£1,750	£800	-£950
5072	AT August	£1,750	£1,800	£50
5073	AT Dec	£1,750	£1,800	£50
5076	AT subscription	£6	£0	-£6
				£0
TOTAL INCOME		£5,256	£4,400	-£856
EXPENDITURE				
5014	AT April	£5,150	£5,331	£181
5012	AT August	£5,150	£5,350	£200
5013	AT Dec	£5,150	£5,350	£200
8010	Burgess Hill Bonfire Society	£1,800	£1,800	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Burgess Hill Community Festival FUND Contr 3055		£0	£0
8008	Community Development	£500	£500	£0
	Grants/Donations Fund contribution - major/minor/Green 3010	£12,000	£12,000	£0
8004	Holiday Activities	£830	£1,000	£170
8013	Remembrance & Armistic Day (FUND 3054)	£2,000	£2,000	£0
	Summer Fayre contribution to fund (3043)		£0	£0
8021	Town Events fund Contrbn (3067)	£15,200	£15,200	£0
TOTAL EXPENDITURE		£48,280	£49,031	£751
NET POSITION		-£43,024	-£44,631	-£1,607

BUDGET 2022/23**Customer Service**

Code

Description		Budget 2021/22	Budget 2022/23	Variance on budget
INCOME				
HP	HP,Shop,Tourism,Commission (NET Position)	£500	£200	£-300
7070	Allotment rents income	£7,250	£7,250	£0
8582	Council Chamber/SMR hire	£1,500	£2,000	£500
8583	Help Point Rental Income	£0	£1,080	£1,080
7072	M.S.D.C. - Street Nameplates	£5,164	£5,164	£0
7071	MSDC-Partnership Environmental improvements	£0	£0	£0
7078	Other income/Sidney West planting/grass	£1,500	£1,500	£0
7074	WSCC roundabout/Shield Bed income	£16,700	£16,700	£0
7071	WSCC Graffiti contract	£0	£0	0
TOTAL INCOME		£32,614	£33,894	£1,280

EXPENDITURE

Code	Description	Budget 21/22	Budget 22/23	Var
7012	Allotment Rentals	£747	£800	£53
7020	Allotment Site Costs Improvements/Maint	£5,000	£2,000	£-3,000
7011	Allotments water	£1,750	£1,750	£0
6003	CCTV	£2,250	£1,750	£-500
6004	Christmas Lights	£9,250	£9,250	£0
5510	Cleaning contracts - office	£12,951	£12,000	£-951
8002	Concessionary Fares Subsidy	£0	£0	£0
5518	Council Chamber/SMR hire	£75	£75	£0
9003	Council Van	£11,000	£10,100	£-900
7005	Dog Initiatives	£2,700	£3,000	£300
9004	Fuel - Van	£3,500	£3,125	£-375
7026	Graffiti Material	£750	£750	£0
8502	Help Point Miscellaneous	£750	£750	£0
7015	Lighting - Maintenance & supply	£6,500	£6,250	£-250
7009	Maintenance Contract - grounds	£13,500	£5,000	£-8,500
5511	Maintenance Contracts - internal	£3,900	£3,250	£-650
9007	Mobile Maint -new equipment	£3,000	£2,320	£-680
7028	Planting	£1,250	£1,250	£0
9008	Protective clothing	£1,000	£1,000	£0
9501	Repairs & Renewals Fund contribution	£8,000	£8,000	£0
5506	Legion building - running costs (excl loan repaym	£5,000	£5,000	£0
7001	Site Improvements	£3,000	£3,000	£0
9005	Storage (external)	£1,350	£1,350	£0
7018	Street Nameplates	£5,164	£5,164	£0
7031	Street Scene activities /Minor works fund contribu	£0	£0	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3025)	£3,250	£600	£-2,650
7002	Tree Survey	£1,271	£0	£-1,271

Description		Budget 2021/22	Budget 2022/23	Variance on budget
8501	Uniforms: HP	£500	£750	£250
7024	Waste management/tipping	£2,400	£1,150	-£1,250
9001	Workshop	£2,500	£2,500	£0
TOTAL EXPENDITURE		£112,808	£92,434	-£20,374
NET POSITION		-£80,194	-£58,540	£21,654

BUDGET 2022/23

FINANCE AND ADMINISTRATION

Code	Description	Budget 2021/22	Budget 2022/23	Variance
INCOME				
5580	Room Lettings (Excl CC & smr)	£6,500	£4,900	-£1,600
5070	Interest on Balances	£500	£250	-£250
6571	Burial Ground Income	£29,000	£30,000	£1,000
7076	Other income - finance (net)	£0	£0	£0
5573	Sidney West - management charge	£13,500	£13,500	£0
TOTAL INCOME		£49,500	£48,650	-£850
EXPENDITURE				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges / Data protection	£23,874	£23,874	£0
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504	Burial ground grave digging/maintenance	£16,280	£16,600	£320
4501	Caretaking Services	£600	£450	-£150
7512	Computer Maintenance/softwareSupport	£7,150	£8,000	£850
4502	Election Fund contribution 3003	£2,000	£1,500	-£500
5017	Health & Safety	£500	£500	£0
5007	Hospitality	£500	£500	£0
7502	Insurances	£9,500	£8,530	-£970
5508	Legion Building Loan Repayments	£16,607	£16,274	-£333
4507	Members Allowances	£20,279	£20,279	£0
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£150	£200	£50
7506	Office Supplies	£1,250	£1,100	-£150
7508	Postages	£2,000	£1,250	-£750
7509	Printing	£2,750	£2,750	£0
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£8,500	£9,400	£900
5518	Room Hire Letting Expenditure	£250	£100	-£150
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£4,850	£4,850	£0
7505	Telephone & Communications	£8,150	£8,150	£0
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£750	£750	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£7,471	£7,232	-£239
TOTAL EXPENDITURE		£135,886	£134,764	-£1,122
NET POSITION		-£86,386	-£86,114	£272