

## 1st DRAFT REVENUE BUDGET 2023/24

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# BUDGET 2023/24

<b>CONSOLIDATED SUMMARY</b>	<b>Budget 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance on Prior Year Budget</b>
<b>INCOME</b>			
Civic, Corporate, Promotion and staff	£18,874	£21,187	£2,313
Community Engagement	£4,400	£3,300	-£1,100
Operational Services	£30,614	£40,211	£9,597
Customer Services (HelpPoint/Econ Dev)	£3,280	£4,914	£1,634
Finance and Administration	£48,650	£56,578	£7,928
<b>TOTAL INCOME</b>	<b>£105,818</b>	<b>£126,190</b>	<b>£20,372</b>
<b>EXPENDITURE</b>			
Civic, Corporate (Exclds Beehive Fund)	£656,499	£727,383	£70,885
Staff and Member	£2,500	£3,500	£1,000
Community Engagement	£49,031	£54,300	£5,269
Operational Services	£90,859	£86,549	-£4,310
Customer Services (HelpPoint)	£1,675	£2,600	£925
Finance and Administration	£134,664	£153,027	£18,363
<b>TOTAL BASE EXPENDITURE</b>	<b>£935,228</b>	<b>£1,027,359</b>	<b>£92,131</b>
Community Buildings Reserve (transfers to/from)	£104,209	£60,000	-£44,209
<b>PRECEPT/NET BUDGETED EXPENDITURE</b>	<b>£933,619</b>	<b>£961,170</b>	<b>£27,551</b>
Tax Base	12395.7	12581.6	185.9 1.50%
Band D	£75.32	£76.39	£1.07
			1.4%

**BUDGET 2023/24 - VARIANCE ANALYSIS +/- £1,000**

<b>PRECEPT</b>	<b>Tax Base</b>		<b>BAND D</b>
2023/24	12,581.64	<b>£961,170</b>	<b>£76.39</b>
2022/23	12,395.70	<b>£933,619</b>	<b>£75.32</b>
<b>Increase in Precept</b>	185.94 1.5%	<b>£27,551</b>	<b>£1.07</b>
			<b>1.42%</b>

<b>MADE UP OF:</b>	<i>Budget 2022/23</i>	<i>Budget 2023/24</i>	<b>Movement on prior year 2022/23</b>	
<b>Income Movements</b>				
About Town Income	£4,400	£3,300	-\$1,100	Challenging times to generate advertising revenues
Burial Ground Income	£30,000	£31,500	£1,500	Pattern shows an increase in revenue would be appropriate
Council Chamber/SMR hire	£6,900	£10,010	£3,110	Successful hiring out of rooms and Audiology renewal
Interest on Balances	£250	£4,818	£4,568	Improving Rates
MSDC-Partnership Environmental improvement	£0	£7,500	£7,500	Contract Extension to be confirmed. <b>Should be considered a risk</b>
Partnership Contributions - help point - MSDC	£18,874	£21,187	£2,313	Inflationary increase - <b>Should be considered a Risk</b>
WSSC roundabout/Shield Bed income	£16,700	£16,751	£51	Contract Extension to be confirmed. <b>Should be considered a risk</b>
WSSC Graffiti contract	£0	£2,046	£2,046	Contract Extension to be confirmed. <b>Should be considered a risk</b>
Balance of movements on all other budget	£28,694	£29,078	£384	Net decrease in other income
<b>Total Income</b>	<b>£105,818</b>	<b>£126,190</b>	<b>£20,372</b>	<b>Increase in Income</b>
<b>Expenditure Movements</b>				
About Town	£16,031	£21,300	£5,269	Rising paper costs, 3rd party editor
Audit Fee/ Risk Assessment / Miscellaneous / Bank charges	£23,874	£22,374	-\$1,500	Relocation of a subscription cost
Christmas Lights	£9,250	£10,350	£1,100	New connection by Iceland
Election Fund contribution 3003	£1,500	£3,000	£1,500	To meet target £20k Fund for Local Elections May 23
Fuel - Van	£3,125	£4,500	£1,375	Fuel prices
Legion building - running costs (excl loan repayments)	£5,000	£2,500	-\$2,500	Demolition of RBL building, change of use, Wild Flower beds etc
Maintenance - external contractors	£5,000	£1,100	-\$3,900	Change to in-house
Repairs & Renewals Fund contribution	£8,000	£6,000	-\$2,000	Enough in Fund
Salaries / Oncosts	£650,899	£721,783	£70,885	COL rise in 22/23 + 23/24, Addl employee, contractual increments
Subscriptions	£4,850	£6,500	£1,650	Addl subscriptions - Parish online
Technology	£8,000	£9,500	£1,500	Increased prices, addl subscriptions
Utilities - 96 Church Walk	£7,232	£20,481	£13,249	Contract renewals for Electric and Gas
Balance of movements on all other budget items	£192,467	£197,970	£5,503	Net decrease in other items
<b>Base Budget Costs</b>	<b>£935,228</b>	<b>£1,027,359</b>	<b>£92,130</b>	<b>Increase in base costs</b>
Community Building & Capital Projects contribution	£104,209	£60,000	-\$44,209	
<b>Precept (Net Budget Expenditure)</b>	<b>£933,619</b>	<b>£961,170</b>	<b>£27,551</b>	<b>Net increase in Precept</b>

