

MINUTES of the **PLANNING COMMITTEE**
Held in the Council Chamber
on **Monday 25 April 2022**

Present: Janice Henwood Chairman
Peter Chapman Vice Chairman

Graham Allen*
Andrew Barrett-Miles*
Matthew Cornish
Tofojjul Hussain*
Max Nielsen*

Also Present: Robert Duggan
Simon Hicks

* *Denotes non-attendance.*

(19.00)

465. OPEN FORUM

There were no members of the public present.

466. APOLOGIES FOR ABSENCE

An apology for absence had been received from Councillor Graham Allen.

467. SUBSTITUTES

Councillor Robert Duggan substituted for Councillor Graham Allen.

468. DECLARATIONS OF INTEREST

The Councillors all declared an interest in DM/22/1109 Former Royal British Legion Hall.

469. CHAIRMAN'S ANNOUNCEMENTS

1. Temporary Road Closures

Notifications had been received from Mid Sussex District Council of Draft Closure Orders for the Jubilee weekend.

- A. The application was for St John's Avenue Queen's Jubilee Street Party on Sunday 5 June 2022 from 11.30 hours to 18.30 hours.
- B. The application was for Ferndale Road Queen's Jubilee Street Party on Sunday 5 June 2022 from 11.30 hours to 20.00 hours
- C. The application was for Chichester Way Queen's Jubilee Street Party on 2022 Saturday 4 June 2022 from 10.00 hours to 17.00 hours.

RECOMMENDATION: The Committee noted the dates.

2. 24 Oak Hall Park

Councillor Janice Henwood informed the committee that the applicant for 24 Oak Hall Park has appealed the decision to MSDC. Councillor Henwood advised councillors to write in as individuals

470. MINUTES

The Minutes of the meeting of the Planning Committee held on 4 April 2022, having been previously circulated, were not agreed and a change was made to page 54, planning application DM22/0782 3 Alexander Road. The application contravened the following policies:
Burgess Hill Neighbourhood Plan, CO3, CO5 and CO6
District Council Design Guide - DG 25

471. TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act 1990, received by Mid Sussex District Council and forwarded for observations since 4 April 2022, were considered.

472. PREMISES LICENCE APPLICATION 1 STATION ROAD BURGESS HILL, WEST SUSSEX, RH15 9DG LI/22/0489

Notification had been received of a premises licence, as set out in Agenda Item

8 dated 20 April 2022.

RESOLVED THAT: The Planning Committee noted the application.

473. TEMPORARY ROAD CLOSURE:

Notifications had been received from Mid Sussex District Council of two applications for Draft Closure Orders for the Jubilee weekend.

A. The application was for Ravenswood Road Queen's Jubilee Street Party on Sunday 5 June 2022 from 12.00 hours to 21.00 hours.

B. The application was for Doubledays Queen's Jubilee Street Party on Saturday 4 June 2022 from 11.30 hours to 23.00 hours.

RESOLVED THAT: The Committee noted the dates

474. STREET NAMING

The Committee discussed, via email, street names for Phase 4, Kingsway as agreed at the Planning meeting on 4 April 2022 when it was agreed that suggestions would be circulated via email (Minute 459 refers). Councillor Matthew Cornish has provided the list below:

1. **Caffin**, Ditchling brickmaker died 1813
2. **Hebbern**, local land owner 1819
3. **Scrase**, local land owner 1819
4. **Randalls**, local land owner farmer's field Ditchling Parish Tithe map, 1843;
5. **Pollards Field**, farmer's field Ditchling Parish Tithe map, 1843;
6. **Great Park Meadow**, farmer's field Ditchling Parish Tithe map, 1843;
7. **Little Park Field**, farmer's field Ditchling Parish Tithe map, 1843;
8. **Reeves Mead**, local field plot
9. **Little Coppice**, local field plot
10. **Woodfield**, local field plot

Councillor Henwood thanked Councillor Matthew Cornish and Heather Warne, of the History Association, for the list provided. Councillor Robert Duggan noted on behalf of Councillor Graham Allen that there is a Scrase Close off of Folders Lane and Scrase Bridge in Haywards Heath, it was agreed that they could use Scrase with a different ending to avoid duplication. Councillor Cornish stated the names not in order and there was no priority.

RESOLVED THAT: Committee agreed with the list and this would be forwarded to MSDC for their consideration.

475. Meeting terminated at 19.20 hours.

OBSERVATIONS

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/22/1001

Location: 34 Condor Way Burgess Hill West Sussex RH15 9QA
Desc: Front porch extension.
Agent: Mr Tim Evans
T J Evans Ltd Holly's Choice Spithurst Road Barcombe BN8 5EF
Applicant: Miss E Roberts and Mr A Gadd
34 Condor Way Burgess Hill West Sussex RH15 9QA
Case Officer: Tersia Venter
App. Type: Householder Application

Recommendation: Recommended Approval.

