

Burgess Hill Town Council Cost of Living Grant Application Form

This application form is open to community groups providing services to residents of Burgess Hill and must be read in conjunction with the Conditions of Funding that applies to Minor and Major Funding available on the Town Council website. <https://www.burgesshill.gov.uk/town-community/grants1/>

There is a limited pot of funding and applications will be considered by the Grants Awards Panel - an open Council meeting that members of the public are welcome to attend. You will be advised of the meeting date your application will be considered.

The respondent's email (jenny.king@) was recorded on submission of this form.

Please select if you are applying for a Grant to provide a Warm Hub in Burgess Hill or towards a food project. *

Please note these are the only two options available.

Food project for Burgess Hill Residents currently open to the Burgess Hill Pantry or Burgess Hill Community Foodbank

Warm Hub in Burgess Hill - please note this is for regular warm hubs to be set up and not a one off event. Guidance on warm hubs can be viewed here <https://www.wrccrural.org.uk/wp-content/uploads/2022/10/Warm-Hubs-Organisers-Checklist.pdf>

Name of Organisation *

Age Uk West Sussex Brighton and Hove

Full contact details of name of person completing the application form to include *
a phone number.

Jenny King 01444

Is your organisation a registered charity, CIO, CIC or constituted community
group? *

- Registered Charity
- CIC
- CIO
- Constituted Community Group

How many residents of Burgess Hill would benefit from this project? *

475 households accessible by foot

Describe how the project will provide support to residents of Burgess Hill and when will it begin? *

Please note Council are hoping the projects are implemented quickly to provide support quickly to residents during the winter months of 2022/2023.

Kingsweald Community Centre can provide a warm space weekly on a Thursday during the afternoon, where we can provide free refreshments and a range of activities for people of all ages to participate in. Kingsweald is easily accessible to those that live on the development and is on a direct bus route which operates frequently to the development. This project would provide a warm space, hot drinks and company. Helping to reduce socialisation and loneliness in addition to people saving money on heating their home for a couple of hours. Project accessible to all ages which would provide an inclusive intergenerational warm space for people to get together. We can start this project immediately should we be successful.

Describe the financials of this project to include *

1. how much you are applying for?
2. the total cost?
3. how much of your own money will fund this?
4. are you seeking funding from other organisations?

1. £1200
2. £1500
3. £300
4. No not for this project

Describe the publicity plan in place to promote this project. *

We would promote across all of our social media platforms. We have a database of organisations that we work collaboratively with so would also share the project with them. We would in addition promote to all of our existing service users and community groups that we have a presence in. We also promote all of our services across all of Mid Sx Facebook groups which extends our reach to a wide geographical area.

In order for your application to be considered the following documentation must be emailed to the communityteam@burgesshill.gov.uk. *

- A copy of your organisation's Constitution, signed and dated by the Chair.
- A copy of your organisation's audited or independently examined accounts for the previous financial year.
- A copy of your organisation's MOST RECENT bank statement(s) of any current and investment accounts

Thank you for submitting your application.

*

The Community Team will be in contact within two working days to confirm receipt of your application. If you have not had an email please telephone 01444 247726 and ask to speak to the Community Team.

Please read the following statement:

I declare that I have read and accept the Guidance Notes and Conditions of Funding and that I have answered all questions fully and truthfully. I also declare that any grant made will be used solely for the purposes outlined in this application. I understand that Burgess Hill Town Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

I confirm I have read the declaration.

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