# BUDGET 2023/24

## CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2022/23	Budget 2023/24	Variance On Prior year budget
<b>INCOME</b>				
8570	Partnership Contributions - help point - MSDC	£18,874	£21,187	£2,313
				£0
<b>TOTAL INCOME</b>		<b>£18,874</b>	<b>£21,187</b>	<b>£2,313</b>

### EXPENDITURE

8023	Civic Events	£750	£750	£0
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£350	£350	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Community Building Reserve Fund Contribution	£104,209	£60,000	-£44,209
9601	Salaries / oncosts (all staff)	£650,899	£721,783	£70,885
	Town Twinning fund contrbn 3047	£1,000	£1,000	£0
				£0
				£0
<b>TOTAL EXPENDITURE</b>		<b>£760,708</b>	<b>£787,383</b>	<b>£26,676</b>
<b>NET POSITION</b>		<b>-£741,834</b>	<b>-£766,196</b>	<b>-£24,363</b>

# BUDGET 2023/24

## STAFF & MEMBER

Code	Description	Budget 2022/23	Budget 2022/23	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
5003	Training Fund Contribution 3008	£2,000	£3,000	£1,000
		<b>£2,500</b>	<b>£3,500</b>	<b>£1,000</b>



# BUDGET 2023/24

## Community Engagement

Code	Description	Budget 2022/23	Budget 2023/24	Variance On Prior year budget
<b>INCOME</b>				
5071	AT July	£1,800	£1,000	-£800
5073	AT November	£1,800	£1,500	-£300
5074	AT March	£800	£800	£0
5076	AT subscription	£0	£0	£0
				£0
<b>TOTAL INCOME</b>		<b>£4,400</b>	<b>£3,300</b>	<b>-£1,100</b>
<b>EXPENDITURE</b>				
5011	AT July	£5,350	£7,100	£1,750
5013	AT November	£5,350	£7,100	£1,750
5014	AT March	£5,331	£7,100	£1,769
8010	Burgess Hill Bonfire Society	£1,800	£1,800	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
8008	Community Development	£500	£500	£0
	Grants/Donations Fund contribution - major/minor/Green 3010	£12,000	£12,000	£0
8004	Holiday Activities	£1,000	£0	-£1,000
8013	Remembrance & Armistic Day (FUND-3054)	£2,000	£2,000	£0
8021	Town Events fund Contrbn (3067)	£15,200	£16,200	£1,000
<b>TOTAL EXPENDITURE</b>		<b>£49,031</b>	<b>£54,300</b>	<b>£5,269</b>
<b>NET POSITION</b>		<b>-£44,631</b>	<b>-£51,000</b>	<b>-£6,369</b>

**BUDGET 2023/24****Operational Services**

Code

<b>INCOME</b>	<b>Description</b>	<b>Budget 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance on budget</b>
7070	Allotment rents income	£7,250	£8,000	£750
7072	M.S.D.C. - Street Nameplates	£5,164	£5,164	£0
7071	MSDC-Partnership Environmental improvements	£0	£7,500	£7,500
7078	Other income/Sidney West planting/grass	£1,500	£750	-£750
7074	WSCC roundabout/Shield Bed income	£16,700	£16,751	£51
7071	WSCC Graffiti contract	£0	£2,046	2046
<b>TOTAL INCOME</b>		<b>£30,614</b>	<b>£40,211</b>	<b>£9,597</b>

