

**MINUTES of the PLANNING COMMITTEE**  
Held in the Council Chamber  
on **Tuesday 20 September 2022**

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**Present:** Janice Henwood Chairman  
Matthew Cornish\* Vice Chairman

Andrew Barrett-Miles\*  
Robert Duggan\*  
Simon Hicks\*  
Tofojjul Hussain

**Also Present:** Anne Eves  
Sylvia Neumann

\* *Denotes non-attendance.*

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(19.00)

**537. OPEN FORUM**

There were no members of the public present.

**538. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor Matthew Cornish, Councillor Simon Hicks and Councillor Robert Duggan.

**539. SUBSTITUTES**

Councillor Anne Eves substituted for Councillor Matthew Cornish.  
Councillor Sylvia Neumann substituted for Councillor Robert Duggan.

**540. DECLARATIONS OF INTEREST**

Councillor Henwood declared an interest in application DM/22/2796 – 5 Silverdale Road, as her property backed onto the site.

**541. CHAIRMAN'S ANNOUNCEMENTS**

Councillor Henwood informed the Committee that she was awaiting further information from MSDC Planning Officer, Rachel Richardson, regarding application DM/22/0732 – Rear of 62 – 68 Folders Lane, before she was able to call in the application. She told the Committee that she would be chasing it up.

**542. MINUTES**

The Minutes of the meeting of the Planning Committee held on Tuesday 30 August 2022, having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

**543. TOWN & COUNTRY PLANNING ACT 1990 - PLANNING APPLICATIONS**

Applications (as set out in the accompanying schedule) under the Town & Country Planning Act 1990, received by Mid Sussex District Council and forwarded for observations since Tuesday 30 August 2022, were considered.

**544. PREMISES LICENCE APPLICATION 12 RHEA CLOSE BURGESS HILL, WEST SUSSEX, RH15 0XR LI/22/1382**

A license application had been received for a New Premises Licence, for Sussex Wine Bars Limited, at 12 Rhea Close, Burgess Hill, West Sussex, RH15 0XR.

**RESOLVED THAT:** The Planning Committee noted the application.

**545. Meeting terminated at 19:32 hours.**

## OBSERVATIONS

**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/22/2085

Location: 6 Woodleigh Road Burgess Hill West Sussex RH15 0PB  
Desc: Single storey rear extension  
Agent: Mrs Isobel Beattie  
Lightbox Architecture Limited 121 Greenbank Avenue Saltdean  
BN2 8QP  
Applicant: Mr and Mrs Hopkins  
6 Woodleigh Road Burgess Hill West Sussex RH15 0PB  
Case Officer: Anna Tidey  
App. Type: Householder Application

**RECOMMENDATION: Recommend Approval.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2627

Location: Land Adjacent 78 Park Road Burgess Hill West Sussex RH15  
8HG  
Desc: Demolition of existing coach house to rear and rebuild to  
create one residential 2no bedroom dwelling. Amendment to  
previous extant approval 10/01380/FUL  
Agent: Mr Daryl Gowlett  
Clive Voller Associates 2 Woolven Close Burgess Hill RH15 9RR  
Applicant: Mr Tom Bottomley  
Hammerhead Homes Ltd High Street Balcombe RH17 5JU  
Case Officer: Jacob Lane  
App. Type: Full Application

**RECOMMENDATION:** The Committee noted the application and expressed concern over the height of the building, the addition of a gate, and the continual access to the private footpath, north of the site.

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**Parish: Burgess Hill**

**Ward: Burgess Hill - St Andrew's**

DM/22/2668

Location: 31 Rolfe Drive Burgess Hill West Sussex RH15 0LA

Desc: T1 Hornbeam - reduce crown by up to 3m.

Applicant: Roger Da Silva

31 Rolfe Drive Burgess Hill West Sussex RH15 0LA

Case Officer: Irene Fletcher

App. Type: Tree Surgery

**RECOMMENDATION: No Objection.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2675

Location: Nightingales 21 Wingle Tye Road Burgess Hill West Sussex

Desc: Proposed Loft conversion with rear dormer and two roof lights

Agent: Mr Christopher Jones

Holly Tree House Cuckfield Road Burgess Hill West Sussex  
RH15 8RE

Applicant: Mr Ben Butler

Nightingales 21 Wingle Tye Road Burgess Hill West Sussex  
RH15 9HR

Case Officer: Andrew Horrell

App. Type: Lawful Development Certificate - Proposed

**RECOMMENDATION: The Committee noted the application.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2681

Location: Nightingales 21 Wingle Tye Road Burgess Hill West Sussex

Desc: change of roof material to slate roof.

