
Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Burgess Hill Heritage and History Association
Amount of grant	£300
Purpose of grant	Towards the costs of buying a projector
Date of completion of the project	22 August 2022
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	No
State how you measure the success of the project.	We have already started to use the projector for our monthly open events - the first being 14 October 2022 when our guest speaker was able to illustrate her lecture. All our monthly events will feature a talk illustrated by visuals using the projector - a complete success!
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	We will be acknowledging the financial support received from BHTC on our website which is currently being finalised ready for launch and on our programme of events which will be printed this year.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Burgess Hill Artists
Amount of grant	£600
Purpose of grant	To hold an exhibition and workshops in the Town centre
Date of completion of the project	15/7/2023
Have you met the project objectives?	Yes
Have there been any unexpected achievements/outcomes/obstacles?	Obstacles of finding an affordable large enough venue in the Town centre with good foot fall. Sadly, at the moment there isn't one and our venue had very little attendance even after plenty of advertising with posters/fliers/radio advertising/social media and banner.
State how you measure the success of the project.	It was successful for all our artists with a few sales and good feedback from those who attended. The workshops were also successful with at least eight people attending on each day. It was also the first exhibition we have had as a group showing all our work. We also raised some funds for the Charity Signposts
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	We included it in our posters/banners/fliers and on the radio also social media and emails.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Burgess Hill Cricket Club
Amount of grant	£750
Purpose of grant	The purchase of a club gazebo and possibly patio heaters. The Club decided that the heaters were not environmentally suitable to purchase so have purchased the gazebo only.
Date of completion of the project	13 th February 2023
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	There was a delay in ordering the product due to non-availability of the products
State how you measure the success of the project.	The gazebo will be invaluable for the club scorers providing protection from the sun, wind and rain when scoring cricket matches in St John's Park
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	We will promote the Council's support on the Club's social media once delivery and pictures have been taken of the erected gazebo at a match.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Dame Vera Lynn Children's Charity
Amount of grant	£400.00
Purpose of grant	To fund the cost of 2 Conductive Education sessions for 5 children at our Centre in Cuckfield.
Date of completion of the project	21 st October 2022
Have you met the project objectives?	Yes. This educational project has proved successful and helps each child develop physically, socially and emotionally, leading to a more confident and independent outcome for the child and opening up greater opportunities in education, employment prospects and independent living in later life.
Have there been any unexpected achievements/ outcomes/ obstacles?	The achievements and outcomes are as we expected. Every child has achieved some personal goals with conductive education.
State how you measure the success of the project.	We use a monitoring and evaluation system called Outcomes Star; this impact reporting tool was specially designed for children with motor impairments. The Little Star looks at 7 key areas of life for children with motor impairments and there is a scale for each.
Are there any anticipated changes in the project going forwards?	The project is progressing well for children and their families. We do not anticipate any particular changes in the curriculum. We do hope to welcome more children to our centre in the future. This will mean us working hard to increase the funding we receive. Our services are provided to families completely free of charge.
Can you confirm how the Town Council financial support for this project has been acknowledged?	We are delighted to be able to help children with cerebral palsy who live in Burgess Hill and the surrounding area. We post updates on social media and we shall be placing an article in About Town Magazine by the deadline of February 1 2023.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Dame Vera Lynn Children's Charity
Amount of grant	£400.00
Purpose of grant	To fund the cost of 2 Conductive Education sessions for 5 children, who live in Burgess Hill, at our Centre in Cuckfield.
Date of completion of the project	31 st March 2023
Have you met the project objectives?	Yes. This educational project is known as task-based learning and has proved extremely effective by helping each child develop physically, socially and emotionally, leading to a more confident and independent outcome for the child and opening up greater opportunities in education, employment prospects and independent living in later life.
Have there been any unexpected achievements/ outcomes/ obstacles?	The achievements and outcomes are as we expected. Every child has achieved some personal goals with the benefit of conductive education. Using our outcome measurement tool, we monitored the progress of all our children and this demonstrated that 57% of children progressed in at least two areas of their learning.
State how you measure the success of the project.	We use a monitoring and evaluation system called 'Outcome Star'; this impact reporting tool was specially designed for children with motor impairments. The system looks at 7 life skills for children with motor impairments and there is a scale of 1 to 5 for each.
Are there any anticipated changes in the project going forwards?	The project is progressing well for children and their families. We do not anticipate any particular changes in the curriculum. We do hope to welcome more children to our centre in the future. This will mean us working hard to increase the funding we receive. Our services are provided to families completely free of charge.
Can you confirm how the Town Council financial support for this project has been acknowledged?	We are delighted to be able to help children with cerebral palsy who live in Burgess Hill and the surrounding area. We post updates on social media and we placed an article in About Town Magazine in February 2023.

Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Kangaroos Mid Sussex
Amount of grant	£1,000
Purpose of grant	Contribution to BreakAway, Saturday and Holiday Club for teenagers with learning disabilities.
Date of completion of the project	BreakAway is an ongoing club however I am claiming for funds as it has now been spent
Have you met the project objectives?	<p>Yes - We have been extremely excited to be able to get back to offering a normal level of provision over the last twelve months. We delivered 472 hours of tailored activities across the period.</p> <p>As well as in house sessions and trips out we ran several overnight residentials to Hindleap Warren Outdoor Centre, a beach break in an accessible hotel in Bournemouth, two camping trips and to Chessington World of adventures. For some it was their first night away from home or their families, or their first time trying a new activity.</p> <p>Other highlights over the year included trips Leeds Castle and Brooklands Motor Museum, Skittles and Pizza, outward bound events and closer to home they have enjoyed pamper sessions, arts and crafts and cookery sessions.</p> <p>The activities really helped with the young people's independence skills and self-confidence, enabling them to try new things together with their friends.</p>
Have there been any unexpected achievements/ outcomes/ obstacles?	n/a
State how you measure the success of the project.	In a recent survey we asked our families some questions about their young person's experiences with BreakAway and how it has benefitted them. 100% told us that their young person has enjoyed fun experiences and 90% had made new friends at BreakAway. 83% told us that young person was more confident to try something new, 93% had seen increased social skills, 83% felt valued by staff and 80% were now happier to be away from home.
Are there any anticipated changes in the project going forwards?	The project continues to be a vital service for young people with disabilities. The sessions are adapted to meet the needs of the individuals attending.
Can you confirm how the Town Council financial support for this project has been acknowledged?	All our financial support is acknowledged in our Annual Impact Report which is widely shared amongst members and supporters.

Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Mid-Downs Hospital Radio
Amount of grant	£800
Purpose of grant	Post-Covid pandemic support for running (revenue costs)
Date of completion of the project	31st December 2022
Have you met the project objectives?	The grant has successfully ensured that the charity revenue funds remain in balance with an essential contingency fund in place to cover emergencies.
Have there been any unexpected achievements/ outcomes/ obstacles?	At a pressing financial situation facing all small local charities MDR has managed to survive the year by careful financial management.
State how you measure the success of the project.	By paying all monthly and annual bills whilst staying in balance with reserve fund to cover contingencies
Are there any anticipated changes in the project going forwards?	None other than unexpected contingencies the charity should be secure to at least the end of 2023. Fund raising opportunities have gradually started reviving during 2022 and should continue to improve during 2023. The main risk is through price rises for licenses, insurance and other revenue costs through 2023.
Can you confirm how the Town Council financial support for this project has been acknowledged?	The Council's support has been acknowledged on the MDR website, the Council's logo is on both the website and the MDR Outside Events Unit and there has also been a Facebook post acknowledging the Council's continuing support

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Mid Sussex Radio CIC
Amount of grant	£350
Purpose of grant	Assistance with rebranding costs following the change of name from Burgess Hill radio to Mid Sussex Radio
Date of completion of the project	The entire project will be completed by 30 th April with the aspect of the project funded by BHTC due to be completed as soon as weather permits.
Have you met the project objectives?	Project objectives are on target for completion during the above timeline.
Have there been any unexpected achievements/ outcomes/ obstacles?	No
State how you measure the success of the project.	Completion of the project will be the measure of its success
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	Council logos will be added to relevant parts of the project and when complete a Press Release will be issued giving credit to BHTC where appropriate Photos and images will follow when the project is completed

Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Mid Sussex Amateur Radio Society
Amount of grant	£800
Purpose of grant	The grant will be used to purchase the latest radio equipment for our permanent radio facility in Cyprus Hall. It will replace old and out-dated equipment and allow us to support the use, remote demonstration and teaching of cutting-edge radio technology to a new generation of local students interested in STEM subjects.
Date of completion of the project	October 2022
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	Sourcing the radio has been difficult as there is generally no UK stock, primarily due to the global semiconductor shortage. The radio is manufactured in the United States of America, and we were also fearful that the instability of GBP/USD exchange rate would ultimately result in it becoming unaffordable. Fortunately, a local dealer has offered us a unit, and we have gratefully secured it for the club.
State how you measure the success of the project.	Acquisition of the radio was the focus of the grant, and it instantly gives us the advantage of remote operation. Online course preparation is an ongoing process, and that will see a pilot course launched during November. We have already started providing in-person training to local groups by using a borrowed radio, and it has been very successful.
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	Virtually all society documentation is now created and managed online at msars.org.uk , via groups.io and in our online databases. The BHTC logo is proudly displayed on the homepage of the website, and we have posted an article in acknowledgement of the grant award. The council logo will also be displayed on our training academy website once that is complete.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Sussex Association of Spina Bifida and Hydrocephalus
Amount of grant	£300
Purpose of grant	Local support group for 10 Burgess Hill residents (plus 4 non-residents) affected by Spina Bifida, Hydrocephalus and related disabilities
Date of completion of the project	1 st February 2023
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	Nothing unexpected in this period
State how you measure the success of the project.	We use a database system called Lamplight and we record individuals that attend and notes of what activities were done at each session. The staff and volunteers involved give verbal feedback that is also recorded on this system. The staff then report on this at monthly staff meetings and discussions take place to consider any issues or changes etc.
Are there any anticipated changes in the project going forwards?	We are currently doing a review on this service and consulting with all that attend to see if they want/need any changes.
Can you confirm how the Town Council financial support for this project has been acknowledged?	In our annual accounts.

Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Sheddingdean Baptist Church
Amount of grant	£693.43
Purpose of grant	To purchase equipment supplier for a pilot Community Café project on the Sheddingdean/Bedelands estate
Date of completion of the project	Started 10.9.22 -6-week pilot ongoing until December
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	Achievements: a lonely elderly man from Maple Drive whose wife was in a dementias care home had been every week. The Minister (Rev Trevor Beckett) offered to visit her. She subsequently passed away and Trevor is to take her funeral. The man has found friendship and support at the café. Just on example. Obstacle: not being regular Saturdays (they were already booked)
State how you measure the success of the project.	The project has been “successful” in that people have come, mostly on their own, all of whom have found it helpful to find someone to talk to highlighting the isolation felt by many. We have also been able to ‘signpost’ one of two to different help.
Are there any anticipated changes in the project going forwards?	<ol style="list-style-type: none"> 1. We have booked 2nd and 4th Saturdays with MSEDG through the whole of 2023 thus making it easier for people to know when it is open. 2. We plan to deliver café leaflets to the new Northern Arc homes when occupied 3. The Finance Wellbeing Officer of Sage Homes would like to have as regular base at the café so resident can meet her with issues and problems. She has no local office.
Can you confirm how the Town Council financial support for this project has been acknowledged?	Until this final part of the claim has been completed and we have been allocated the money in our account we have not wanted to presume anything! However, we have a framed acknowledgement of your support and sponsorship of the café which will be placed on the table by the counter where people will get their coffee and choose their cake ect. We will also make sure we have the same poster up in church. We will also pass on the information for inclusion in the South Eastern Baptist Association website news.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Sussex Chorus.
Amount of grant	£500.00
Purpose of grant	Contribution towards the costs of staging the Centenary Opera Gala Concert.
Date of completion of the project	30 th .June 2022.
Have you met the project objectives?	Our objectives were met. The Concert sold out and was an artistic success and was much enjoyed by the audience
Have there been any unexpected achievements/ outcomes/ obstacles?	The audience attendance was larger than forecast, but, with the cost of the orchestra, soloists and conductor being well in excess of £4k, we were always going to need grants to enable the financial viability of the Concert.
State how you measure the success of the project.	Firstly, that the Concert was an artistic triumph with an excellent review. Secondly, that we brought much pleasure to a sold-out venue.
Are there any anticipated changes in the project going forwards?	The project relating to this Concert and Grant Award is now complete. We do plan to make another Grant Application early in 2023 in respect of our Mozart Concert in June 2023.
Can you confirm how the Town Council financial support for this project has been acknowledged?	In our recent Concert programme Burgess Hill Town Council were highlighted in our list of thanks for financial support. This assistance was further recognised in my address at the beginning of the Concert.

Burgess Hill Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Weald Classic Vehicle Club												
Amount of grant	£1000												
Purpose of grant	Provision of a classic vehicle show in Fairfield Rec that is free to the public.												
Date of completion of the project	11 June 2023												
Have you met the project objectives?	Yes, the show happened as planned and we had a higher turnout than in previous years.												
Have there been any unexpected achievements/ outcomes/ obstacles?	<p>In the past we have struggled to engage our charity partners to support the event so this year we welcomed SERV, the voluntary courier service supporting the NHS. They turned up with a full display including stand, car and bikes and made a real focus for the event.</p> <p>The trading area significantly increased in scale and allowed us to develop an additional income which we hope to be able to put back into future events and our charitable partners.</p> <p>Catering was a mix of the scouts and traders and this worked very well with a wider offering but still a good take up in most areas – scouts almost sold out as did the ice-cream van.</p> <p>The day was unexpectedly hot and we had several medical interventions which were addressed without public notice.</p>												
State how you measure the success of the project.	<p>In numbers:</p> <table border="1"> <thead> <tr> <th></th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr> <td>Vehicles exhibited</td> <td>190</td> <td>225</td> </tr> <tr> <td>Visitors (estimated)</td> <td>2500</td> <td>3000</td> </tr> <tr> <td>Traders</td> <td>6</td> <td>20</td> </tr> </tbody> </table> <p>After the opening I provided a video interview with the Mid Sussex Times in partnership with the chair of SERV. This recognised the event, the support of BHTC and the charitable work of SERV.</p> <p>We have also spoken to traders, visitors and exhibitors during and after the event to understand their views, which was generally positive.</p> <p>The club gained an additional 20 members so we are viable for another year.</p>		2022	2023	Vehicles exhibited	190	225	Visitors (estimated)	2500	3000	Traders	6	20
	2022	2023											
Vehicles exhibited	190	225											
Visitors (estimated)	2500	3000											
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Are there any anticipated changes in the project going forwards?	We will be looking again at a new theme for the event but much will be as before. We will be looking to grow the trading area to support a diverse range of local businesses. Once established, this will help us become less reliant on grant funding in the future.												
Can you confirm how the Town Council financial support for this project has been acknowledged?	The support from the town council was acknowledged on promotional material (posters previously supplied) and banners as well as through announcements on the day and the Town Mayor's opening address.												

