

Friday 12 May 2023

To: **MEMBERS OF THE GRANTS AWARDS PANEL, BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **GRANTS AWARDS PANEL** will be held in the Council Chamber on **Thursday 18 May 2023** at 19.00 hours, when your attendance is required.

Steve Cridland
Chief Executive Officer

****PLEASE NOTE THE START TIME OF THE MEETING****

[OPEN FORUM](#)

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (whether in the Open Forum or during the meeting) and shall not speak for more than three minutes at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

[FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA](#)

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

AGENDA

1. OPEN FORUM
2. ELECTION OF VICE CHAIR
3. APOLOGIES FOR ABSENCE
4. SUBSTITUTES
5. DECLARATIONS OF INTEREST

In respect of any matter on the Agenda.

6. NOTES OF THE PREVIOUS MEETING

To consider the Notes of the Meeting of the Community Engagement Key Area Group held on Monday 12 December 2022 (copy available on our website).

7. MINOR GRANTS PHASE 1 2023

- 6.1 The amount available in the Grants Fund for is £24,767 including £9,560 balance of the Green Grants Fund.
- 6.2 Ten Minor Grants applications have been received, requesting grants totaling £9,434.00. An excel summary of the applications is attached at Appendix 1.
- 6.3 The Panel are reminded that the Fund must allow for Phase 2 of Minor Grants and Major Grants whose deadline is 31 August and 30 September respectively.

- 6.4 **RECOMMENDATION**

The Panel are requested to consider each application as set out in Appendix 1.

Risk Implications: There is the potential for organisations awarded a grant to cease being viable, however, this is mitigated, in-part, through the financial review undertaken by the RFO.