**EXPENDITURE**

<b>Code</b>	<b>Description</b>	<b>Budget 22/23</b>	<b>Budget 23/24</b>	<b>Var</b>
7012	Allotment Rentals	£800	£900	£100
7020	Allotment Site Costs Improvements/Maint	£2,000	£2,000	£0
7011	Allotments water	£1,750	£1,750	£0
6003	CCTV	£1,750	£1,750	£0
6004	Christmas Lights	£9,250	£10,350	£1,100
5510	Cleaning contracts - office	£12,000	£12,720	£720
9003	Council Van	£10,100	£10,100	£0
7005	Dog Initiatives	£3,000	£3,520	£520
9004	Fuel - Van	£3,125	£4,500	£1,375
7026	Graffiti Material	£750	£750	£0
7015	Lighting - Maintenance & supply	£6,250	£7,000	£750
7009	Maintenance Contract - grounds	£5,000	£1,100	-£3,900
5511	Maintenance Contracts - internal	£3,250	£3,445	£195
9007	Mobile Maint -new equipment	£2,320	£1,750	-£570
7028	Planting	£1,250	£1,500	£250
9008	Protective clothing	£1,000	£1,000	£0
9501	Repairs & Renewals Fund contribution	£8,000	£6,000	-£2,000
5506	Legion building - running costs (excl loan repayer)	£5,000	£2,500	-£2,500
7001	Site Improvements	£3,000	£3,000	£0
9005	Storage (external)	£1,350	£1,500	£150
7018	Street Nameplates	£5,164	£5,164	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3025)	£600	£600	£0
7002	Tree Survey	£0	£0	£0
7024	Waste management/tipping	£1,150	£1,150	£0
9001	Workshop	£2,500	£2,000	-£500
<b>TOTAL EXPENDITURE</b>		<b>£90,859</b>	<b>£86,549</b>	<b>-£4,310</b>
<b>NET POSITION</b>		<b>-£60,245</b>	<b>-£46,338</b>	<b>£13,907</b>

## BUDGET 2023/24

### Customer Service (HelpPoint)

Code

Description		Budget 2022/23	Budget 2023/24	Variance on budget
<b>INCOME</b>				
HP	HP,Shop,Tourism,Commission (NET Position)	£1,280	£1,664	£384
8582	Council Chamber/SMR hire	£2,000	£3,250	£1,250
<b>TOTAL INCOME</b>		<b>£3,280</b>	<b>£4,914</b>	<b>£1,634</b>
<b>EXPENDITURE</b>				
Code	Description	Budget 22/23	Budget 22/23	Var
5518	Council Chamber/SMR hire-caretaking/catering	£175	£1,000	£825
8502	Help Point Miscellaneous	£750	£750	£0
8501	Uniforms: HP	£750	£850	£100
<b>TOTAL EXPENDITURE</b>		<b>£1,675</b>	<b>£2,600</b>	<b>£925</b>
<b>NET POSITION</b>		<b>£1,605</b>	<b>£2,314</b>	<b>£709</b>



# BUDGET 2023/24

## FINANCE AND ADMINISTRATION

Code	Description	Budget 2022/23	Budget 2023/24	Variance
<b>INCOME</b>				
5580	Room Lettings (Excl CC & smr)	£4,900	£6,760	£1,860
5070	Interest on Balances	£250	£4,818	£4,568
6571	Burial Ground Income	£30,000	£31,500	£1,500
7076	Other income - finance (net)	£0	£0	£0
5573	Sidney West - management charge	£13,500	£13,500	£0
<b>TOTAL INCOME</b>		<b>£48,650</b>	<b>£56,578</b>	<b>£7,928</b>
<b>EXPENDITURE</b>				
5001	Audit Fee/ Risk Assessment / Miscellaneous / Bank charges	£23,874	£22,374	£-1,500
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504	Burial ground grave digging/maintenance	£16,600	£18,025	£1,425
4501	Caretaking Services	£450	£450	£0
7512	Technology	£8,000	£9,500	£1,500
4502	Election Fund contribution 3003	£1,500	£3,000	£1,500
5017	Health & Safety	£500	£500	£0
5007	Hospitality	£500	£500	£0
7502	Insurances	£8,530	£7,800	£-730
5508	Legion Building Loan Repayments	£16,274	£16,052	£-222
4507	Members Allowances	£20,279	£19,500	£-779
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£200	£200	£0
7506	Office Supplies	£1,100	£1,100	£0
7508	Postages	£1,250	£1,250	£0
7509	Printing	£2,750	£3,500	£750
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£9,400	£10,180	£780
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£4,850	£6,500	£1,650
7505	Telephone & Communications	£8,150	£8,890	£740
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£750	£750	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£7,232	£20,481	£13,249
9997	Release unrequired provisions			£0
<b>TOTAL EXPENDITURE</b>		<b>£134,664</b>	<b>£153,027</b>	<b>£18,363</b>
<b>NET POSITION</b>		<b>£-86,014</b>	<b>£-96,449</b>	<b>£-10,435</b>