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Burgess Hill Heritage and History Association
Amount of grant	£500
Purpose of grant	<ul style="list-style-type: none">• The purchase of a microphone and cable• Printing additional copies of our programme• Towards the cost of hiring the venue and speaker costs
Date of completion of the project	September 2022
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	No
State how you measure the success of the project.	We have continued to provide a full programme of monthly speakers/ event staged at the Cyprus Hall and will participate in the Burgess Hill Summer Fayre.
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	We have acknowledged the ongoing support received from BHTC on our programme of events and we will acknowledge council support on our website which is due to launch in July 2023

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Burgess Hill Swift Supporters
Amount of grant	£972
Purpose of grant	To form a town-wide swift movement, helping swifts by installing nesting boxes, and increasing people's awareness of their needs (including the importance of insects).
Date of completion of the project	ongoing
Have you met the project objectives?	Delighted to say there are now 29 swift nesting boxes up around town, of which we have installed 24.
Have there been any unexpected achievements/ outcomes/ obstacles?	Achievements: high enthusiasm. Great box design by The Shed. Excellent professional installer, Dave Boddington. Obstacles: The Shed couldn't turn out the boxes fast enough.
State how you measure the success of the project.	The ultimate measure will be reflected in swift surveys over the next two years, to establish whether any swifts have adopted our boxes & whether swift numbers increase in Burgess Hill. Shortage of insects could be a problem.
Are there any anticipated changes in the project going forwards?	Will try to achieve a steady supply of boxes from The Shed to avoid having to order on the internet.
Can you confirm how the Town Council financial support for this project has been acknowledged?	The Community Team managed to get coverage in The Middy on 1 st June & on their website. We will acknowledge support on our publicity leaflets.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Sussex Chorus
Amount of grant	£700
Purpose of grant	To pay for the hire cost of St. Andrew's Church, Burgess Hill and to cover the cost of hiring musical scores for our Mozart Summer Concert.
Date of completion of the project	24 th .June 2023
Have you met the project objectives?	Yes. The Mozart Concert was extremely successful and attracted a nearly full house. Your Town Mayor Cllr. Janice Henwood attended with her family as did the Chairman of your Grants Committee. I believe that they were impressed with the standard of our performance.
Have there been any unexpected achievements/ outcomes/ obstacles?	Shortly before the Concert we heard of the death of our revered previous Director of Music, Janet Canetty-Clarke and the Concert was dedicated to her memory.
State how you measure the success of the project.	Firstly, by critical musical acclaim which we received from a much-respected Musical Director of another local choir. Secondly, whilst we expect to make a loss on most of our larger Concerts, on this occasion we were able to contain the loss to that budgeted by our Hon. Treasurer.
Are there any anticipated changes in the project going forwards?	This project is now completed. However, we have a full programme set out for 2023/24 and at least two of these Concerts will need financial help so that we can bring Choral Music of the highest standard to Burgess Hill and Mid Sussex.
Can you confirm how the Town Council financial support for this project has been acknowledged?	We have thanked those concerned with making the award and Burgess Hill Town Council is given due prominence in our acknowledgement of financial assistance in our Concert Programme.

Burgess Hill

Town Council

GRANTS EVALUATION FORM

Charity/Community Group Name	Windmills Opportunity Playgroup
Amount of grant	£1000
Purpose of grant	To go towards 3 moths rent
Date of completion of the project	30/9/2023
Have you met the project objectives?	Yes
Have there been any unexpected achievements/ outcomes/ obstacles?	No
State how you measure the success of the project.	By making sure we have sufficient funds from the grant and our reserves to cover the 3 months' rent
Are there any anticipated changes in the project going forwards?	No
Can you confirm how the Town Council financial support for this project has been acknowledged?	It helps us to remain financially solvent to continue to run the playgroup and support the children in the playgroup