



2nd DRAFT REVENUE BUDGET 2024/25

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CONSOLIDATED SUMMARY	Budget 2023/24	Budget 2024/25	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£21,187	£23,327	£2,140
Community Engagement	£3,300	£3,800	£500
Operational Services	£40,711	£32,795	-£7,916
Customer Services (HelpPoint/Econ Dev)	£5,030	£5,075	£45
Finance and Administration	£63,898	£77,188	£13,291
TOTAL INCOME	£134,126	£142,185	£8,060
EXPENDITURE			
Civic, Corporate (Exclds CommBuild Fund)	£733,374	£787,401	£54,028
Staff and Member	£4,500	£7,500	£3,000
Community Engagement	£54,050	£56,855	£2,805
Operational Services	£89,049	£149,163	£60,114
Customer Services (HelpPoint)	£2,413	£2,413	£0
Finance and Administration	£156,574	£129,220	-£27,354
TOTAL BASE EXPENDITURE (Exclcd Comm Build Reserve)	£1,039,959	£1,132,551	£92,592
Community Buildings Reserve (transfers to/from)	£60,000	£64,000	£4,000
PRECEPT/NET BUDGETED EXPENDITURE	£965,833	£1,054,366	£88,532
Tax Base	12623.9	12837.5	213.6 1.69%
Band D Rate	£76.51	£82.13	£5.62
Percentage Increase			7.3%

BUDGET 2024/25 - VARIANCE ANALYSIS +/- £1,000

	Tax Base		PRECEPT	BAND D
2024/25	12,837.50		£1,054,366	£82.13
2023/24	12,623.90		<u>£965,833</u>	<u>£76.51</u>
Increase in Precept	213.60	1.7%	<u>£88,532</u>	<u>£5.62</u> 7.3%
MADE UP OF:	<i>Budget</i>	<i>Budget</i>	Movement	
	<i>2023/24</i>	<i>2024/25</i>	on prior	
			year	
Income Movements				
About Town Income	£3,300	£4,447	£1,147	Based on 2023/24 actual activity
Burial Ground	£34,000	£36,000	£2,000	Demand continues to increase
Interest on Balances	£9,638	£20,928	£11,291	Improved rates, increased amounts on long term deposits
MSDC-Partnership Environmental improvements	£7,500	£0	-£7,500	Notice received from MSDC to terminate contract.
Street Nameplates - MSDC	£5,164	£6,499	£1,335	Increased income matched by increased expenditure (see
Partnership Contributions - help point - MSDC	£21,187	£23,327	£2,140	Inflationary increase - Should be considered a Risk
WSCC roundabout/Shield Bed income	£16,751	£15,000	-£1,751	Long term sponsor of the shield bed has not renewed. Seeking alternatives.
Balance of movements on all other budget	£36,586	£35,984	-£602	Net decrease in other income
Total Income	£134,126	£142,185	£8,060	Increase in Income
Expenditure Movements				
About Town	£21,300	£18,750	-£2,550	New supplier
Allotment Site Improvements	£2,000	£4,000	£2,000	Purchase of a new metal shed
Audit Fee/ Miscellaneous / Bank charges	£22,374	£4,500	-£17,874	Removal of Income provision
Burial Ground	£18,900	£12,600	-£6,300	Enough in BG Fund
Election Fund	£3,000	£6,000	£3,000	Costs for 2023 election exceptionally high (being challenged), need to provide additional funds going forward
Grants & Donations	£12,000	£16,250	£4,250	To meet, in part, increased demand for grants
Legion building - running costs (excl loan	£2,500	£1,500	-£1,000	Ongoing maintenance, cost could be less
Maintenance - external contractors	£1,000	£2,000	£1,000	Use of contractors with specialist equipment
Members' Allowances	£23,259	£21,960	-£1,299	Based on 2023.24 actual take-up
Printing	£3,500	£5,000	£1,500	Twittens leaflet reprints
Recruitment Fund Contribution	£0	£3,000	£3,000	Key retirements over 2 years. Relocation package?
Salaries / Oncosts	£728,774	£781,801	£53,028	COL rise in 24/25, contractual increments
Sand Pit - new	£0	£6,000	£6,000	To become a revenue item in own right
Storage	£1,500	£44,000	£42,500	Bolney Depot
Street Nameplates	£5,164	£6,499	£1,335	Increase expenditure matched by increased income (see
Street Scene & Minor Works	£0	£2,000	£2,000	Fund Top-up
Utilities - 96 Church Walk	£19,394	£12,014	-£7,380	New contracts with energy suppliers reflecting lower costs
Waste management and tipping	£1,150	£2,500	£1,350	Increase in tipping and charges
Youth Council - new	£0	£1,000	£1,000	Starting 24/25. To allow the prgression of projects raised.
Balance of movements on all other budget items	£174,144	£181,175	£7,032	Net increase in other items
Base Budget Costs	£1,039,959	£1,132,551	£92,592	Increase in base costs
Community Building & Capital Projects contribution	£60,000	£64,000	£4,000	To progress the loan repayment budget
Precept (Net Budget Expenditure)	£965,833	£1,054,366	£88,532	Net increase in Precept

