

NOTES of the **CUSTOMER SERVICES KEY AREA GROUP MEETING** held in the Council Chamber on **Wednesday 13 September 2023** at 19.00 hours.

Present: Chris Cherry Chairman
Diane Black
Matthew Goldsmith
Tofojjul Hussein
Simon Hicks
Adam White
Bob Foster

Matthew Cornish

Also present: Steve Cridland, Chief Executive Officer

** Denotes non-attendance*

(19:00 hours)

13. OPEN FORUM

Nil

14. APOLOGIES FOR ABSENCE

Nil

15. SUBSTITUTES

Nil

16. DECLARATIONS OF INTEREST

Cllr Hicks declared an interest in item 6 as he is an allotment tenant.

17. NOTES OF PREVIOUS MEETING

The Notes of the meeting of the Customer Services Key Area Group held on 24 July 2023, having been previously circulated, were AGREED and signed by the Chairman as a correct record.

18. ALLOTMENT TENANCY AGREEMENT

The CEO reported that the agreement being considered had been drawn up after comparing our agreement with that of various other local authorities. An invitation had been extended to the stewards of the various allotment sites to submit comments and a meeting had been held with one of the stewards and an interested party which was very constructive. The agreement under consideration was the product of this work. The CEO commended Ms Hughes and Ms Dallman for the work and effort they had put into drawing up an acceptable agreement.

RECOMMENDED:

That the amended allotment tenancy agreement be adopted

19. REQUEST FOR INTERVENTION: MAPLE DRIVE PAVEMENT PARKING

The group considered the options available which were to install plastic bollards, install birdmouth fencing or wooden bollards. Concern was expressed about the cost and whether the installation would be affective or just move the problem somewhere else. It was decided that a meeting be held with the Football Club to consider options and costs before a final decision is made. Cllrs Cherry and White agreed to meet with representatives of the club along with the CEO.

RECOMMENDED:

That a meeting be convened with the Football Club to discuss options to address parking on verges along Maple Drive during larger matches.

Meeting ended 19.30.