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/22/1002

Location: 54 Denham Road Burgess Hill West Sussex RH15 9TG
Desc: Front porch, side garage wrap around rear extension
Agent: Mr Christopher Jones
Christopher Jones Projects Chapel Cottage 182 Leylands Road
Burgess Hill West Sussex RH15 8HS
Applicant: Mr And Mrs Nash
54 Denham Road Burgess Hill West Sussex RH15 9TG
Case Officer: Katherine Williams
App. Type: Householder Application

Recommendation: Recommended Approval

Parish: Burgess Hill

Ward: Burgess Hill - Meeds

DM/22/1006

Location: 17 Station Road Burgess Hill West Sussex RH15 9DE
Desc: Internal alteration to ground floor space, rear (South) extension to existing first floor to form office space, conversion including new dormers to existing roof space at the rear (South) to form bedroom and en-suite serving existing residential flat and new rear stairway access to first floor office.
Agent: Daryl Gowlett
Clive Voller Associates 2 Woolven Close Burgess Hill West Sussex RH15 9RR

Applicant: Robinson
Company Documents Ltd 17A Station Road Burgess Hill West
Sussex RH15 9DE
Case Officer: Caroline Grist
App. Type: Full Application

Recommendation: Committee noted the Pre-application was taken into account by applicant. Recommended Approval.

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/22/1062

Location: Willow House 17 Silverdale Road Burgess Hill West Sussex
Desc: T1 Yew - Fell to ground level.
Agent: Mrs Julia Blackburn
KPS Contractors Ltd KPS House Ham Lane Scaynes Hill
Haywards Heath West Sussex RH17 7PR
Case Officer: Stephen Ashdown
App. Type: Trees in a Conservation Area

Recommendation: Committee noted no information was provided about arboriculture report and there was a lack of provisional advice. The committee objected to the application.

Parish: Burgess Hill

Ward: Burgess Hill - Meeds

DM/22/1074

Location: 19 Crescent Road Burgess Hill West Sussex RH15 8EH
Desc: T1 Oak and T2 Oak crown lift by 3-4 Metres then reducing lowest branches by 1-2 Metres.
Agent: Mrs Tracy Burnett KPS Contractors Ltd KPS House, Ham Lane Scaynes Hill RH17 7PR
Applicant: Tracy Burnett KPS KPS House Ham Lane Scaynes Hill RH17 7PR
Case Officer: Stephen Ashdown
App. Type: Trees in a Conservation Area

Recommendation: No Objection

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/22/0796

Location: Solna Gloucester Road Burgess Hill West Sussex

Desc: Loft conversion with internal alterations, front roof lights and rear dormers and a single storey rear extension (Amended Plans and description 07/04)

Agent: Mr. Mel Humphrey
Mel Humphrey RICS C. Build E MCABE 9 Aldsworth Avenue Goring By Sea Worthing BN12 4XQ

Applicant: Michelle and David Munn
Solna Gloucester Road Burgess Hill West Sussex RH15 8QD

Case Officer: Andrew Horrell

App. Type: Householder Application

Recommendation: Recommended Approval

Parish: Burgess Hill **Ward: Burgess Hill - Victoria**

DM/22/0876

Location: 26 Cromwell Road Burgess Hill West Sussex RH15 8QH

Desc: Single storey rear extension to replace existing conservatory with flat roof and lanterns.

Agent: Mr Peter Beautiman
PGB Builders Ltd Pond Cottage Shortbridge Road Piltdown E Uckfield TN22 3XJ

Applicant: Mr Paul Collins
26 Cromwell Road Burgess Hill West Sussex RH15 8QH

Case Officer: Hamish Evans

App. Type: Householder Application

Recommendation: Recommended Approval

Parish: Burgess Hill **Ward: Burgess Hill - Leylands**

DM/22/1018

Location: 42 St John's Avenue Burgess Hill West Sussex RH15 8HH

Desc: Proposed 2 storey rear extension. Extension of roof with loft conversion into habitable space (to include roof light windows to side and rear). Remove existing rear conservatory. Remove existing utility room/garage and replace with a single storey side extension.

Applicant: Mr and Mrs Shaw 42 St Johns Avenue Burgess Hill RH15 8HH

Case Officer: Anna Tidey

App. Type: Householder Application

Recommendation: Recommended Approval

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/22/1063

Location: 36 The Ridings Burgess Hill West Sussex RH15 0PL
Desc: Proposed roof-lights positioned on the approved eastern slope of the new annexe building.
Agent: Mrs Jenny Minett
37 Ashenground Road Haywards Heath West Sussex RH16 4PS
Applicant: Mr Max Haylor
36 The Ridings Burgess Hill West Sussex RH15 0PL
Case Officer: Jacob Lane
App. Type: Householder Application

Recommendation: Recommended Approval

Parish: Burgess Hill

Ward: Burgess Hill - Meeds

DM/22/1109

Location: Former Royal British Legion Hall 30 Cyprus Road Burgess Hill West Sussex
Desc: Variation to condition 2 relating to planning application DM/21/3067 to allow proposed changes to the approved drawings listed in the condition.
Agent: Mr Justin Holmes
Aedas Ivory House St Katharine Docks London E1W 1AT
Applicant: Mr Steven Cridland
Burgess Hill Town Council 96 Church Walk Burgess Hill RH15 9AS
Case Officer: Nick Rogers
App. Type: Removal/Variation of Condition

Recommendation: The Councillors all declared an interest in this Application.
Recommended Approval

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/22/1150

Location: 24 The Vineries Burgess Hill West Sussex RH15 0NF
Desc: Oak tree in rear garden - crown reduce and reshape by approximately 1.5m, deadwood and remove epicormic growth from stem up to 1 metre long.
Applicant: Jade Farmer
24 The Vineries Burgess Hill West Sussex RH15 0NF
Case Officer: Irene Fletcher
App. Type: Tree Surgery

Recommendation: No Objection