BUDGET 2024/25

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2023/24	Budget 2024/25	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£21,187	£23,327	£2,140
				£0
TOTAL INCOME		£21,187	£23,327	£2,140
EXPENDITURE				
8023	Civic Events	£750	£750	£0
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£350	£350	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Community Building Reserve Fund Contribution	£60,000	£64,000	£4,000
9601	Salaries / oncosts (all staff)	£728,774	£781,801	£53,028
	Town Twinning fund contrbn 3047	£0	£0	£0
	Youth Council		£1,000	£1,000
				£0
TOTAL EXPENDITURE		£793,374	£851,401	£58,028
NET POSITION		-£772,187	-£828,074	-£55,888

BUDGET 2024/25

STAFF & MEMBER

Code	Description	Budget 2023/24	Budget 2024/25	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
5002	Recruitment Fund Contribution 3026	£0	£3,000	£3,000
5003	Training Fund Contribution 3008	£4,000	£4,000	£0
		£4,500	£7,500	£3,000

BUDGET 2024/25

Community Engagement

31/12/2023

Code	Description	Budget 2023/24	Budget 2024/25	Variance On Prior year budget
INCOME				
5071	AT July	£1,000	£1,000	£0
5073	AT November	£1,500	£2,000	£500
5074	AT March	£800	£800	£0
5076	AT subscription	£0	£0	£0
				£0
TOTAL INCOME		£3,300	£3,800	£500
EXPENDITURE				
5011	AT July	£7,100	£6,250	-£850
5013	AT November	£7,100	£6,250	-£850
5014	AT March	£7,100	£6,250	-£850
8010	Burgess Hill Bonfire Society	£1,800	£1,800	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
8008	Community Development	£500	£0	-£500
	Grants/Donations Fund contribution - major/minor/Green 3010	£12,000	£16,250	£4,250
	COL	£0	£1,105	£1,105
8013	Remembrance/Armistic Day/Holocaust	£1,750	£1,750	£0
8021	Town Events fund Contrbn (3067)	£16,200	£16,700	£500
TOTAL EXPENDITURE		£54,050	£56,855	£2,805
NET POSITION		-£50,750	-£53,055	-£2,305

BUDGET 2024/25
Operational Services

Code				
INCOME	Description	Budget 2023/24	Budget 2024/25	Variance on budget
7070	Allotment rents income	£8,500	£8,500	£0
7072	M.S.D.C. - Street Nameplates	£5,164	£6,499	£1,335
7071	MSDC-Partnership Environmental improvements	£7,500	£0	£-7,500
7078	Other income/Sidney West planting/grass	£750	£750	£0
7074	WSCC roundabout/Shield Bed income	£16,751	£15,000	£-1,751
7071	WSCC Graffiti contract	£2,046	£2,046	0
TOTAL INCOME		£40,711	£32,795	£-7,916

