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4 January 2024

To: **MEMBERS OF THE STRATEGIC DEVELOPMENT KEY AREA GROUP, BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **STRATEGIC DEVELOPMENT KEY AREA GROUP** will be held in the Council Chamber on **11 January 2024** at **19.00 hours**, when your attendance is required.

Steve Cridland
Chief Executive Officer

Filming, recording of Council meetings and use of social media:

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded.

If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

****PLEASE NOTE THE START TIME OF THE MEETING****

A G E N D A

1. OPEN FORUM

Each member of the public is permitted to speak once in respect of business relevant to the Town Council or of local concern to the residents of the town at the discretion of the Chairman (during the Open Forum). They can also speak during the meeting (on topics relating to the published agenda and any other business raised during

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the meeting) as the agenda debate is progressed. Speakers are encouraged not to speak for more than three minutes, at the discretion of the Chairman or nominee (including the Chair of any other meeting of the Council).

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTES

4 DECLARATIONS OF INTEREST

In respect of any matter on the agenda.

5 NOTES OF THE STRATEGIC DEVELOPMENT MEETING

Notes of the meeting held on 24 August 2023 (previously distributed).

6 PARK CENTRE UPDATE

A productive site meeting has been held with the company which drew up the original survey of the centre. There is now a better understanding of the work required to carry out an in depth intrusive structural survey.

Clearly there are some serious (and potentially expensive) dilapidations issues to contend with, particularly in respect of the building envelope. Prioritization of the spend will amongst other things, be key to minimizing further damage due to water ingress etc.

Full details will be discussed further with the Park Centre CIO.

For Noting

7 RBL SITE: URBAN GARDEN

The demolition of the old RBL building provides an opportunity to develop a temporary community space until the site is developed. A concept plan is attached as Appendix 1. The idea is to install 2 benches which the council currently has in stock and four large planters (4m x 1.8m). The remainder of the site will be sown with wild flower seeds. The Monday Group has kindly agreed to construct the planters which will be filled with a variety of herbs, vegetables and other plants to create a pleasant place for people to gather. It is hoped

that members of the community will volunteer to sow and maintain the beds. The water connection to the site will be reinstated

The costs will be approximately as follows:

2x benches (already in stock	£0
Pavers	£600
Sleepers	£2120
Screws/ Fasteners	£120
Topsoil	£350
Water Connection	?
Plants and seed	£1400

Estimated total £5500

It is hoped that a sponsor might be found to cover some of the costs.

As and when the site is developed the planters could be moved to another site or donated to schools.

RISKS:

- Council should note that if volunteers are not found then the maintenance team will be expected to water and weed the beds. As they are already at capacity this could impact on other tasks which they carry out.
- As the site is not fenced, the possibility of vandalism is very real.
- this project is not suitable for people with certain disabilities.

For Consideration

8 STATION ROAD SURVEY

Appendix 2 sets out a follow up survey of the works along Station Road conducted by Cllrs Peter Williams and John Orchard.

For Noting

9. SPEED INDICATOR DEVICES

An additional speed indicator device was purchased last year and has been placed along Sussex Way. It is solar powered and appears to have the desired effect on most drivers. It flashes up a thank you sign and speed in green if the driver is driving within the speed limit. It flashes red if over. Unfortunately, it does take time to remove and reinstall at different locations and it will therefore not be moved as regularly as battery powered device which is more portable and is set at locations around town every 2 weeks.

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There is a possibility that section 106 funds may be available for additional devices. If so, it is suggested that the council purchase up to 4 devices and locate them at Folders Lane, London Road and either Janes Lane or Valebridge road on a semi-permanent basis..

Recommended:

That provided section 106 funds are available, additional solar powered Speed Indicator Devices be purchased (4 maximum) and placed in semi-permanent positions along London Road, Folders Lane, Valebridge Road and Janes Lane.