

Tel: (01444) 247726
Fax: (01444) 233707
Email: council@burgesshill.gov.uk

Website: www.burgesshill.gov.uk



Wednesday 31 May 2023

To: **MEMBERS OF THE PLANNING COMMITTEE**

**Members of the Planning Committee – David Eggleton (Chairman)
Janice Henwood (Vice Chairman) Graham Allen, Diane Black,
Christine Cherry, Bob Foster, Tofojjul Hussain and John Orchard**

A **MEETING** of the **PLANNING COMMITTEE** will be held in the Council Chamber on **Monday 5 June 2023 at 19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:
During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

A G E N D A

1. [OPEN FORUM](#)

Members of the public are invited to put questions or to draw relevant matters to the Council's attention, prior to the commencement of business. This is for a period of up to fifteen minutes and shall be limited to three minutes per person.

2. [APOLOGIES FOR ABSENCE](#)

3. [SUBSTITUTES](#)

4. [DECLARATIONS OF INTEREST](#)

In respect of any matter on the Agenda.

5. [CHAIRMAN'S ANNOUNCEMENTS](#)

6. [MINUTES](#)

To consider the Minutes of the meeting of the Planning Committee held on Monday 15 May 2023 (copy previously circulated).

7. [TOWN & COUNTRY PLANNING ACT 1990 – PLANNING APPLICATIONS](#)

Applications (as set out in the accompanying list with links to the Online Planning Register) under the Town & Country Planning Act, 1990 received by Mid Sussex District Council to be considered.

8. [STREET NAMING](#)

Mid Sussex District Council have advised that the developer for the **LAND REAR OF 62 - 68 FOLDERS LANE, DM/22/0732**, has suggested the name of **BARTLETT WAY** for the new road. The site map is attached at Appendix 1.

The developer reasoned the name would be in honour of Elizabeth Bartlett, who was a successful poet, born in Deal, Kent but whom spent much of her life at her house in Burgess Hill. An Officer at Mid Sussex District Council confirmed that the resident in question is deceased and did in fact live at that address.

It was added that no street names with 'Folders' in it would be considered by MSDC, due to the number of streets including the name Folders in the area already.

RECOMMENDATION: The views of the Committee are sought.

9. NALC CASE STUDY

NALC (National Association of Local Councils) has produced case study documents on [Climate Change](#), [Young People](#) and [Points of Light](#) as a way of sharing good practice and raising awareness of the work local (parish and town) councils do.

They are now putting together a planning case study document. To help them do this, they would like to invite local councils with experience of planning, particularly in the following areas, to submit a short case study by 27 June. The case study is available at:

<https://forms.office.com/Pages/ResponsePage.aspx?id=XI10-kGBhESEUZ2oBPD-MXcDGgACcfVLo9lsczFoTXpURUs2RkNBWjRURkVaQkVYMK03M1JWNVY5UyQIQCN0PWcu>

- Neighborhood planning
- Spending of community benefit money (e.g., Section 106/CiL money)
- Delivering greener planning outcomes
- Influencing housing allocations
- Influencing where housing is built
- Creating effective planning committees
- Appropriation of land
- Appealing relevant planning decisions

Once complete, the case study publication will go on NALC's new Planning webpage (currently under design).

RECOMMENDATION: For Consideration.

APPLICATION LIST

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 8 MAY AND 12 MAY 2023

These applications can be viewed on the Online Planning Register. To access the Online Planning Register, please use the following link:

<http://pa.midsussex.gov.uk/online-applications/>

Parish: Burgess Hill

Ward: Burgess Hill - Victoria

DM/23/1167

Location: 55 Western Road Burgess Hill West Sussex RH15 8QW

Desc: Proposed new single storey out-building.

Agent: Mr Chris Upton

Upton Design Consultancy Ltd 8 Gladstone Road Burgess Hill
RH15 0QQ

Applicant: Mr A Kalam

55 Western Road Burgess Hill West Sussex RH15 8QW

Case Officer: Hamish Evans

App. Type: Lawful Development Certificate -Proposed

Parish: Burgess Hill

Ward: Burgess Hill - St Andrew's

DM/23/1230

Location: 78 Valebridge Road Burgess Hill West Sussex RH15 0RP

Desc: Internal alteration to re-order the ground floor layout, to provide a large kitchen/diner/family room with upgrading of two fenestration on existing openings, Loft conversion with a rear dormer to accommodate the new en-suite and roof-lights.