EXPENDITURE				
Code	Description	Budget 2023/24	Budget 2024/25	Var
7012	Allotment Rentals	£900	£950	£50
7020	Allotment Site Costs Improvements/Maint	£2,000	£4,000	£2,000
7011	Allotments water	£2,500	£2,750	£250
6003	CCTV	£1,750	£2,350	£600
6004	Christmas Lights	£10,300	£10,300	£0
5510	Cleaning contracts - office	£12,720	£13,250	£530
9003	Council Van	£9,000	£9,800	£800
7005	Dog Initiatives	£3,520	£3,763	£243
9004	Fuel - Van	£4,500	£4,000	£-500
7026	Graffiti Material	£750	£500	£-250
7015	Lighting - Maintenance & supply	£10,000	£10,500	£500
7009	Maintenance Contract - grounds	£1,000	£2,000	£1,000
5511	Maintenance Contracts - internal	£3,445	£4,250	£805
9007	Mobile Maint -new equipment	£1,750	£1,750	£0
7028	Planting	£1,500	£2,250	£750
9008	Protective clothing	£1,000	£1,750	£750
9501	Repairs & Renewals Fund contribution	£6,000	£6,000	£0
5506	Legion building - running costs (excl loan repayments)	£2,500	£1,500	£-1,000
7001	Site Improvements	£3,000	£3,000	£0
7034	Site Management plans	£0	£0	£0
9005	Storage (external) / Depot	£1,500	£44,000	£42,500
7018	Street Nameplates	£5,164	£6,499	£1,335
7031	Street Scene activities /Minor works fund contribution Code 3	£0	£2,000	£2,000
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3025)	£600	£1,000	£400
7002	Tree Survey	£0	£1	£1
7024	Waste management/tipping	£1,150	£2,500	£1,350
9001	Workshop	£2,000	£2,000	£0
New	Sandpit		£6,000	£6,000
TOTAL EXPENDITURE		£89,049	£149,163	£60,114
NET POSITION		£-48,338	£-116,368	£-68,030

BUDGET 2024/25

Customer Service (HelpPoint)

Description		Budget 2023/24	Budget 2024/25	Variance on budget
INCOME				
HP	HP, Shop, Tourism, Commission (NET Position)	£1,780	£1,825	£45
8582	Council Chamber/SMR hire	£3,250	£3,250	£0
TOTAL INCOME		£5,030	£5,075	£45
EXPENDITURE				
Code	Description	Budget 2023/24	Budget 2024/25	Var
5518	HP/Chamber/SMR hire-caretaking/catering/beverage	£813	£813	£0
8502	Help Point Miscellaneous	£750	£750	£0
8501	Uniforms: HP	£850	£0	-£850
	HP promotion		£850	£850
TOTAL EXPENDITURE		£2,413	£2,413	£0
NET POSITION		£2,618	£2,663	£45

BUDGET 2024/25

FINANCE AND ADMINISTRATION

Code	Description	Budget 2023/24	Budget 2024/25	Variance
INCOME				
5580	Room Lettings (Excl CC & smr)	£6,760	£6,760	£0
5070	Interest on Balances	£9,638	£20,928	£11,291
6571	Burial Ground Income	£34,000	£36,000	£2,000
7076	Other income - finance (net)	£0	£0	£0
5573	Management charge SW & CIC	£13,500	£13,500	£0
TOTAL INCOME		£63,898	£77,188	£13,291
EXPENDITURE				
5001	Audit Fee/ Miscellaneous / Bank charges	£22,374	£4,500	£-17,874
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504/5	Burial ground	£18,900	£12,600	£-6,300
4501	Caretaking Services	£450	£450	£0
7512	Technology	£9,250	£9,859	£609
4502	Election Fund contribution 3003	£3,000	£6,000	£3,000
5017	Health & Safety	£250	£250	£0
5007	Hospitality	£500	£750	£250
7502	Insurances	£7,800	£8,500	£700
5508	Legion Building Loan Repayments	£16,052	£15,830	£-222
4507	Members Allowances	£23,259	£21,960	£-1,299
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£200	£200	£0
7506	Office Supplies (consumable)	£1,100	£1,100	£0
7508	Postages	£1,250	£1,250	£0
7509	Printing	£3,500	£5,000	£1,500
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£10,180	£9,481	£-699
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£6,900	£6,900	£0
7505	Telephone & Communications	£8,890	£9,250	£360
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£850	£850	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£19,394	£12,014	£-7,380
TOTAL EXPENDITURE		£156,574	£129,220	£-27,354
NET POSITION		£-92,676	£-52,031	£40,645