

Community Transport Sussex

Burgess Hill Town Council Cost of Living Grant Application Form

This application form is open to community groups providing services to residents of Burgess Hill and must be read in conjunction with the Conditions of Funding that applies to Minor and Major Funding available on the Town Council website. <https://www.burgesshill.gov.uk/town-community/grants1/>

There is a limited pot of funding and applications will be considered by the Grants Awards Panel - an open Council meeting that members of the public are welcome to attend. You will be advised of the meeting date your application will be considered.

Email *

Please select if you are applying for a Grant to provide a Warm Hub in Burgess Hill or towards a food project. *

Please note these are the only two options available.

Food project for Burgess Hill Residents currently open to the Burgess Hill Pantry or Burgess Hill Community Foodbank

Warm Hub in Burgess Hill - please note this is for regular warm hubs to be set up and not a one off event. Guidance on warm hubs can be viewed here <https://www.wrcrural.org.uk/wp-content/uploads/2022/10/Warm-Hubs-Organisers-Checklist.pdf>

Name of Organisation *

Community Transport Sussex

Full contact details of name of person completing the application form to include a phone number. *

Matt Roberts

Is your organisation a registered charity, CIO, CIC or constituted community group? *

- Registered Charity
- CIC
- CIO
- Constituted Community Group

How many residents of Burgess Hill would benefit from this project? *

approx 200

Describe how the project will provide support to residents of Burgess Hill and when will it begin? *

Please note Council are hoping the projects are implemented quickly to provide support quickly to residents during the winter months of 2022/2023.

We will be working in partnership with Age UK West Sussex, to bring people to and from there Warm Space delivery based at the Kings Weald Centre in Burgess Hill.

Many residents will have difficulty in heating their houses over the winter due to the ever increasing fuel bills. Age UK have bid for funding to host Warm spaces at Kings Weald, each week throughout the winter. Many of our service users are also members of Age UK and we know that transport to and from the warm spaces will be a barrier to them going. Working in partnership with Age UK, we can open this great delivery up to many more older people in our town, who would otherwise not be able to afford to get there. We will provide wheelchair accessible vehicles including, wherever possible, our 3 Electric WAV's to take people to the warm spaces for free. The trustees have agreed that we will provide a contribution to this delivery from our funds but we are asking for a match funding grant from BHTC to enable us to provide the transport for free, to any resident of Burgess Hill.

Describe the financials of this project to include *

1. how much you are applying for?
- 2.the total cost?
3. how much of your own money will fund this?
4. are you seeking funding from other organisations?

1. £1000
2. £2000
- 3.£1000

4. No we will be matching this grant with money set aside for emergency delivery within our reserves. Though we will be making similar applications to town, district and borough councils across the county in partnership with other VCSO's where appropriate

Describe the publicity plan in place to promote this project. *

Through our own social media presence, through press releases in traditional media. The our VCSO partners and MSVA, as well as linking with the Mid Sussex wellbieng, the relevant Primary Car Networks(PCN's) and LCN's. We would hope in particular to promote this in partnership with BHTC across all media as well as with Age UK as our main partner in this project. We would also publicise the delivery to our 750+ Burgess Hill based members.

In order for your application to be considered the following documentation must be emailed *
to the communityteam@burgesshill.gov.uk.

- A copy of your organisation's Constitution, signed and dated by the Chair.
- A copy of your organisation's audited or independently examined accounts for the previous financial year.
- A copy of your organisation's MOST RECENT bank statement(s) of any current and investment accounts

Thank you for submitting your application. *

The Community Team will be in contact within two working days to confirm receipt of your application. If you have not had an email please telephone 01444 247726 and ask to speak to the Community Team.

Please read the following statement:

I declare that I have read and accept the Guidance Notes and Conditions of Funding and that I have answered all questions fully and truthfully. I also declare that any grant made will be used solely for the purposes outlined in this application. I understand that Burgess Hill Town Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

I confirm I have read the declaration.

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