

NOTES of the **STAFF AND MEMBER DEVELOPMENT KEY AREA GROUP** held in the Council Chamber on **21 February 2024 at 19.00hours**.

Present: Graham Allen (Chairman),
Stuart Condie*
Brenda Williams
David Eggleton
Matthew Cornish
Adam White *

Also Present: Janice Henwood
Tofojjul Hussain
Dianne Black
Cedric da Silva

**denotes non attendance*

1. RESIGNATION OF CEO

RESOLVED

That it be noted that Mr Cridland, CEO will retire on 30 August 2024

2. RECRUITMENT PROCESS

RESOLVED

That the documents for the recruitment of a new CEO be approved

3. CONTRACT OF EMPLOYMENT

RESOLVED

1. That the new Model Contract of Employment for Local Councils as agreed by NALC and SLCC in December 2023 be introduced forthwith.
2. That existing employees retain their current contracts of employment.

4. INTERVIEW PANEL

Item deferred to Council

5. INTERVIEW PROCESS

In addition to the process outlined in the report it was suggested that the background and employment record of applicants be scrutinised by way of references and research.

RESOLVED:

That the Interview process be accepted