Agent: Miss Michela Lizzio

Turner And Hoskins Architects Ltd 77A High Street Edenbridge
TN8 5AU

Applicant: Ms Amy Tarrant

78 Valebridge Road Burgess Hill West Sussex RH15 0RP

Case Officer: Caroline Grist

App. Type: Lawful Development Certificate -Proposed

Parish: Burgess Hill**Ward: Burgess Hill - Leylands**

DM/23/1232

Location: 141 Mill Road Burgess Hill West Sussex RH15 8DA

Desc: Hip-to-gable loft conversion including the erection of flat roof rear dormer and 3no. roof lights to front elevation.

Agent: Mr Michael Benwell

Vesta Architects Ltd Delta House 16 Bridge Road Haywards Heath West Sussex RH16 1UA

Applicant: Mr and Mrs Stedman

141 Mill Road Burgess Hill West Sussex RH15 8DA

Case Officer: Andrew Horrell

App. Type: Lawful Development Certificate -Proposed

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 15 MAY AND 19 MAY 2023

Parish: Burgess Hill**Ward: Burgess Hill - Victoria**

DM/23/0783

Location: 9 Victoria Way Burgess Hill West Sussex RH15 9NF

Desc: 1 x illuminated 'Totem' sign at the car park entrance with signage to the front elevation of the building and signage on the rear elevation of the building. (Amended plan received 18.04.2023) (Revised plan received and description agreed 12.05.2023)

Applicant: Mr Paul Evans

Devonshire Business House Cliveden Office Village Lancaster Road High Wycombe Bucks HP12 3YZ

Case Officer: Caroline Grist

App. Type: Advertisement Application

Parish: Burgess Hill**Ward: Burgess Hill - St Andrew's**

DM/23/0941

Location: Phase 2E Keymer Tile Works Kilnwood Avenue Burgess Hill

Desc: Proposed erection of a block of 15 apartments with associated access, car parking, refuse and cycle storage in place of the health centre approved under planning permissions 09/03697/OUT and DM/16/2718.

Agent: Kember Loudon Williams

Kember Loudon Williams Ridgers Barn Bunny Lane Tunbridge Wells TN3 9HA

Applicant: Croudace Homes Ridgers Barn Bunny Lane Tunbridge Wells TN3 9HA

Case Officer: Stephen Ashdown

App. Type: Full Application

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall**

DM/23/1142

Location: Hook Place Lodge Cuckfield Road Burgess Hill West Sussex
Desc: Proposed replacement external staircase and new roof light to existing garage and workshop building and two storey side / rear extension to dwellinghouse (amended scheme to DM/17/0742).
Agent: BuchanRumArchitects
9 Savill Road Lindfield Haywards Heath West Sussex RH16 2NY
Applicant: Mr And Mrs D Thomas
Hook Place Lodge Cuckfield Road Burgess Hill West Sussex
RH15 8RE
Case Officer: Deborah Lynn
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/23/1197

Location: Land Off Greenlands Drive Burgess Hill West Sussex
Desc: Variation of condition 1 of planning application DM/21/4225 to enable the substitution of plans and to include amended rooflight locations, introduction of PV panels and minor alterations to the materials
Agent: Ms Jasveen Soor
OSP Architecture Ltd Broadmede House Farnham Business
Weydon Lane Farnham GU9 8QT
Applicant: Burnham
Greenplan Designer Homes the Barn Randolphs Farm Bedlam
Street Hustpierpoint BN6 9EL
Case Officer: Deborah Lynn
App. Type: Removal/Variation of Condition

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/23/1222

Location: Greystoke Oakwood Road Burgess Hill West Sussex
Desc: T1 - Horse Chestnut - Reduce crown approx 7m in order to maintain healthy growth, clear mains electric cable, give more light to garden and lessen danger from growth to one side.
Applicant: Mrs Jayne Millard
1 Oakwood Close Burgess Hill West Sussex RH15 0HY
Case Officer: Irene Fletcher
App. Type: Tree Surgery

Parish: Burgess Hill**Ward: Burgess Hill - St Andrew's**

DM/23/1240

Location: 89 Janes Lane Burgess Hill West Sussex RH15 0QP

Desc: Retrospective application for removal of existing detached single garage. Proposed new detached timber clad double garage, with home office/gym above. Proposed reconfigured driveway with new permeable block paving.

Agent: Mr Stuart Beckett
Beckett Architectural & Consultancy Services Ltd 53 Bramble Gardens Burgess Hill RH15 8UQ

Applicant: Mr S Jones
89 Janes Lane Burgess Hill West Sussex RH15 0QP

Case Officer: Caroline Grist

App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall**

DM/23/1241

Location: 7 Coulstock Road Burgess Hill West Sussex RH15 9XH

Desc: Single storey rear extension.

