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Wednesday 29 June 2023

To: MEMBERS OF BURGESS HILL TOWN COUNCIL

A MEETING of the Council will be held in the Council Chamber on Monday 3 July 2023 at 19.00 hours, when your attendance is required.

Steven Cridland
CEO

****PLEASE NOTE THE START TIME OF THE MEETING****

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. **OPEN FORUM**

Members of the public are invited to put questions or to draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only in respect of a business item on the agenda (during the Open Forum) and shall not speak for more than three minutes at the discretion of the Chairman.

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing

which shall be answered in due course.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

In respect of any matter on the agenda.

4. **CHAIRMAN'S ANNOUNCEMENTS**

5. **COUNCIL MINUTES**

To consider the Minutes of the of Annual Meeting of Council held on Monday 11 May 2023 (copy herewith) and the Minutes of the Extraordinary Meeting of Council held on 27 June 2023.

6. **APPOINTMENT OF DEPUTY LEADER**

Cllr Robert Eggleston has resigned as Deputy Leader of the Town Council following his appointment as Leader of Mid Sussex District Council. Council is asked to appoint a deputy leader in his place.

RECOMMENDED:

That a Councillor be appointed as Deputy Leader of the Town Council.

7. **UPDATE FROM WSCC**

Cllr Stuart Condie will provide a report.

8. **UPDATE FROM MSDC**

A report will be given by District Councillors.

9. **PLANNING COMMITTEE MINUTES**

To consider the Minutes of the meetings of the Planning Committee held on Monday 5 June and Monday 26 June (minutes previously circulated).

We have considered 42 applications for planning permission under the Town and Country Planning Act 1990. Our decisions and recommendations within our terms of reference are set out in the Minutes.

David Eggleton
Chairman

10. **COMMUNITY ENGAGEMENT KEY AREA GROUP – NOTES OF MEETING**

To consider the Notes of the meeting of the Community Engagement

Key Area Group KAG held on 14 June 2023 (previously circulated).

Our decisions and recommendations within our terms of reference are set out in the Notes.

Brenda Williams
Chairman

11. **FINANCE KEY AREA GROUP - NOTES OF MEETING**

To consider the Notes of the meeting of the Finance KAG held on 27 June 2023 (copy to be circulated).

Our decisions and recommendations within our terms of reference are set out in the Notes.

Cedric de Souza
Chairman

12. **BIODIVERSITY NET GAIN REGULATIONS**

The purpose of this item is to make Council aware of the forthcoming Biodiversity Net Gain Regulations (due November 2023) as this will affect a great deal of our thinking going forward, on planning, projects and maintenance.

<https://www.local.gov.uk/pas/topics/environment/biodiversity-net-gain-local-authorities>

FOR INFORMATION

13. **PARK CENTRE UPDATE**

The CIO has been registered. At present the solicitor appointed to register the CIO is in discussions with the County Council and Charity Commission to transfer to the CIO. The CEO Steve Cridland has agreed to act as chairman while Cllr De Souza has agreed to be the treasurer. There are 3 other trustees. Once the charity becomes the responsibility of the CIO, certain repairs will be made to ensure the safety of the building after which the building will be opened once again. More trustees are needed.

FOR INFORMATION

14. **NEIGHBOURHOOD PLAN UPDATE**

The current Neighbourhood Plan has been in existence for some years and should be reviewed. However, this can be a costly exercise depending on the level of review. It could involve the appointment of consultants and a referendum. Until the District Plan has been finalised, it is suggested that nothing be done at this stage. The usefulness of a Neighbourhood Plan is questioned given the number of

times it has been overruled. Sally Blomfield, Assistant Director Planning & Sustainable Economy, has agreed to meet with the town council in September and this matter can be discussed at that point.

FOR INFORMATION

15. **BEEHIVE CIO TRUSTEE**

Cllr Eggleston has resigned as a trustee of the Beehive CIO. The council is asked to appoint another trustee.

FOR CONSIDERATION

16. **STATION ROAD SURVEY**

Council appointed the engineering company Icenl to carry out a survey of the works performed along Station Road as part of the Place and Connectivity Project. The spec which was given to Icenl is attached as Appendix 1. Icenl has produced a report which is attached as Appendix 2 as well as sub appendices.

Council is asked to consider the report and what its next steps might be.

RECOMMENDED

That the report be noted and passed on the West Sussex County Council and Mid Sussex District Council for their response

17. **DIARY DATES**

JULY		
Planning Committee	Monday 17 July	19.00 hours
AUGUST		
Planning Committee	Monday 7 August	19.00 hours
Planning Committee	Tuesday 29 August	19.00 hours
SEPTEMBER		
Planning Committee	Monday 18 September	19.00 hours
Council	Monday 25 September	19.00 hours

Council is also requested to note the 30th Birthday celebration to commemorate ownership of Batchelors Farm. The event will be held on Saturday 19 August from 11am -3pm and community groups have been invited to provide a nature themed activity and those that planted and sponsor trees will also be invited to attend.

RECOMMENDATION:

For noting.