Agent: Mr Christopher Jones

Jones Projects Holly Tree House Cuckfield Road Burgess Hill  
West Sussex RH15 8RE

Applicant: Mr Ben Butler

Nightingales 21 Wingle Tye Road Burgess Hill West Sussex  
RH15 9HR

Case Officer: Andrew Horrell

App. Type: Householder Application

**RECOMMENDATION: Recommend Approval.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/22/2683

Location: Public Open Space Opposite 37 To 47 Oak Hall Park Burgess Hill West Sussex

Desc: Ash Tree: ref- (T0126) Fell to ground level

Applicant: Mr Rudi Walters  
Mid Sussex District Council Landscapes and Leisure Oaklands Road Haywards Heath West Sussex RH16 1SS

Case Officer: Irene Fletcher

App. Type: Tree Surgery

**RECOMMENDATION: No Objection.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2700

Location: 4 Wingle Tye Road Burgess Hill West Sussex RH15 9HP

Desc: Single storey rear extension to align and match the existing rear extension Existing roof raised to accommodate insulation (warm roof)

Agent: Mr Russell Wooden  
Eleven Folders Close Burgess Hill RH15 0TA

Applicant: Mr Darren Snow  
4 Wingle Tye Road Burgess Hill West Sussex RH15 9HP

Case Officer: Hamish Evans

App. Type: Householder Application

**RECOMMENDATION: Recommend Approval.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/22/2711

Location: Oakside 1 Oak Grange Burgess Hill West Sussex

Desc: A proposed front gate with pedestrian access

Agent: Mr Jeremy Ali  
RDJW Architects Limited 12 Gleneagles Court Brighton Road Southgate Crawley RH10 6AD

Applicant: Mr Prem Rajalingham  
Oakside 1 Oak Grange Burgess Hill West Sussex RH15 0XD

Case Officer: Jacob Lane

App. Type: Householder Application

**RECOMMENDATION: Recommend Approval.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2751

Location: Site Of Former Martlets Hall The Martlets Burgess Hill West Sussex

Desc: Temporary public park, up to 18 months. Consisting of a pop-up venue space enclosed and defined by planting and screening, moveable planters on the western boundary to help contain the site and allow vehicular access, two shipping containers for storage and for potential kiosk use, small stage for organised performance and informal seating on the northern boundary, and an art-canvas across the centre of the site using the existing concrete slab foundation for communal artwork.

Applicant: Mr Rob Anderton  
Mid Sussex Council Oaklands Oaklands Road Haywards Heath RH16 1SS

Case Officer: Stephen Ashdown

App. Type: Full Application

**RECOMMENDATION: The Committee supported the application in principle and raised the following concerns:**

Concern over a water supply, the removal of an already existing, growing tree, a power source e.g., would there be lighting at night?

Concern over the shipping container being an eyesore, and its potential usage.

Concern over seating – the Committee expressed a desire to consider the elderly and those with mobility issues when choosing seating.

Concern over shelter – the Committee expressed a desire for any shelter to be transparent, as so to avoid any potential anti-social behaviour.

Concern over the usage of table tennis tables. The Committee also suggested picnic tables being incorporated into the design, and expressed concern over the variety and texture of trees in the design, stating that they would like to see a mixture of evergreen and deciduous.

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Meeds**

DM/22/2783

Location: St Anne's Convent 92 Mill Road Burgess Hill West Sussex

Desc: 1x Cedar (T1). Reduce the height by up to 2 metres to suitable growth point, ensuring that no wound larger than 150mm is left.

Agent: Mrs. Madeline Taig  
New Pond Farm Depot, Connick Tree C Woodhatch Road Reigate RH2 7QH

Applicant: Sister Jane, St Annes Convent 92 Mill Road Burgess Hill RH15 8EL

Case Officer: Stephen Ashdown

App. Type: Trees in a Conservation Area

**RECOMMENDATION: No Objection.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/22/2789

Location: 33 The Warren Burgess Hill West Sussex RH15 0DU

Desc: 1x Oak to reduce crown by 2.5 meters

Agent: Gail Wright

British Land York House, 45 Seymour Street, London W1H 7LX

Applicant: Stephen Finn

Visitors Centre Colne Valley Park Uxbridge Middlesex UB9 5PG

Case Officer: Irene Fletcher

App. Type: Tree Surgery

**RECOMMENDATION: No Objection.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Dunstall**

DM/22/2792

Location: 47 Barley Drive Burgess Hill West Sussex RH15 9XG

Desc: T1, T3 and T4 - Oak - side crown reduction by 2m, T2 - Oak - side crown reduction by 3m, due to overhanging close to property causing heavy shade.

Agent: Mr Andrew Mcdonald

M.A.C. Tree Surgery Backlands Farm London Road Hickstead West Sussex RH17 5LZ

Applicant: Mr Raymond Fenton 47 Barley Drive Burgess Hill West Sussex RH15 9XG

Case Officer: Irene Fletcher

App. Type: Tree Surgery

**RECOMMENDATION: No Objection.**

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**Parish: Burgess Hill**

**Ward: Burgess Hill - Franklands**

DM/22/2796

Location: 5 Silverdale Road Burgess Hill West Sussex RH15 0ED  
Desc: T1 Acer - felled to ground and stump ground out, T3 Ash - felled to ground and stump ground out, T5 Norway Spruce- felled to ground and stump ground out.  
Agent: Mr Phil Plant  
Mid West Planning Ltd Offley House 18 Church Street Shifnal TF11 9AA  
Applicant: Mr James Smith  
5 Silverdale Road Burgess Hill West Sussex RH15 0ED  
Case Officer: Stephen Ashdown  
App. Type: Trees in a Conservation Area

**RECOMMENDATION:** Objection. The Committee expressed concern that there was no sign of disease in the arboricultural report, and that the application was in a conservation area.

Councillor Henwood declared an interest in the application, as her property backed onto the site.

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