Agent: Mr John Sergi
Sussex Architectural Services Wicket View Cuckfield Lane Warninglid RH17 5UB

Applicant: Mr And Mrs R Dorgan
7 Coulstock Road Burgess Hill West Sussex RH15 9XH

Case Officer: Andrew Horrell

App. Type: Householder Application

LIST OF PLANNING APPLICATIONS REGISTERED BETWEEN 22 MAY AND 26 MAY 2023

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/23/1315

Location: 1 Folders Gardens Burgess Hill West Sussex RH15 0FY

Desc: Proposed single storey side/rear utility room extension and conversion of existing garage into a study.

Agent: Mr Stuart Beckett, Beckett Architectural & Consultancy Services Ltd 53 Bramble Gardens Burgess Hill RH15 8UQ

Applicant: Mr Lewis 1 Folders Gardens Burgess Hill West Sussex RH15 0FY

Case Officer: Andrew Horrell

App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Victoria**

DM/23/1326

Location: 149 London Road Burgess Hill West Sussex RH15 8LH
Desc: Single storey rear extension.
Agent: Mr Mel Humphrey
Mel Humphrey RICS C. Build E MCABE 9 Aldsworth Avenue
Goring by Sea BN12 4XQ
Applicant: Mark Collett
149 London Road Burgess Hill West Sussex RH15 8LH
Case Officer: Andrew Horrell
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - St Andrew's**

DM/23/1342

Location: 67A Janes Lane Burgess Hill West Sussex RH15 0QP
Desc: Single storey rear extension and garage conversion to habitable space.
Agent: Mr Joseph O'Neill
Just Plans 46A Keymer Road Hassocks West Sussex BN6 8AR
Applicant: Mr Aaron Styles
67A Janes Lane Burgess Hill West Sussex RH15 0QP
Case Officer: Katherine Williams
App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall**

DM/23/1344

Location: To The Rear Of 27 And 28 The Maltings Burgess Hill West Sussex RH15 9XF
Desc: T2 & TG1 - as per report - English Oak (reduce) & Ash / Beech Tree group (remove)
Agent: Mr Greg Coss
Claims Consortium Group Blackdown House Culmhead Business Centre Culmhead Taunton Somerset TA3 7DY
Applicant: Mr Greg Coss
Claims Consortium Group Blackdown House Culmhead Business Centre Culmhead Taunton Somerset TA3 7DY
Case Officer: Irene Fletcher
App. Type: Tree Surgery

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/23/1347

Location: 17 Franklands Way Burgess Hill West Sussex RH15 0AX

Desc: Single storey rear and flank extensions, internal alterations, associated landscaping and double garage.

Agent: Miss Georgina McLeod

McLeod 3 Five Architects the Fuse Box, Level 4 North New England House New England Street Brighton East Sussex BN1 4GH

Case Officer: Hamish Evans

App. Type: Householder Application

Parish: Burgess Hill**Ward: Burgess Hill - Meeds and Hammonds**

DM/23/1349

Location: Flat 3 Millhaven Court Mill Road Burgess Hill

Desc: 1 x Oak tree in communal grounds - Prune to clear building by 2.5m. Prune over public highway to meet statutory requirements. Remove major deadwood greater than 30mm in diameter.

Agent: Mrs Angela Tudor

Gristwood And Toms Limited Unit 12 The Beacon Solar Way Solstice Park Amesbury SP4 7SZ

Applicant: Caroline Dale

Clarion Housing Level 6 6 More London Place Tooley Street London SE1 2DA

Case Officer: Sarah Nelson

App. Type: Trees in a Conservation Area

Parish: Burgess Hill**Ward: Burgess Hill - Meeds and Hammonds**

DM/23/1364

Location: Delmon House 36 - 38 Church Road Burgess Hill West Sussex

Desc: T1 Chestnut - Reduce crown by up to 2m.

Agent: Mrs Tracey Burnett

KPS Contractors Ham Lane Scaynes Hill RH17 7PR

Case Officer: Irene Fletcher

App. Type: Tree Surgery

Parish: Burgess Hill

Ward: Burgess Hill - Dunstall

DM/23/1370

Location: Bridge Farmhouse Cuckfield Road Burgess Hill West Sussex

Desc: Erection of proposed 2 bay oak framed car port (Previously approved DM/19/4971 - 15th Jan 2020)

Agent: Mr Alex Beattie

Lightbox Architecture Limited 121 Greenbank Avenue Saltdean
BN2 8QP

Applicant: Mr And Mrs Collins

Bridge Farmhouse Cuckfield Road Burgess Hill West Sussex
RH15 8RE

Case Officer: Andrew Watt

App. Type: Householder Application
